

# NATIONAL INSTITUTE OF ELECTRONICS & INFORMATION TECHNOLOGY (NIELIT) J&K

SIDCO Electronics Complex, Old Airport Road, Rangreth, Srinagar (J&K)-191132

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Website: [nielit.gov.in/srinagar](http://nielit.gov.in/srinagar)

Sir/Madam,

This is in continuation to our discussion and subsequent meeting regarding launch of "Industrial Skill Courses" for candidates of various Degree colleges of Kashmir Province. In this regard it is to bring to your kind notice that following road map is hereby proposed for successful launch of the program.

S.No	Action Item	Road Map	Time line
1	College has to choose a course/ courses from basket of courses proposed(Attached herewith for your reference)	<p>1.1 From NSQF courses basket , college can initially choose CCC(Certificate Course in Computer Concepts) (At S.No-4) of 80 hrs duration as the courses have to be completed within 1 month. CCC Course will be initially delivered in online mode and subsequently will be conducted in offline mode at college level by sending the instructor physically to the designated colleges.</p> <p>1.2 For Non NSQF courses from basket of 11 courses provided college can choose any of the course but the delivery of classes will be done at NIELIT Srinagar, SIDCO Electronic Complex.Old Airport Road(College has to manage the to and fro of the candidates)</p>	Upto 17 <sup>th</sup> Feb 2021
2	Signing of Contract Agreement	After choosing the course by the participating choice,college need to sign up the contract agreement form clearly mentioning the course of choice(Format attached)	Should reach NIELIT Srinagar by or before 19 <sup>th</sup> Feb 2021
3	Registration of candidates	College has to nominate the end beneficiaries as per the course selected and make them to fill the Registration form (Format Attached)	Should reach NIELIT Srinagar by or before 19 <sup>th</sup> Feb 2021
4	Forwarding the required documents to NIELIT Srinagar	All the information specified above specifically signed contract,registration forms has to forwarded to NIELIT Srinagar office via email or in person.	Should reach NIELIT Srinagar by or before 19th Feb 2021
5	Commencement of courses	Once all the desired documents are received by NIELIT Srinagar training dates will be communicated on short notice.	By end of 4 <sup>th</sup> Week of Feb 21
6	Release of payment	Degree colleges will initiate the process for the release of payment once major portion of the course is completed through Online/Offline mode	By or before 15 <sup>th</sup> Mar 2021 as treasury payments are not usually entertained after 15 <sup>th</sup> Mar 2021.

# Contract Agreement

This contract agreement has been executed on 22/02/2021 by and between

National Institute of Electronics and Information Technology (NIELIT) a premier Institute of Ministry of Electronics & Information Technology (MeitY), Govt. Of India and is actively engaged in the development of skilled human resources in the area of IT, Electronics, Communication, Technology, Cyber Security, e-Governance, e-learning and related Verticals. NIELIT Srinagar/Jammu, hereinafter, called as the Party of first part

and

Govt. Degree College, Kulgam, UT of J&K, through Principal, hereinafter, referred as the Party of second part.

## Proposal under this Contract Agreement:

Whereas Party of the second part intends to impart training to its 120 undergraduates, in following course/s, which shall benefit the students with enhanced skill set and a valid certificate

### 1. Course on Computer Concepts (CCC)

And whereas the party of the first part agrees to conduct the following training:-

S.No	Name of Course	No. of Hours	Total Charges (Including fee, etc and GST)	No. of Students	Total Amount
1	Course on Computer Concepts (CCC)	80	5222	120	626,640

The party of the first part shall also award certificate(s) to the successful candidates at the end of the training program (after due evaluation)

Therefore it is agreed by and between the parties here as under :

- The first party as first agrees to impart training to above students of the respective College. List of the students shall be provided by the Principal of the college.
- The proposed training course shall comprise classroom, lab sessions and self study sessions
- The second party will release a training fee, as indicated above for the training which will include the cost of training, registration & evaluation of candidates and award of certificates to the successful candidates. The payment will be release by the College to NIELIT Srinagar/Jammu account in single instalment.
- The second party shall provide the infrastructure for the conduct of classes in their respective colleges
- The first party will conduct the training on mutually agreeable terms and conditions.
- After the successful graduation and completion of above training programme a centralised Job Fair will be arranged for the successful candidates.
- in case of any dispute, the matter at first instance shall be resolved amicably by a sole arbitrator to be appointed by both the parties.
- All legal matter related to this contract agreement shall be subject to the courts available under the jurisdiction of J&K UT only.

The witness thereof the parties have set their hand to the agreement on the day and month and year first above written in the presence of the witnesses.

Director In Charge  
Representative NIELIT Srinagar/Jammu

Name:  
Designation  
Department

Date:

22/2/2021

Principal  
Representative Govt Degree College  
Kulgam (J&K) (S.O)

Witness

Name: G. K. Bhuskunt  
Designation: Computer Operator  
Department: G.D.C Kulgam

7	Examination/ Certification of candidates and job fairs	Once the course is concluded NIELIT will initiate the process of examination and job fair for the successful course completed candidates/graduated candidates(for job fair).	After conclusion of courses
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For further Detail may Contact.

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Sh. Ajaz Sidique, CCC co-ordinator

9596586958

Email: jknielitsgr@gmail.com

Thanks and Regards

Ashaq Hussain Dar | Joint Director(Scientist-D)/Officer-in-charge(NIELIT Srinagar)  
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