

S.O  
For record and for info of  
the Co-ordinator (Hub) for his  
own record and uploading on  
the college website.

# Memorandum of Understanding

(MoU)

*[Signature]* 24/11/20

Between

Implementing Institution/Hub Institution

Mentor Institution (SKUAST-Kashmir)

And

Affiliating University

For

Starting of Skill Enhancement Courses in the Colleges of UT of J&K

# MEMORANDUM OF UNDERSTANDING

## (MOU)

This MEMORANDUM OF UNDERSTANDING (hereinafter called as the MOU) is entered into on 23rd of the month of Nov. year 2020 and between Govt. Degree College, Kulgam (Implementing Institution), represented by the Principal (herein referred as 'Party No 1') that expression shall, where the context so admits, be deemed to include its successors, executor and administrators of the Party NO 1.

Mentoring Institution SKUAST-K represented by the \_\_\_\_\_ designation Director Education  
Dr. M.H. Balkhi (hereinafter referred to as Party No 2) which expression shall unless repugnant to the context or meaning thereof, include its successor in office, legal representatives and permitted assignee of the PRTY NO 2.

And

Affiliating University represented by the \_\_\_\_\_ designation Dean, College Devpt. Council  
Dr. Sangmi (hereinafter referred to as Party No 3) which expression shall unless repugnant to the context or meaning thereof, include its successor/s in office, legal representatives and permitted assignee of the PARTY NO 3.

### Preamble

WHEREAS this MoU is for effective collaboration for implementation of Skill Programme, Guidance in Development of Curriculum, Identification of Qualification Packs (QPs), Guidance in Development of Physical Infrastructure Labs, etc., Conduct of

Assessments and Award of Certifications to benefit the student community at College level to enhance their skills and knowledge.

WHEREAS, the scope of skill component assessment shall be as defined in Concerned Skill Sector of NSDC, Ministry of Skill and Entrepreneurship, GOI.

WHEREAS, this MOU defines the role and responsibilities of the participating parties, monitoring and other matters related to the mutual collaboration /cooperation to foster the possibility of genuine and beneficial Skill Excellence.

- This Memorandum of Understanding is drafted as per Guidelines of Higher Education Department, Government of Jammu and Kashmir, notified vide Circular NO.05JK[HE] of 2020 dated 09-09-2020 regarding Introduction of Skill courses in Degree Colleges to enhance employability of students.
- The Programme/s for which this MoU is signed are Skill based courses having level of Degree (B.Voc.); Advanced Diploma; Diploma and Certificate Course and also the skill courses which form part of the curriculum in vogue at UG level as embedded skill courses from III to VI semester comprising 16 credits.

WHEREAS, parties being legal entities in themselves desire to sign this MOU for advancing their mutual interests.

**NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISE SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS**

**CLAUSE 1  
COOPERATION**

**1.1** The Parties are united by common interests and objectives and they shall establish channels of communication and cooperation that will promote and advance their

respective operation within the Hub institution and its Spokes. The parties shall share information that may be relevant to secure additional opportunities for one another.

1.2 The co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of First Party, providing significant inputs to them in developing suitable teaching/training systems, keeping in mind the needs of the first party.

1.3 The general terms of cooperation shall be governed by this MOU. The parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents ( the definite documents) as may be required to give effect to the actions as contemplated in this MOU. The term of definitive documents shall be mutually decided by the parties. Along with the definitive documents, this MOU shall represent the entire understanding as to subject matter hereof and shall supersede any prior understanding between the parties on the subject matter hereof.

## CLAUSE 2

### SCOPE OF THE MOU

2.1 The budding graduates from the Hub and Spoke institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. The parties believe that close co-operation between them would be of major benefit to the student community to enhance their skills and knowledge.

2.2.1 **Curriculum Design:** Second Party will give valuable inputs to the First Party in teaching/training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully. The programme shall be placed before the Boards of Studies in the affiliating university for approval and implementation. The members of these BOS shall have members from mentor and mentee institutions as well.

2.3 **Industrial Training & Visits:** Industry and Institution interaction will give an insight into the latest developments/requirements of the industries: The Second Party (SKUAST-K) will provide full technical support for establishment of Labs./creation of other infrastructure related to such trainings/programmes owned by the 1st Party. The industrial training and

exposure provided to students and faculty through this association will build confidence and prepare the students for smooth transition from academic to the working career.

**2.4 Skill Development Programmes:** Second Party to offer technical support to First Party on the emerging technologies in order to bridge the Skill gap and make them industry ready.

**2.5 Guest Lectures:** Second Party to extend the necessary support to deliver guest lectures to the students of the First Party on the technology trends and in house requirements.

**2.6 Faculty Development Programmes:** Second Party to train the faculties of First Party for imparting training as per the industrial requirements, considering the National Occupational Standards in concerned sector, if available.

**2.7 Teaching and Study Material:**

The identification, selection and purchase of study material shall be undertaken by the implementing institution (Hub and Spoke Institution) from the grants to be allocated for start of skill programme. However, the mentor institution shall provide guidance and technical support to the mentee institution for the same. The experts from mentee institution and mentor institution shall be empanelled as Visiting Faculty Members for the programme and shall render lectures on wide variety of topics related to the sector, industry and skill domain in the Spoke colleges as well.

**2.8 Assessment and Certification:**

The assessment for the general component of the curriculum shall be conducted by the Affiliated University, whereas the assessment for the skill component shall be conducted by the concerned Sector Skill Council (SSC) i.e. the Second Party. The college shall provide requisite information, student details, batch details, QPs to be assessed to the affiliating university. It shall submit assessment fee to the assessing body for the conduct of assessment for every semester. The Mentor Institution shall submit the details of successful conduct of assessment of skill component part of curriculum and the award thereof, to the First Party which in turn shall submit the award details to the Affiliate University. The affiliate University shall integrate the award of skill component with the award of the general component of the programme and shall undertake the declaration of the result, issuance of grade card and provisional and degree certificates.

**2.9** The placement activity of Skill Programme shall be undertaken in consultation with private as well as government agencies which requires organising job fairs, inviting companies, roping in placement agencies and acquiring services of career professionals for preparation of campus placements, conduct of interview and improving personality development/life learning skills/interview skills. The mentor and affiliate institution shall provide support to the implementing institution in organising such events and providing inputs to improve placement activity.

**2.10** If there are any financial consideration, they will be dealt separately.

**2.11** The Parties will obtain all internal approvals, consents, permission, and licenses of whatsoever nature required for offering the Programmes on the terms specified herein.

**2.12** The 1st Party will make necessary efforts for recognition as Skill Sector Council with mandate to provide skill training as per NSQF.

### **CLAUSE- 3**

#### **Role of Affiliating University**

**Affiliating University/Institution** shall:

1. Give recognition /affiliation to Skill Course/s identified by the mentee and mentor intuitions.
2. Formulate Boards of Studies/ Boards of Management for the Skill Programme at University level to which members from the Mentee and Mentor Institutions shall also be the included to develop curriculum for the skill programme.
3. Take periodic review of the syllabus and make changes in the roles, QPs as and when required.
4. In consultation with the mentor and mentee institutions the fee structure of the programs will be determined.
5. Conduct examination and assessment of general component of skill Programme.
6. Certification of skill-based courses as per NSQF/UGC guidelines after successful completion of the programme as per NSQF/UGC guidelines

7. Make necessary amendments in the Statutes/Regulations to allow credit transfer where ever necessary
8. Make necessary changes in the statutes/Regulations for dual certification wherever required
9. Any other mutually agreed role between the parties.


**CLAUSE 4**  
**VALIDITY**

4.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period the parties will take effective steps for implementation of this MoU.

4.2 Parties may terminate this MOU upon 30 calendar days' notice in writing. In that event, the parties have to discharge their obligations in the matter so that the interests of the students are not harmed.


AGREED:

For Name of Hub Institution/Mentee

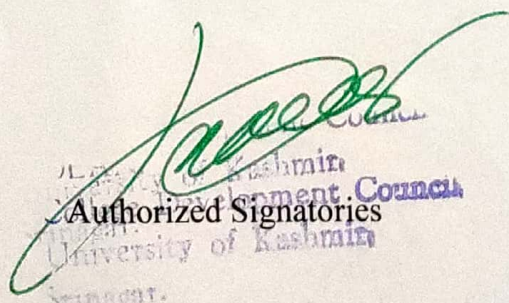
  
Principal  
Govt. Degree College  
Kulgam (J&K) (S.O)

Authorized Signatory

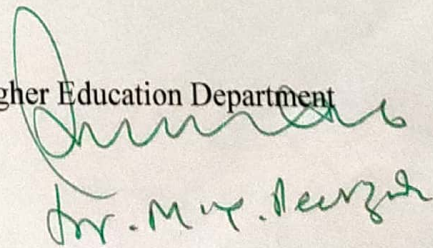
For Name of Mentor/ Industry

  
(M.H. BALKHI)  
Director Education  
SKUAST-K, Shalimar  
Authorized Signatory

For Affiliating University

  
Director Colleges  
University of Kashmir  
Shalimar

Higher Education Department

  
Dir. M. E. Shalimar

Director Colleges