



## Internal Quality Assurance Cell

GOVERNMENT DEGREE COLLEGE KULGAM

KULGAM, JAMMU & KASHMIR, 192231

(NAAC ACCREDITED)



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No: GDCK/IQAC/23#

Dated: 4 / 05 / 2023

### Minutes of Meeting

A review meeting of the college IQAC was convened on 4<sup>th</sup> May 2023 to take stock of the preparation for NAAC Accreditation for 2<sup>nd</sup> Cycle. The meeting was attended by all the HODs/ Coordinators/Conveners under the chairmanship of the college Principal. The coordinator IQAC briefed the participant members regarding status of AQRs and the due date for IIAQ. After threadbare discussion, the participant members resolved the following points which are hereby inked for your consideration/ approval:

- All the participant members unanimously resolved that the IQAC committee shall call upon all the HODs/Coordinators/Conveners regarding status of documentation/filing/reports of all the events/activities carried out in the college from 2019-2023 in the last week of May 2023.
- The members further resolved that the present HODs/Coordinators/Conveners shall be responsible for filling of documentation (final) so that the same is made ready for its scrutinization by the visiting NAAC Peer Team.
- The members unanimously agreed that the present HODs/Coordinators/Conveners shall be advised to visit the IQAC page at the college website and read thoroughly the submitted AQARs so that ready reference may be understood for the compilation of the documents. Moreover, all the HODs are also advised to give final shape to student registers/departmental award copies/ notices/departmental information bulletin/faculty information/CVs etc of the period 2019-2023.
- The principal on the occasion advised all the faculty members to show their full commitment towards college development and successful NAAC accreditation. The meeting ended with vote of thanks delivered by secretary staff council.

Submitted for approval

Convenor  
IQAC  
Kulgam

Sig.

1. Coordinator IQAC
2. Secretary Staff Council

Approved  
06/05/2023