



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Govt. Degree College Kulgam
• Name of the Head of the institution	Dr. Nazir Ahmad Simnani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01931260177
• Mobile No:	9419595057
• Registered e-mail	kulgamprincipal@gmail.com
• Alternate e-mail	bhatyounes0@gmail.com
• Address	Kulgam
• City/Town	Kulgam
• State/UT	Jammu and Kashmir
• Pin Code	192231
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Kashmir				
• Name of the IQAC Coordinator	Dr. Mohd Younes Bhat				
• Phone No.	01931260177				
• Alternate phone No.	9796155999				
• Mobile	9419045500				
• IQAC e-mail address	iqac@gdckulgam.edu.in				
• Alternate e-mail address	iqacgdckulgam@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/AQAR_2019-20_b1af258f-9c65-4d2a-9763-8740f506d6a1.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	2.00	2019	14/06/2019	14/06/2024
6.Date of Establishment of IQAC			02/06/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Degree College Kulgam	Books & Periodicals	State Govt.	2020, (365 days)	9.00 lac
Govt. Degree College Kulgam	Seminars and Conferences	State Govt.	2020, (365 days)	1.22 lac
Govt. Degree College Kulgam	Furniture and Furnishing	State Govt.	2020, (365 days)	4.00 lac
Govt. Degree College Kulgam	Office Equipment's and Appliances	State Govt.	2020, (365 days)	2.85 lac
Govt. Degree College Kulgam	Machinery and Equipment's	State Govt.	2020, (365 days)	9.50 lac
Govt. Degree College Kulgam	Maintenance and Repairs	State Govt.	2020, (365 days)	0.40 lac
Govt. Degree College Kulgam	Works	State Govt.	2020, (365 days)	16.62 lac
Govt. Degree College Kulgam	Upgradation & Procurement of Sport goods/equipment's	State Govt.	2020, (365 days)	4.00 lac
Govt. Degree College Kulgam	Setting up of Industrial Skills	State Govt.	2020, (365 days)	10.00 lac
Govt. Degree College Kulgam	Automation of Library & Upgradation of Library/laboratories	State Govt.	2020, (365 days)	10.00 lac

Govt. Degree College Kulgam	Establishment of E-Content Generation	State Govt.	2020, (365 days)	15.00 lac
Govt. Degree College Kulgam	Digital/Interactive/Smart Class Rooms	State Govt.	2020, (365 days)	112.82 lac
Govt. Degree College Kulgam	Development of Browsing Centre	State Govt.	2020, (365 days)	20.00 lac
Govt. Degree College Kulgam	Establishment of Skill Centre (Hub in agricultural technology))	State Govt.	2020, (365 days)	25.00 lac
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		No File Uploaded		
9. No. of IQAC meetings held during the year		3		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		View File		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				

1. Establishment/Introducing Digital Class Rooms: The College IQAC initiated the process of introduction of digital panels in the class rooms. Subsequently the same was recommended to the govt. and the goal was achieved during the financial year 2020-21, when digital panel were installed in all the class rooms. The initiative was highly praised by the student community.

2. Introduction of New Subjects: The IQAC and college academic affairs committee received various submissions from local civil society and students for introduction of new subjects such as Anthropology and Tour & Travel. The IQAC took the issue seriously and recommended/wrote through the principal office, to the government and the University of Kashmir for introduction of these subjects. The initiative became successful in couple of months and these subjects were introduced from the next academic session 2022-23.

3. Training Programme for College Faculty: The IQAC through department of BCA organized training workshop for the faculty on the use of Digital Class Boards. It is pertinent to mention that the state govt. has by and large made the majority of class rooms as digital basis; therefore, it was essential to train the faculty about the use of digital class boards. The training programme was conducted in the third week of November 2020.

4. Procurement of Books and computers: There was demand from students for procurement of more books and computers. The college IQAC through the college Development/Purchasing Committees took a broad initiative and initiated procurement of funds from the govt. and subsequently after release of the same, college procured books/computers worth of Rs.

5. The IQAC has initiated/moved a proposal through Principal office for Complete Office Automation (may be done through NIELET), RFID for the college library and has subscribed for various e-resources during the year 2020-21.

6. The IQAC through College Development Committee repaired the broken windows of class rooms and labs. The funds for the same were received from the state govt.

7. The IQAC took a broad initiative for the establishment of Skill Hub in Agricultural Technology in the college. The same was recommended to the state govt. and the project got approved in the last quarter of the year 2020-21. The Govt. approved an amount of Rs. 25.00 lac for the establishment of the said skill in the college.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1. To initiate both green & academic audit in the college. 2. To continuously Innovate, Introduce new courses and remain relevant to the changing needs of the stakeholders; 3. To provide thrust to achieve excellence in niche courses, such as BCA, BBA etc; 4. To monitor Quality Assurance and Quality Enhancement activities of the Institution; 5. To augment the ICT infrastructure & Install additional CCTV cameras in the college campus. 6. To develop the Agricultural technology lab & Augmentation of Botanical Garden. 7. To procure/install digital panels in all classrooms of the institute. 8. Augmentation in upgradation & automation of library. 9. Developing e-content development studio. 10. To provide resources required for Use of Technology to provide online course contents, video lectures, etc. to overcome space constraints. 11. To make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, & Others. 12. Use of Whatsapp & Wiseapp for communication with Students, to be extended to students of all courses. 13. To support various Staff Benefit and</p>	<p>1. The College Academic Affairs Committee visited all the departments and took onspot review/virtual review of the status of syllabus completion and appraised the concerned HODs regarding measures to be initiated so that syllabus is completed in time. 2. The college IQAC through academic convened a general meeting with all the faculty members wherein a through discussion was done on the received affairs committee feedback. It was resolved that Learning Management System through interactive enhanced, Smart class programmes like activities may be initiated to make the teacher-student interaction more vibrant 3. The IQAC through the College Examination Committee ensured that all the internal assessment related exams are done through online mode during Covid19 pandemic. Moreover, Internal Tutorials were introduced from the academic year 2020-21 to bring more accountability in teaching learning process. 4. The College IQAC through Development Committee made the all class rooms digital so that during the pandemic like situation students are able to avail virtual interaction and attend classes of their respective teachers. 5. The college has already established sexual harassment cell/women</p>

Welfare measures. 14. To ease out the administrative process for seeking permission to attend workshop/conferences/RC/OP etc. by the faculty of the college. 15. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online; 16. Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the web-site by Teachers. 17. Creation of space on college website for Research Papers published by Staff Members and of Papers presented during the Conferences. 18. To sign MoUs with different institutions/centers most likely with SKUAST Srinagar & DLSA Kulgam. 19. To facilitate a Research Environment in the College, which encourages Faculty and Students to undertake Research. 20. To encourage Faculty to Participate in Syllabus Framing (at Board of Studies), Setting Question Papers (at University Examinations), Visit Other Institutions as Resource Persons, etc. 21. To continue to provide formal education to needy and deserving students, by providing - fee concessions, fee waiver, scholarships etc. 22. To organize programmes (informal education) on topics of general interest for the benefit of students and society / community. 23. To adopt one more village through NSS for augmenting legal/domestic violence and other awareness campaigns. 24. To Introduce Job-

empowerment cell in the college. Moreover, to give a safe space to the women candidate, a Girls Common Room has also been put in place. Furthermore, CCTV cameras have been put in place in whole campus so that the campus is under surveillance, which will help in ensuring women safety in campus. 6. Observation of International Yoga Day, SWACCH Bharat, and 06 Extra-Curricular activities such activities were carried out which address more current needs of our society. Talks on research in undergraduate level and Skill India were organised. Workshops and Seminars were conducted on many issues such as Role of ICT in Education, Biotechnology in Health, Environment and Education, International Relations etc. Some. well known experts have been invited so that the students get exposed with modern trends in higher education. 7. The College IQAC through Library Committee procured new texts for the college library. The books were made available for the students so that they get benefited. In addition to this free access Financial Resources, facility for faculty and to e-Journals (INFLIBNET) was given. 8. The Canteen was made more student friendly. All the goods that students demand were made available in the canteen on concession rates. Moreover, it was ensured by the college administration that the college canteen committee must carry routine visits to the canteen so

<p>oriented and Skill based courses; 25. To give thrust to and create awareness about Cleanliness; 26. To give additional thrust to Campus Placements Initiatives; 27. To identify talent among students for various sports & cultural activities.</p>	<p>that student grievances are addressed in a proper manner. 9. The college IQAC through Academic Affairs Committee decided to make Academic Audit compulsory and through which it shall be ensured that quality of teaching learning may be made more effective and vibrant.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>College Advisory Committee</p>	<p>01/03/2021</p>
<p>14. Whether institutional data submitted to AISHE</p>	
<p>Year</p>	<p>Date of Submission</p>
<p>No</p>	<p>Nil</p>

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	26
File Description Data Template	Documents View File
2.Student	
2.1 Number of students during the year	4219
File Description Data Template	Documents View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0
File Description Data Template	Documents View File
2.3 Number of outgoing/ final year students during the year	1449
File Description Data Template	Documents View File
3.Academic	
3.1 Number of full time teachers during the year	119
File Description Data Template	Documents View File
3.2 Number of Sanctioned posts during the year	119
File Description Data Template	Documents View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	34
4.2 Total expenditure excluding salary during the year (INR in lakhs)	21756280
4.3 Total number of computers on campus for academic purposes	102

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College Kulgam (affiliated to University of Kashmir), all the syllabi and curriculum related issues are designed by the university itself. However, as given under the university statutes, some of our senior faculty members are members of different board of studies, thereby, actively participate in the curriculum setup and revision of syllabi as and when the concerned university departments invite them. When the university drafts or revise the syllabi, it is communicated to the college through either circulars or notification or the same is also been made available on the university website. The college also make the syllabi copies available on the college website for student information. Moreover, it is the college practice to make hard copy of the syllabus available in the staff room of all the departments for the smooth functioning of the academic calendar. Meanwhile, the college administration has setup time-table committee and academic affairs committee for the smooth and vibrant conduct of academic calendar in the college. It is the well set job for the time-table committee to design and draft the semester based time-table and distribute class work based on contact/tutorial classes and practical classes. The same makes the teaching learning process smooth and efficient in the college, as it does not bring any contradiction in the time period of various classes to be undertaken in a day or week. It is also a well-established practice in the college that the time table is being uploaded on the college digital notice board so that all the students monitor it on daily basis. Besides this the college academic affairs committee take monthly based review meetings on the syllabi completion and apprise the principal about the difficulties in the curriculum delivery. Moreover, it is also the practice in the college that the class representatives apprise the principal on the curriculum related issues.

However, for the academic year 2020-21, Covid-19 pandemic has shifted the classes to e-mode, therefore, the college administration has channelized its resources towards the same. The college time table and academic affairs committees drafted the time table as per the convenience of students and circulated the same on the departmental WhatsApp groups. It is pertinent to mention that, during the given academic year the whole academic calendar pedagogy was run through virtual mode.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gdckulgam.edu.in/Main/List.aspx?Type=Alert&SubType=Announcement

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college as an affiliated college of the University of Kashmir follows the academic calendar on examination as well as admission as per the university notifications. However, on other academic issues such as curricular or extracurricular college prepare in advance its own academic calendar for the smooth functioning of the institution.

The college follows the guidelines issued by the Kashmir University for internal assessment and grading system. As per the guidelines the university has setup 30 marks for internal evaluation for lab oriented subjects. While as the college at its own conducts class tests for all streams. The college also conducts/organizes different subject tours, field visit, industrial visits, project work etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/academic_calendar_2020-21_8acc952f-a98b-4b25-827b-3d1857c94097.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

35

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during

the year

35

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college through the department of environmental science and sociology inculcates the values of ethics, environment, disaster management and gender sensitization among its students. There is well established regular curriculum which is in vague for imparting and transmitting the ethical human values. Besides this the college is adhering to the academic calendar in which number of programmes (extra-curricular & co-curricular) is being organized in the college. The few of them are hereby noted.

1. The College Organized state level seminar on Role of Biochemistry in health industry science and education on 10th of July 2020. The seminar focused on the ethical values to be considered while utilizing the modern technology in industry and education. Some prominent experts/scholars on the given field notably Professor Mushtaq Ahmad Siddiqui, Vice Chancellor IUST Awantipora were invited to deliberate on the given issue.

2. Department of Environmental Studies in collaboration with NSS unit organized several activities on the eve of World Environmental Day.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

80

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Feedback%20Action%20Taken%20Report%202.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

1071

2.1.1.1 - Number of sanctioned seats during the year

1630

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It is the well-established policy in the college that the committees viz. debates and seminar, IQAC and career and placement cell routinely organizes different seminars and workshops for faculty and students. In addition to this, the Add on course committee organizes different skill courses in the college for students to make them employable after completion of UG courses. The aim of such policy specifically targets slow learners as well as advanced learners so that both the categories are reached out to meet their respective requirements for taking their career forward. Moreover, our teachers are actively participating in interactive and Google class rooms which give a new dimension to the system of pedagogy. The ICT enabled teaching has made the classroom teaching more effective. The college has established organized student feedback system. The College also encourages remedial classes for slow learners. During the pandemic the college has subscribed to various e-resources such as NLIST for student use. This is a routine affair that all the departments of the College to arrange tutorial/remedial classes for slow learners. it is pertinent to mention that departments engage remedial classes in the empty slots of general time table as per the convenience of students (General time table enclosed).

File Description	Documents
Link for additional Information	http://gdckulgam.edu.in/Main/EventList.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4219	119

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college prioritize student centric methodologies for enhancing the learning abilities of students by involving the student community in laboratory work, field tours, project work and tutorials etc. During pandemic College has switched to virtual mode by sensitizing the students about use of various technological gadgets and e-platforms. Furthermore, the College has organized a series of debates, webinars, special lectures on different themes and issues by providing a platform to student community to speak in digital world. The College has focused on self-paced learning of students by conducting online exams/viva-voice etc. During the academic session 2020-21 the College specifically organized international webinar on "Online Education in the Times of Covid" to make our students best capable to handle the e-learning platforms and made e-resources available on the college website.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=150

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college offers ICT based programmes/courses such as BCA, BBA, and Add-on/Certificate courses. The college has substantiated its ICT labs and equipment's by successfully converting majority of its classroom into ICT enabled classroom by installing smart panels, where from a teacher can engage its classes in a virtual mode. The college has put in place a vibrant IT infrastructure. The College Possess more than 100 computer, two browsing centers with 100MBPS internet speed. The College has IT enabled conference hall.

During the pandemic the College utilized all these IT enabled resources to ensure effective teaching learning process in virtual mode. The college was prompt to start online classes and conducted all its exams be it internal assessment or semester end exams in virtual mode. The College administration ensured that all its faculty members are engaging their classes by using different e-platforms such as WiseApp, Teachmint, Google Classroom etc. The College administration distributed laptops to its majority of departments so that the ICT base teaching learning process is not hampered at any cost.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

119

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

119

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

36

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

358

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the guidelines issued by the University of Kashmir for internal assessment and grading system. As per the

guidelines the university has setup 30 marks for internal assessment/evaluation for lab oriented subjects. Furthermore, during the academic session 2020-21, 02 credits of tutorials having 30 marks were initiated in non-lab courses also. While as the college at its own conducts class tests, presentations etc. for all streams. The college also conducts/organizes different subject tours, field visit, industrial visits, project work etc.

File Description	Documents
Any additional information	View File
Link for additional information	https://egov.uok.edu.in/courseinfo/syllabus/statuteArchive/204.PDF

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an established mechanism to ensure transparency in the internal assessment. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the University and communicated to the students well in advance. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance. Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record. For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record.

File Description	Documents
Any additional information	View File
Link for additional information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=2220

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Academic Session 2020-21

Programme and Course Outcome

POLITICAL SCIENCE

- **POLITICAL THEORY:** Analysing what is Politics and explaining the approaches to the Study of Political Science – Normative, Behavioral, Post Behavioral, Feminist. Assessing the theories of State (Origin, Nature, Functions): Contract, Idealist, Liberal and Neo-Liberal Theories. Explaining the Concept of State Sovereignty: Monistic and Pluralistic Theories. Analysing the changing concept of Sovereignty in the context of Globalisation. (Contact Hours: 5.25 hrs a week Tutorial: 9 hrs annually).
- **COMPARATIVE GOVERNMENT AND POLITICS :** Tracing the evolution of Comparative Politics as a discipline and drawing a distinction between Comparative Politics and Comparative Government. Investigating the nature and scope of Comparative Politics. Analysing the approaches and models of comparison: systems analysis; structural functionalism; and institutional approach. Critically analyzing the features of a liberal democratic and socialist political system with focus on UK, USA and the People’s Republic of China. Discussing the features of a federal system with special reference to USA and Russia. Conducting an intensive comparative study of the Executive (UK, USA, France and Russia); Legislature (UK, USA and the PRC); the Judiciary (UK, USA and PRC. Contact Hours: 5.25 hrs a week Tutorial: 9 hrs annually).
- **GOVERNMENT AND POLITICS IN INDIA:** Introducing the Indian Constitution with a focus on the role of the Constituent Assembly and examining the essence of the Preamble. Examining the Fundamental Rights and Duties of Indian citizens with a study of the significance and status of Directive Principles. Assessing the nature of Indian Federalism with focus on Union-State Relations. Critically analyzing the important institutions of the Indian Union: the Executive: President; Prime Minister, Council of Ministers; Governor, Chief Minister and Council of Ministers; The legislature: Rajya Sabha, Lok Sabha, Speaker, Committee System, State Legislature, The Judiciary: Supreme Court and the High Courts: composition and functions- Judicial Activism Looking at the Constitutional Amendment Procedure with focus on the main recommendations of the Constitutional Review Commission (Venkatachalliah Commission). Critically evaluating the Indian Party system -

its development and looking at the ideology of dominant national parties. Evaluating the role of various forces on Indian politics: religion; language; caste; tribe; regionalism; business; working class and peasants. Evaluating the Electoral Process in India with focus on the Election Commission: Composition, Functions and Role. Investigating the New Social Movements since the 1970s: environmental movements, women's movement and human rights movement. Contact Hours: 5.25 hrs a week Tutorial: 9 hrs annually.

- INTERNATIONAL RELATIONS: Explaining scope and subject matter of International Relations as an autonomous academic discipline. Approaches and methods to study the discipline through Realism, Liberalism, and World system's Model. Explaining certain basic concepts like Globalisation in contemporary world order. Describing the Cold War phases and understanding the post Cold War era. Discussing the developments in European Ethno-nationalism since 1990's. Tracing the growth of European Union. Contact Hours: 5.25 hrs a week Tutorial: 9 hrs annually
- WESTERN POLITICAL THOUGHT: Providing an insight into the dominant features of Ancient Western Political Thought: Ancient Greek political thought with focus on Aristotle and Plato. Evaluating the Renaissance; political thought of Reformation; and Machiavelli. CO 4- Critically examining Social Contract Theories of Hobbes as the founder of the science of materialist politics; Locke as the founder of Liberalism with focus on his views on natural rights, property and consent; and Rousseau's views on Freedom and Democracy; Bentham's Utilitarianism; and John Stuart Mill's views on liberty and representative government. Examining the Marxism. Contact Hours: 3.75 hrs. A week Tutorial: 12 hrs. annually.
- PUBLIC ADMINISTRATION: Explaining the nature, scope and evolution of Public Administration; Private and Public Administration; Principles of Socialist Management. Discussing making of Public Policy Making and methods of Implementation. Analysing the major Concepts in Public Administration. Tracing the Challenges in the discipline of Public Administration like New Public Administration (NPA); Comparative Public Administration (CPA) and Development Administration. Examining the Institutions of Local Self Government in India. Contact time: 3.75 hrs. a week Tutorial: 12 hrs. annually.

BIO-CHEMISTRY

- Demonstrate understanding of basic biochemical principles.
- Gain proficiency in basic laboratory techniques.

- Apply and effectively communicate scientific reasoning and data analysis.
- Understand and practice ethics surrounding scientific research.
- Gain professional character e. g. to establish a diagnostic laboratory.

BCA/COMPUTER APPLICATION

- Covers software design, implementation, and testing using Java. Understands fundamentals of basic java programming. Introduces object-oriented design techniques and problem solving. Emphasizes development of secure, well-designed software projects that solve practical real-world problems. Be able to use the java SDK environment to create ,debug & run simple java program. Use an integrated development environment to write, compile, run, and test simple object-oriented Java programs. Read and make elementary modifications to Java programs that solve real-world problems. Validate input in a Java program. Identify and fix defects and common security issues in code. Document a Java program using Javadoc. Use a version control system to track source code in a project.
- Deals with basic concepts of Client Server Communication. To learn fundamentals of clients server design. To learn division of labour. Comprehend the basic concepts of the client-server model. To understand how Client-Server systems work. To understand primitive Vs non-primitive systems. To understand web techniques and protocols. To understand working of server side scripting. Deals with dynamic website designing and maintenance.
- Design user interfaces to improve human-AI interaction and real-time decision-making. Evaluate the advantages, disadvantages, challenges, and ramifications of human-AI augmentation. Design and develop symbiotic human-AI systems that balance the information processing power of computational systems with human intelligence and decision making. Explain the benefits, limitations, and tradeoffs of designing engaging and ethical conversational user interactions, including those supported by chatbots, smart speakers, and other AI-driven, voice-based technologies. Design and evaluate conversational interfaces for different users and contexts of use. The main objective of this course is to introduce concepts related to the analysis, design and implementation of computation and storage clouds. With the completion of the course, the student will be in position: to understand the necessary theoretical background for computing and storage clouds environments. To

know the methodologies and technologies for the development of applications that will be deployed and offered through cloud computing environments. To be able to realize cloud infrastructures by using IaaS software, while also developing cloud applications by utilising PaaS software.

KASHMIRI

- To inculcate positive human values through the study of Kashmiri literature.
- To create awareness our valuable and rich literary heritage.
- To give an insight into the unity of mankind on emotional level.
- To create deep commitment to society.
- To enable them to communicate effectively in Kashmiri in all situations

ECONOMICS

- Financial management.
- Financial accounting.
- Economics.
- Financial institutions and markets.
- Financial derivatives.

GEOGRAPHY

- To develop students aptitude for carrying out field work.
- To enable students to learn basics of geographical processes.
- To facilitate students to acquire skills of map making.
- To enable students to learn new technologies of GIS and Remote Sensing.
- To make students good and responsible Citizens.

URDU

- Urdu Language and Literature: Provides Descriptive knowledge about Urdu language and literature . Job oriented subject...Provides various kinds of jobs such as in Radio, TV, Newspaper ,Revenue,Teaching and almost in every field of life. Provides platform for poets and literatures. Used as second language other than mother tongue . Most of our Religious literature is written in Urdu language so it motivates general public to learn and teach.

CHEMISTRY

- Description of subject: The subject of chemistry deals with the study of matter, its composition and properties. Since we have to deal with different types of matter in every aspect of life, understanding matter at atomic, molecular and bulk level becomes imperative so that the properties of matter can be tapped and tailored to as per our necessities and demands. Thus, the purpose of teaching chemistry at undergraduate level is to achieve the following outcomes;
- Gaining knowledge about various concepts in chemistry.
- Gaining knowledge about concepts of chemistry related to day-to-day life.
- To develop scientific thinking with respect to the issues pertaining to the society so that the knowledge gained in chemistry can be utilized in one or other way to address the issues.
- To help students in comprehensive learning of allied subjects of Chemistry, like Biochemistry, Biotechnology, Bio-resources, Pharmaceutical Sciences, Environmental Chemistry etc.
- To prepare students for careers in the field of chemistry like Academics, research, pharmaceutical industry, material industry, geochemistry etc.

GEOLOGY

- To understand the basics of Geology.
- Learn, design and perform experiment in Labs.
- Expose the students to the vast scope of Geo-sciences.
- Emphasis the importance of geology as the most important discipline for sustaining the existing industries.
- To make students good and responsible Citizens.

GENERAL ENGLISH

- General English is oriented towards inculcating language efficiency in students.
- Skill courses are adopted to enhance writing skills, capabilities in our students.
- Skill courses and lab oriented courses helps them to practically land into the world of language to correspond on the practical level.
- Such skill courses and the like have recently been introduced in the curriculum as job oriented courses.
- English Literature is specifically taught to acquaint some students with a body of literatures across the globe, to extensively understand cultures.

EDUCATION

- The students will be able to understand various philosophies and their implications in the field of Education.
- The course will enable the students to understand various educational issues in the context of Indian society.
- The students will be able to solve their problems through action research.
- The course will be helpful in developing a healthy attitude among students towards teaching- learning process.
- The course will enable the students to understand the individual differences and adopt scientific approach in catering these individual differences.
- The course will enable the students in understanding the importance of peace and peace education and will develop among them pedagogical skills and strategies for promoting peace.
- At the end of the course, the students will be aware about the environmental issues, their causes and remedies. Students will be equipped with the skills which will help them in solving environmental problems.

PHYSICS

- Understanding of the scientific method and process of learning the subject.
- Develop the concept of modern physics.
- Analyze physical problems and develop correct solutions using natural laws.
- 4 applying the conceptual understanding of the physics to general real world situations
- Realization and development of an understanding of the impact of physics and science on society.
- Developing the proficiency in application of numerical techniques for modeling the ideas of physics.

BOTANY

- BSc Botany programme revolves around scientific aspects of plants including growth, reproduction, metabolism, diseases, physiology, genetics and chemical properties of plants
- Inculcating strong fundamentals on modern and classical aspects of Botany
- Creating of platform for higher studies in Botany
- Knowledge and understanding about plant Diversity
- Students will be able to explain how plants function at the level of gene, genome, cell, tissue, flower development

- Students will be able to explain the ecological interconnectedness of life on earth by tracing energy and nutrient flow through environmental.

MATHEMATICS

- The general programme of B.Sc/B.A including mathematics lays a strong foundation of basic knowledge and logic based concepts and their applications.
- The mathematical language is concise yet powerful in understanding the mechanism and logic involved in the process of attaining certain goals and extracting a logical or fundamental output for general purpose.
- The undergraduate mathematics course acquaints the students of the general concepts and rules and mastering the art of applying the results for specific outputs.
- The course is designed for students in a way to be able to apply the logical/ fundamental rules and drawing the conclusions.
- At the end of the course, students are able to know the sources of concept formation and its utility.

ENVIRONMENTAL SCIENCE

- The course has been introduced by Kashmir University in 2004 the main aim for the introduction of course was to develop critical thinking among the students regarding the environment, so that they can actively participate themselves in tackling the various environmental issues such as pollution control, Biodiversity conservation, climate change etc

ZOOLOGY

- The Department of zoology was introduced in the college in 2010 to teach the UG students about various branches of zoology like animal diversity, immunology, Aquatic biology, ecology etc. and make the field work to different zoological places. The number of students completed BSc during the period of assessment is the evidence of attainment of programme outcomes. The course outcomes are measured through syllabus, completion of syllabus and internal evaluation. At Departmental level the teachers are engaged to strive for completion of the course in time and in some cases also extra classes are conducted for the students.

DISASTER MANAGEMENT

- To conduct a field visit: To identify the disaster hit areas To know about the causes and effects of disasters To understand the temporal variability of disasters To provide skills in understanding and managing disasters.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Programme and Course Outcome 6d7b09af-75cc-489f-893b-44f548f71255.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute is affiliated to University of Kashmir which has provided the syllabus for all the courses and programmes offered by the college. The university itself provide the objectives of each course. To attain the course outcomes for the course/subject, the faculty Members use various Direct or Indirect tools provided by the both affiliating university and the higher education department, J & K Govt.

The GDC Kulgam is affiliated to University of Kashmir, Srinagar. We offered Under Graduate courses under the Faculty of Arts, Commerce, BCA and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. Over the given theme, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, student's progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of student's placement is also increasing. We took feedback from all the stakeholders in this respect and try to take necessary steps accordingly. The institute followed the Academic Calendar of our affiliated university. All the subject teachers maintained Academic

Diary in every academic year. All the subject teachers prepared Semester-Wise evaluation Reports. Internal examination committee analyzed evaluation reports of results. Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Programme and Course Outcome 6d7b09af-75cc-489f-893b-44f548f71255.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1449

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.kashmiruniversity.net/download/Examination%20Statutes.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Student Satisfaction Survey 2020-21 e4b7f1e2-beb5-4adc-96db-0432fe921ecb.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

18.50

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/HomePage#

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

09

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in

social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community. During the Pandemic-2020, the college NSS organized a special awareness programme on Covid-19 in the vicinity of the college campus. Besides this several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Mental Health awareness, awareness on domestic violence etc.

The NCC unit of the college comes under 1st J&K Bn. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Swachhta Abhiyan ,National equality awareness. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Programme on female foeticide, Health check -up camps, Blood donation camps, etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Main/EventList.aspx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

369

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical facilities for teaching-learning activities. College premises is located at prime location in the north side of the Kulgam Town on Main Kulgam Aherbal (Famous Waterfall) Road. Its lush green and eco-friendly campus which creates good learning environment. From the campus one can see the mesmerising natural beauty and snow laden mountains and peaks on West side of the college campus. The infrastructure facilities are

adequate according to the requirement of students. The college has following facilities for teaching-learning process.

Facilities for Teaching Learning Activities: 1. 11.5 acres green campus. 2. Garden with variety of trees and plants in surrounding. 3. 32 classrooms with optimum facilities, out of which 17 are equipped with digital panels. 4. Rich Computer Labs for Practical, and the college possess 102 computers and at many places computers have LAN connectivity, printers. 5. Principal Chamber with computer & internet connection, telephone facility. 6. IQAC Cell having computers, LAN facility. 7. Separate Common Room & wash rooms for girls. 8. Quarter for Peon-cum-watchman. 9. Separate wash rooms for students and staff members. 10. Botanical Garden. 11. Clean drinking water facility. 12. Suggestion Box/Complaint Boxes 13. Inverter/UPS facility for office. 14. Library having reference books, encyclopaedia and newspapers with reading rooms for students and staff. 15. 50 KV Solar plant. 16. First Aid Facility. 17. Smart Class Rooms. 18. Office automation software for administration and library. 19. Wi-Fi facility in office and library. 20. Highly equipped science laboratories.

Facilities for Extra-Curricular activities: 1. Separate office for NSS and required equipment. 2. Separate physical education office with sports grounds. 3. NCC wing with Trained ANO. 4. Fully digital equipped Conference Hall

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has well established Physical Education Department headed by a trained Physical Training Instructor. The institution has developed the tradition for motivating, supporting & enhancing sports performance in the college among its students. There is Separate Budget for Sport Activities. Institute gives kits, certificates, medals, trophies & mementoes to the winners to enhance sports participation among students. Institute has the facility of additional sports Incentive marks to the inter-collegiate/Inter-university participants. Sports uniform, essential sports kits/

equipment are provided to the students participating in various sports at Inter-branch/Inter-collegiate/ Inter-university level. The college has a tradition of providing allowances, Tournament Entry Fees, match allowances for sports events are given to students participating at Inter-collegiate Level. Essential Transport facility is provided to the students for participating in Inter-collegiate/Inter-Branch Events. Furthermore, Institute recognises players for their Achievement. Special felicitation program for all sports winners is conducted in the college. In addition to it, Institute has the practice of attendance consideration & additional incentive marks for Sports/NSS/Cultural the Inter-collegiate / Inter-university participants. The institute endorses the achievements of students and facility is recognized in the institute newsletter and magazine. Moreover the College has working Cultural and Literary Club.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdckulgam.edu.in/Main/Default.aspx#

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21756280

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College has setup library at the first floor of the Administrative Block in an area of 3600 Sq ft. with nearly 20261 books, periodicals, references, national and journals. It is partially automated using Integrated Library Management System (ILMS) computerized with SOUL (version 2.0) Open Source Integrated Software. It has access to program of INFLIBNET. Under this service online access to full text and databases from 17 reputed publishers through E-Shodhsindhu viz ASPP (AICTE funded), ACS, AIP, AR, EPW, ISID (Database), IP, JGate Plus (JCCC), Nature, Oxford, Project Muse, RSC, Springer, Taylor and Francis, Web of Science and Wiley. All e-resources are accessible locally within the campus as well as remotely. Library location is centrally located and well laid out and maintains the right atmosphere for learning. Adequate space is provided for browsing and relaxed reading. It subscribes good no. of journals of national and international repute, along with magazines and newspapers for general reading. The library also houses rich reference Collection viz., Encyclopaedia Britannica, Encyclopaedia Americana, Specific Subject Encyclopaedia's, Year Books, Atlases and other reference material. The library also provides access to Internet as well as CD/DVD based electronic resources. It has fair ICT infrastructure with adequate bandwidth for fast and seamless access to Internet.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=142

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

153

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has sufficient Computer labs and browsing centres which are well-equipped with branded PC's adequately supported by high speed internet connectivity. All the computers are interconnected through LAN facility. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries. The institute has total 102 computers with a configuration of Hp/Dell/Lenova core i5 & i7. 4 GB RAM =35 ACER 1 core two duos 1 GB RAM, are available. LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network (1.75Km Ring). This core switching is further extended to Distributed Switching for departments. Where 600 Mbps (Gigabit Switches) are installed across the college campus.

Wi-Fi facility: BCA/ICT committee extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Department corridors and at the Green lawn area. Staff and Students can access this facility on their Laptops by registering themselves. The institute has currently state-of-art Modem Wi-Fi access points to provide the Wi-Fi internet access through Wi-Fi zones. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus.

Intercom Facility: The campus is well connected with a well planned Telecom Network with intercom facilities is provided. Six additional BSNL land line connections are available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=142

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

868150

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The books and journals are maintained against disfiguring. Book

binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

Library Committee has been constituted and adheres the following steps:

- Procurement of new books &renew of journals and recommendation for additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

ICT infrastructure: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head, ICT Coordinator along with departmental coordinator.

Classrooms, Conference Hall: Classrooms and Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and Conference hall is maintained on regular basis. Working condition of audio system, digital panels & LCD projectors etc. is done on regular basis. Laboratory: Laboratories are regularly maintained by the Laboratory attendant. Records of equipment's are maintained in Dead-stock Register (DSR) as per the process. Equipment's are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies. Maintenance of other support systems: Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is done by the engaged Local fund sweepers. Sanitizing of washrooms is done on regular basis. Greenery is maintained by the gardeners of the college working on local fund. Solar Panels and power backup facilities like Generators are maintained by Transport/fuel committee. Clean and hygienic drinking water is available in the Institute. Water purifiers are maintained and cleaned on regular basis. Overhead water tanks and water coolers are cleaned periodically. Quality of drinking water is checked by measures pH and Hardness.

Sports facilities: are maintained by the sports committee/Board and the menial staff.

The below mentioned points are inspected before start of every semester. 1. Classroom facilities such as lights and fans, LCD projector and sound system, availability of internet connections are inspected before start of every semester. 2. Working condition of computers, devices, and equipments is ensured. 3. Working condition of machines in the workshop is ensured. 4. Stock checking activity is done prior to start of new semester. 5. House-keeping committee of the institute inspects the facilities like toilets, classrooms, corridors. 6. College Canteen committee supervises the cleanliness and hygiene in the canteen and monitors the food quality. 7. Library committee collects specific needs of the students and staff. 8. Sports committee ensures the availability of sports equipments and monitors the usage of the ground, courts and indoor games facilities.

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

Library Committee has been constituted and adheres the following steps:

- Procurement of new books &renew of journals and recommendation for additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

ICT infrastructure: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head, ICT Coordinator along with departmental coordinator.

Classrooms, Conference Hall: Classrooms and Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and Conference hall is maintained on regular basis. Working condition of audio system, digital panels & LCD projectors etc. is done on regular basis. Laboratory: Laboratories are regularly maintained by the Laboratory attendant. Records of equipment's are maintained in Dead-stock Register (DSR) as per the process. Equipment's are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies. Maintenance of other support systems: Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is done by the engaged Local fund sweepers. Sanitizing of washrooms is done on regular basis. Greenery is maintained by the gardeners of the college working on local fund. Solar Panels and power backup facilities like Generators are maintained by Transport/fuel committee. Clean and hygienic drinking water is available in the Institute. Water purifiers are maintained and cleaned on regular basis. Overhead water tanks and water coolers are cleaned periodically. Quality of drinking water is checked by measures pH and Hardness.

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File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdckulgam.edu.in/Main/Default.aspx?active=lnk3

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5376

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

170

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gdckulgam.edu.in/Main/Default.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

203

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as members of the committees. They actively participate in committee meetings particularly in IQAC and Time Table and Sports Committee. Other than this the institution ensure the active and proactive participation of students in various co-curricular and extra-curricular activities viz, sport, debates, seminars, quiz etc.

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Committee_af119615-818d-46d5-bddb-21c666ff93af.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has already established Alumni Association committee, whose registration is under process. Meanwhile, the committee do conduct all the necessary activities as is warranted under the Alumni Association Activities. The committee has contributed significantly through financial and non-financial means during the year. The prominent activity of the alumni association committee during the year has been that the committee identified the students who are not able to meet out their admission and examination fee and compensated the same through voluntary contribution from the college alumni and staff. Moreover, the committee has opened the Alumni Registration link on the college website for online registration. The committee remains proactive for ensuring the smooth and vibrant academics and extracurricular activities to be done in the college campus.

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Main/Alumni.aspx?F=S
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college governance body is so reflective and the prime focus is on the vision and mission of the institute. For realizing the institutional development as reflected in the college vision and mission, the following strategic commitments have been marked to be followed:

- Modern and precise educational experiences that develop the future generation.
- An atmosphere that facilitates personal commitment to the

educational success of students in an environment that values multiplicity and society

- Education and research partnerships with Universities, colleges and industries
- Highly successful alumni who contribute to the profession in the global society.
- Undergraduate programs that integrate global awareness, communication skills and team building across the curriculum .
- Practical and responsible resource management.
- Training that prepares students for interdisciplinary research and advanced problem solving • Leadership and service to meet society needs.

Furthermore, The division and distribution of administrative responsibilities among the faculty members has been well stratified. The core of this strategy is the constitution of different committees, and whose conveners and members are sharing the administrative responsibilities, which ensure decentralized method of functioning. The college staff counsel has framed 42 committees to whom different responsibilities have been assigned. The committees are college advisory committee, development committee, purchasing committee, IQAC committee, admission committee, debates committee, cultural committee, stock verification committee, ITC committee etc. Other than this the college has different boards and cells which look after some specific and pertinent issues such as Sports Board, women sexual harassment cell, NSS, NCC, red ribbon club, career counselling cell, media cell etc. these cells and boards ensure that there is holistic approach in augmenting participation of students and leadership and organizational activities in the campus and the society around.

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Committee_af119615-818d-46d5-bddb-21c666ff93af.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and

participative management.

The College has established well-structured mechanism to promote participative management in the both academic as well as administrative field. The college advisory/development committees reach the ideas pertaining to academic goals, organizational progression and better campus life collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. The CDC & Academic Affairs Committee discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented. The college utilized such procedure during the International Conference on "Fluxes in Indian foreign Policy" organized by the Department of Political science in coordination with the college IQAC in the month of September 2020. The same strategy was also followed during the workshop on Role of I CT in Education, held during the month of Feb. 2020. The proposal for both events was approved by the college Advisory Committee, the highest t decision-making body of the college administration. The Participatory management of the institute is based on the following:

Principal Office ---Advisory Committee----Establishment Section

Various Committees and Cells

<http://gdckulgam.edu.in/Main/EventList.aspx>

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Committtee_af119615-818d-46d5-bddb-21c666ff93af.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past 18 years the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. Only then is the institution "Built to Last". In this regard the institution has both perspective and strategic plan documents which are made available in the institution. The current effort is going on the road map to take the institution at new level of trajectory.

The Strategic Plan of the college is to introduce job oriented courses as has also been initiated by the higher education department of the J&K UT Govt. The college is also working on Introduction of various skill development and value oriented courses so that our students become employee givers rather than seekers.

For its implementation the college has signed no. of MOUs and has substantiated various community development outreaches. The college has also successfully introduced skill course in Agriculture technology.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/62_ff8720b8-8ae7-4811-9a55-78ed26818ec1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical set up is established from top to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. GDC Kulgam has been established in 2004. It has an administrative department at the top and the different committees established at the college level to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution has been uploaded and the relevant links are also given.

File Description	Documents
Paste link for additional information	http://www.jkhighereducation.nic.in/govtactsrules.html
Link to Organogram of the Institution webpage	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Link/Organogram_Chart_4ddcc81b-ac87-4771-982e-29e45ffd9eec.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff.

In our Institution Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are following:

- Medical Leave & Maternity leave for eligible staff members.
- Faculty members are eligible for Earned Leave.
- Advances for the school fee & festivals.
- Gym is also accessible for the staff.
- In campus, canteen has been established which are accessible by staff during the working and extended hours.

- Internet and free Wi-Fi facilities are also available in campus for staff.
- Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.
- 50 days - Summer and Winter Vacations for faculty members
- Skill development courses are organized for non-teaching staff to enhance their skills in work environment.
- Automation of attendance and leave using biometric system. The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.
- Gratuity for the employees of the institution. Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	https://www.jklabour.com/welcome/about , https://jkdat.nic.in/pdf/J&K-Civil-Services-Leave-Rules,1979.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the J&K UT rules and the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation No. F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time, for its teaching and non-teaching staff.

The performance of each employee is assessed annually after completion of one year of service through APR. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

Teaching Staff

1. The performance of each faculty member is assessed according to the Annual Annual performance Report. b) Promotions are based on the API score. c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment. d) The faculty members are informed well in advance of their due promotion. e) The placement cases are forwarded after proper scrutiny by the Coordinator IQAC and the Principal. f) Faculty members whose promotions are due are recommended based on their API score.
2. Non-Teaching Staff:

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff).

File Description	Documents
Paste link for additional information	http://www.jkhighereducation.nic.in/govtactsrules.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

The GDC Kulgam conducts internal and external financial audits regularly. The college has Accounts section since inception to ensure maintenance of annual accounts and audits. Copy of Budget proposals, invoice and vouchers, and supporting documents of every purchase /event is maintained in the college establishment section. The accountant of the institution verifies every document, observations if any, is brought to the notice of HODs for immediate rectification. The details of all the expenditures / transactions of the entire financial year is consolidated and maintained at the accounts office and submitted for external audit at the end of the financial year. The following agencies conduct regular financial audit in the Institute:

External Audit: External Audit is conducted by the following: (a) AG Office, Govt. of India, placed at Srinagar (b) Internal Audit is conducted by an Internal Auditor. 2. AG, Srinagar conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) all receipts from fee, donations, grants, contributions, interest earned and returns on investments; (b) all payments to staff, vendors, contractors, students and other service providers. 3. All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute headed by the Principal. AG's audit for the previous years has been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of major receipts and payments and concurrent/post audit of all other receipts and payments.

File Description	Documents
Paste link for additional information	https://cag.gov.in/ae/jammu-and-kashmir/en/state-accounts-report?defuat_account_report_type=358
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

- Mobilization of Funds, the student Tuition fee is the major source of income for the institute.
- Various government and non-government agencies sponsor events like seminars and workshops.
- Alumni contribute to the institute particularly helping needy students especially in admission fee
- Sponsorships are sought from individuals and corporate for seminars and debates.

Utilization of Funds

- The college audit committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, Through JEM.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters

like pricing, quality, terms of service, etc.

- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal, Development/Purchasing Committee and Accounts section of the college prepares the budget.
- The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.
- The budget is scrutinized and approved by the Administrative Department..

Optimal utilization of resources

- The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.
- The faculty, who exhibit initiative and receive substantial grants for R&D works or for strengthening the infrastructure in the institute are being encouraged.
- Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds.
- Effective utilization of infrastructure is ensured in the institute.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent-

teacher meetings.

- The college infrastructure is utilized as an examination centre for Government examinations/University Examinations.

File Description	Documents
Paste link for additional information	http://www.jkhighereducation.nic.in/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC contributed significantly for institutionalizing the quality assurance strategies and chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. The IQAC carries out activities that encompass all aspects of the Institute's functioning. The IQAC was constituted in the year 2018, and since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on

teaching and administrative performance through the Suggestion Box installed in the campus.

4. The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months.
5. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities: (a) Annual Quality Assurance Report (AQAR) (b) Self-Study Reports of various accreditation bodies (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS) (d) Stakeholder's feedback (e) Process Performance & Conformity (f) Action Taken Reports
6. IQAC led the efforts to acquire MOUs from different stakeholder's viz. SKUST Srinagar for implementing skill course in agriculture technology. The IQAC led efforts to the successful installation Digital panels in class rooms to smoothen the teaching learning process.
7. The IQAC through ICT committee of the college ensured the upgradation of Wifi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience in the college campus.

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Main/EventList.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last few years include the following:

- Introduction of Daily Home Assignments
- Automation of Admission Processes
- Provision for online fee payment
- Automation of Examination Processes

- Introduction of Skill courses
- Green initiatives in Campus - tree plantation, botanical garden, solar power plants, etc.
- MoUs with prestigious Institutes, Universities, Govt. agencies • International student exchange programmes
- Installation of Digital panels
- conduct of professional development workshops

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/academic_calander_2020-21_8acc952f-a98b-4b25-827b-3d1857c94097.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/igac_order_2019_1_e64cfd98-1c7d-49ef-96f6-b46b313a1abe.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Govt. Degree College Kulgam exhibits gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions. Specific initiatives with respect to key areas are as follows:

• Safety and security

CC TV Surveillance system:

CC TV Surveillance with high resolution cameras through day and night facility of distributed recording in control room has been set up in the campus; entry of unwanted element is monitored through these cameras. This system ensures that all Female staff, students can move freely in the campus and feel assure that they are secure at all the time in the campus.

Local Fund Staff:

The college has strong Local fund Employees deployed all around the campus to create secure enrolment

• Medical Facilities:

The college has established Health Care Centre in the campus camped in separate facility. One female worker supervised by the Female Convener Faculty member to supervise all the health care support for female folk in the college. The health care has maintained sanitary pad and other required arrangements for female students.

•Counseling:

The college has a system of mentoring in each block for inculcating social, Moral and ethical values .Women cell also create gender awareness through different program. All senior officials are available both for boys and girls for solving their problem any time without any appointment.

•Common Rest Room:

The college has Girls Common Room camped in a separate building in which hour's water is available with proper ventilation in the washroom. In the same building a separate Browsing Centre for girls has been established.

- Separate Toilet Blocks:

The college has established two separate toilet blocks for female students and female staff to ensure the smooth convenience for the targeted group.

- Canteen:

The college has established a separate space for female students and staff in the main canteen of the college.

- Girls park:

The college has setup separate girls for female students for recreation and sorting out some academic and personal matters.

- Badminton Court:

The college has established a separate two Badminton courts specifically for female students and staff.

File Description	Documents
Annual gender sensitization action plan	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Adobe_Scan_25_No_v_2021_8acc8f81-12e8-42da-bf72-4193a35c671a.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gdckulgam.edu.in/Main/Gallery.aspx?Gallery=4df0f944-2c6b-4c0d-861d-cb090dd4bdc8

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:

Solid Waste Management: The College has a place on its campus where the solid wastes materials are disposed.

Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the UT government.

Biomedical Waste Management- There is as such no large biomedical wastes being induced by the College. However, in the college health centre the biomedical waste particularly of hygiene related or disposed there through Sanitary Napkin Destroyer installed in the

health centre itself.

E-waste Management- There is no e-waste management system in the college.

Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

The e-medical Waste Management- There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=000000000006
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered vehicles**3. Pedestrian Friendly pathways****4. Ban on use of Plastic****5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college endeavours to build a nation of youth who are noble in their attitude and morally responsible. The college organizes and conduct several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day etc.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

However, it is needless to mention that in the year 2020 the college was not able to conduct all the activities due to the fact that the Covid-19 pandemic lead to closure of college for all kind of its activities in Offline mode.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The GDC Kulgam undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. The college also offers a Compulsory paper on the Constitution of India for 2nd semester students and General Elective Course for 6th Semester students to create awareness and sensitizing the students and employees to constitution obligation. Our institution takes all possible initiatives in organizing various events and programmes for moulding the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. As responsible citizens of the country the students are motivated to take part in various activities of the college. The college encourages the students to take part in blood donation camps, study tours for them that make them understand the importance of protecting the cultural heritage of the country.

The college has NSS Unit and NCC Cadet who help in perpetuating values among the students. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. The students have also taken up Plantation drives to provide a clean and green environment for all. Swachh Bharat Abhiyan has also been an important initiative taken up by the college where we have organized an awareness rally for the students and took a tour in entire town to create awareness among all. The college has also conducted a Voter awareness programme for all the students and were sensitized about their constitutional powers of voting.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has an established practice to celebrate/cammemorate all the National/International days & the same has been highlighted in the college annual academic calander. Some of the important days that the college organises are International Environment Day, Yoga Day, Womens Day, Mental Health Day etc. However, its need less to mention here that due to the Covid-19 Pandemic the college was not able to organise all the events, as the college was closed for all sort of activities in the Offline mode.

<http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Academic%20calander.pdf>

<http://gdckulgam.edu.in/Main/EventList.aspx>

<http://gdckulgam.edu.in/Main/Sub.aspx?C=026>

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice/s:

A. Legal Assistance in Domestic Violence in the adopted Village Malwan/Achithal Kulgam

B. Developing Environmental Ethics within Campus, Adopted Village Malwan/Achithal Kulgam & Areas around the College especially Main Town.

Year of inception :2020

Yes the practices still continuing

It is been underlined by the experts and activists that there is growing trend of domestic violence's especially against the women. The same thing has inflicted the Kashmir Society as well. During the expert talk on the issue by the Chairman DLSA Kulgam, Mr. Khurshid Raina (Hon'ble Chairman DLSA Kulgam) in the Rest House kulgam, it has came out that the trend is also highly visible in the kulgam town also. It was in this connection that the college decided offer legal services in collaboration with the DLSA Kulgam, Especially in the adopted village Achethal Kulgam.

Moreover, the college is highly sensitive regarding the environmental ethics and its protection. On the issue college do conduct drives, awareness programmes and building consciousness in the identified areas and adopted villages.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority area of our institution has been to strengthen teacher student relationship which helps us to augment the holistic institutional development. The institution encourages not only its faculty to pursue faculty development goals and strategies, but also students are being exposed to the new trends and opportunities in numerous fields of academia, arts, literature, science, skill orientation etc. Our teachers regularly go for faculty development programmes such as refresher/ orientations courses, workshops, seminars and debates. The institution encourages its faculty members for short term/long term research projects and publishing the work in quality journals. Our institutions encourages faculty members, for induction of ICT and various LMS for teaching, for in-calculating training programmes the faculty members attends works at different institutions established by the ministry of IT Government of India. Moreover, in recent times our teaching faculty has adopted e-mode of classes using latest IT tools and techniques for carrying out the pedagogy.

Other than imparting the formal education to our students, our effort also remains to take care of their psychological and health behaviour. Our institution regularly organizes psychological and health related programmes. We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. The total distinctive service of the institution is of the community service that are institution provide through the National Service Scheme (NSS) Unit of the College provide. Along with other sports cultural and technical activities, the NSS unit plans activities like tree plantation and field visits to expose the students to the pressing issues in our society. As a special thrust, societal development is also instilled on a large scale into the students through the active NSS unit which undertakes various services to

inculcate social values. Throughout the year, the NSS unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more.

One of the main distinctive practices far from the routine activities of the institution during the year 2020 had been various activities taken for the mitigation Covid-19 pandemic in the district Kulgam. The Institution offered its all support to the district administration in mitigating and augmenting awareness campaign in the district. The college was designated as Covid Wellness Centre during the year 2020. The College NSS Unit runs Wear Mask Campaign in the adjoined areas of the College. The two College Faculty members namely DR. Shabir ahmad padder & DR. Mohammad Younes Bhat were designated as Covid Nodal Officers, who helped the district Administration in mitigating the Covid-19 crisis.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College Kulgam (affiliated to University of Kashmir), all the syllabi and curriculum related issues are designed by the university itself. However, as given under the university statutes, some of our senior faculty members are members of different board of studies, thereby, actively participate in the curriculum setup and revision of syllabi as and when the concerned university departments invite them. When the university drafts or revise the syllabi, it is communicated to the college through either circulars or notification or the same is also been made available on the university website. The college also make the syllabi copies available on the college website for student information. Moreover, it is the college practice to make hard copy of the syllabus available in the staff room of all the departments for the smooth functioning of the academic calendar. Meanwhile, the college administration has setup time-table committee and academic affairs committee for the smooth and vibrant conduct of academic calendar in the college. It is the well set job for the time-table committee to design and draft the semester based time-table and distribute class work based on contact/tutorial classes and practical classes. The same makes the teaching learning process smooth and efficient in the college, as it does not bring any contradiction in the time period of various classes to be undertaken in a day or week. It is also a well-established practice in the college that the time table is being uploaded on the college digital notice board so that all the students monitor it on daily basis. Besides this the college academic affairs committee take monthly based review meetings on the syllabi completion and apprise the principal about the difficulties in the curriculum delivery. Moreover, it is also the practice in the college that the class representatives apprise the principal on the curriculum related issues.

However, for the academic year 2020-21, Covid-19 pandemic has shifted the classes to e-mode, therefore, the college administration has channelized its resources towards the same. The college time table and academic affairs committees drafted the time table as per the convenience of students and circulated

the same on the departmental WhatsApp groups. It is pertinent to mention that, during the given academic year the whole academic calendar pedagogy was run through virtual mode.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gdckulgam.edu.in/Main/List.aspx?Type=Alert&SubType=Announcement

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college as an affiliated college of the University of Kashmir follows the academic calendar on examination as well as admission as per the university notifications. However, on other academic issues such as curricular or extracurricular college prepare in advance its own academic calendar for the smooth functioning of the institution.

The college follows the guidelines issued by the Kashmir University for internal assessment and grading system. As per the guidelines the university has setup 30 marks for internal evaluation for lab oriented subjects. While as the college at its own conducts class tests for all streams. The college also conducts/organizes different subject tours, field visit, industrial visits, project work etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/academic_calendar_2020-21_8acc952f-a98b-4b25-827b-3d1857c94097.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating

A. All of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

35

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

35

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college through the department of environmental science and sociology inculcates the values of ethics, environment, disaster management and gender sensitization among its students. There is well established regular curriculum which is in vogue for imparting and transmitting the ethical human values. Besides this the college is adhering to the academic calendar in which number of programmes (extra-curricular & co-curricular) is being organized in the college. The few of them are hereby noted.

1. The College Organized state level seminar on Role of Biochemistry in health industry science and education on 10th of July 2020. The seminar focused on the ethical values to be considered while utilizing the modern technology in industry and education. Some prominent experts/scholars on the given field notably Professor Mushtaq Ahmad Siddiqui, Vice Chancellor IUST Awantipora were invited to deliberate on the given issue.

2. Department of Environmental Studies in collaboration with NSS unit organized several activities on the eve of World Environmental Day.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

80

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Feedback%20Action%20Taken%20Report%20.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

1071

2.1.1.1 - Number of sanctioned seats during the year

1630

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It is the well-established policy in the college that the committees viz. debates and seminar, IQAC and career and placement cell routinely organizes different seminars and workshops for faculty and students. In addition to this, the Add on course committee organizes different skill courses in the college for students to make them employable after completion of UG courses. The aim of such policy specifically targets slow learners as well as advanced learners so that both the categories are reached out to meet their respective requirements for taking their career forward. Moreover, our teachers are actively participating in interactive and Google class rooms which give a new dimension to the system of pedagogy. The ICT enabled teaching has made the classroom teaching more effective. The college has established organized student feedback system. The College also encourages remedial classes for slow learners. During the pandemic the college has subscribed to various e-resources such as NLIST for student use. This is a routine affair that all the departments of the College to arrange tutorial/remedial classes for slow learners. it is pertinent to mention that departments engage remedial classes in the empty slots of general time table as per the convenience of students (General time table enclosed).

File Description	Documents
Link for additional Information	http://gdckulgam.edu.in/Main/EventList.asp x
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4219	119

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college prioritize student centric methodologies for enhancing the learning abilities of students by involving the student community in laboratory work, field tours, project work and tutorials etc. During pandemic College has switched to virtual mode by sensitizing the students about use of various technological gadgets and e-platforms. Furthermore, the College has organized a series of debates, webinars, special lectures on different themes and issues by providing a platform to student community to speak in digital world. The College has focused on self-paced learning of students by conducting online exams/viva-voice etc. During the academic session 2020-21 the College specifically organized international webinar on "Online Education in the Times of Covid" to make our students best capable to handle the e-learning platforms and made e-resources available on the college website.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=150

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college offers ICT based programmes/courses such as BCA, BBA, and Add-on/Certificate courses. The college has substantiated its ICT labs and equipment's by successfully converting majority of its classroom into ICT enabled classroom by installing smart panels, where from a teacher can engage its classes in a virtual mode. The college has put in place a vibrant IT infrastructure. The College Possess more than 100 computer, two browsing centers with 100MBPS internet speed. The College has IT enabled conference hall.

During the pandemic the College utilized all these IT enabled resources to ensure effective teaching learning process in virtual mode. The college was prompt to start online classes and conducted all its exams be it internal assessment or semester end exams in virtual mode. The College administration ensured that all its faculty members are engaging their classes by using different e-platforms such as WiseApp, Teachmint, Google Classroom etc. The College administration distributed laptops to its majority of departments so that the ICT base teaching learning process is not hampered at any cost.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

119

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

119

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

36

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

358

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the guidelines issued by the University of Kashmir for internal assessment and grading system. As per the guidelines the university has setup 30 marks for internal assessment/evaluation for lab oriented subjects. Furthermore, during the academic session 2020-21, 02 credits of tutorials having 30 marks were initiated in non-lab courses also. While as the college at its own conducts class tests, presentations etc. for all streams. The college also conducts/organizes different subject tours, field visit, industrial visits, project work etc.

File Description	Documents
Any additional information	View File
Link for additional information	https://egov.uok.edu.in/courseinfo/syllabus/statuteArchive/204.PDF

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an established mechanism to ensure transparency in the internal assessment. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the University and communicated to the students well in advance. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The marks obtained by the students in internal assessment tests are uploaded periodically on the

university web portal along with their attendance. Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record. For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record.

File Description	Documents
Any additional information	View File
Link for additional information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=2220

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Academic Session 2020-21

Programme and Course Outcome

POLITICAL SCIENCE

- **POLITICAL THEORY:** Analysing what is Politics and explaining the approaches to the Study of Political Science - Normative, Behavioral, Post Behavioral, Feminist. Assessing the theories of State (Origin, Nature, Functions): Contract, Idealist, Liberal and Neo-Liberal Theories. Explaining the Concept of State Sovereignty: Monistic and Pluralistic Theories. Analysing the changing concept of Sovereignty in the context of Globalisation. (Contact Hours: 5.25 hrs a week Tutorial: 9 hrs annually).
- **COMPARATIVE GOVERNMENT AND POLITICS :** Tracing the evolution of Comparative Politics as a discipline and drawing a distinction between Comparative Politics and Comparative Government. Investigating the nature and scope of Comparative Politics. Analysing the approaches and models of comparison: systems analysis; structural functionalism; and institutional approach. Critically analyzing the features of a liberal democratic and socialist political system with focus on UK, USA and the People's Republic of China. Discussing the features of a federal system with special reference to USA and Russia. Conducting an intensive comparative study of the Executive (UK, USA,

France and Russia); Legislature (UK, USA and the PRC); the Judiciary (UK, USA and PRC. Contact Hours: 5.25 hrs a week Tutorial: 9 hrs annually.

- **GOVERNMENT AND POLITICS IN INDIA:** Introducing the Indian Constitution with a focus on the role of the Constituent Assembly and examining the essence of the Preamble. Examining the Fundamental Rights and Duties of Indian citizens with a study of the significance and status of Directive Principles. Assessing the nature of Indian Federalism with focus on Union-State Relations. Critically analyzing the important institutions of the Indian Union: the Executive: President; Prime Minister, Council of Ministers; Governor, Chief Minister and Council of Ministers; The legislature: Rajya Sabha, Lok Sabha, Speaker, Committee System, State Legislature, The Judiciary: Supreme Court and the High Courts: composition and functions- Judicial Activism Looking at the Constitutional Amendment Procedure with focus on the main recommendations of the Constitutional Review Commission (Venkatachalliah Commission). Critically evaluating the Indian Party system - its development and looking at the ideology of dominant national parties. Evaluating the role of various forces on Indian politics: religion; language; caste; tribe; regionalism; business; working class and peasants. Evaluating the Electoral Process in India with focus on the Election Commission: Composition, Functions and Role. Investigating the New Social Movements since the 1970s: environmental movements, women's movement and human rights movement. Contact Hours: 5.25 hrs a week Tutorial: 9 hrs annually.
- **INTERNATIONAL RELATIONS:** Explaining scope and subject matter of International Relations as an autonomous academic discipline. Approaches and methods to study the discipline through Realism, Liberalism, and Worlds system's Model. Explaining certain basic concepts like Globalisation in contemporary world order. Describing the Cold War phases and understanding the post Cold War era. Discussing the developments in European Ethno-nationalism since 1990's. Tracing the growth of European Union. Contact Hours: 5.25 hrs a week Tutorial: 9 hrs annually
- **WESTERN POLITICAL THOUGHT:** Providing an insight into the dominant features of Ancient Western Political Thought: Ancient Greek political thought with focus on Aristotle and Plato. Evaluating the Renaissance; political thought of Reformation; and Machiavelli. CO 4- Critically examining Social Contract Theories of Hobbes as the founder of the

science of materialist politics; Locke as the founder of Liberalism with focus on his views on natural rights, property and consent; and Rousseau's views on Freedom and Democracy; Bentham's Utilitarianism; and John Stuart Mill's views on liberty and representative government. Examining the Marxism. Contact Hours: 3.75 hrs. A week Tutorial: 12 hrs. annually.

- PUBLIC ADMINISTRATION: Explaining the nature, scope and evolution of Public Administration; Private and Public Administration; Principles of Socialist Management. Discussing making of Public Policy Making and methods of Implementation. Analysing the major Concepts in Public Administration. Tracing the Challenges in the discipline of Public Administration like New Public Administration (NPA); Comparative Public Administration (CPA) and Development Administration. Examining the Institutions of Local Self Government in India. Contact time: 3.75 hrs. a week Tutorial: 12 hrs. annually.

BIO-CHEMISTRY

- Demonstrate understanding of basic biochemical principles.
- Gain proficiency in basic laboratory techniques.
- Apply and effectively communicate scientific reasoning and data analysis.
- Understand and practice ethics surrounding scientific research.
- Gain professional character e. g. to establish a diagnostic laboratory.

BCA/COMPUTER APPLICATION

- Covers software design, implementation, and testing using Java. Understands fundamentals of basic java programming. Introduces object-oriented design techniques and problem solving. Emphasizes development of secure, well-designed software projects that solve practical real-world problems. Be able to use the java SDK environment to create ,debug & run simple java program. Use an integrated development environment to write, compile, run, and test simple object-oriented Java programs. Read and make elementary modifications to Java programs that solve real-world problems. Validate input in a Java program. Identify and fix defects and common security issues in code. Document a Java program using Javadoc. Use a version control system to track source code in a project.

- Deals with basic concepts of Client Server Communication. To learn fundamentals of clients server design. To learn division of labour. Comprehend the basic concepts of the client-server model. To understand how Client-Server systems work. To understand primitive Vs non-primitive systems. To understand web techniques and protocols. To understand working of server side scripting. Deals with dynamic website designing and maintenance.
- Design user interfaces to improve human-AI interaction and real-time decision-making. Evaluate the advantages, disadvantages, challenges, and ramifications of human-AI augmentation. Design and develop symbiotic human-AI systems that balance the information processing power of computational systems with human intelligence and decision making. Explain the benefits, limitations, and tradeoffs of designing engaging and ethical conversational user interactions, including those supported by chatbots, smart speakers, and other AI-driven, voice-based technologies. Design and evaluate conversational interfaces for different users and contexts of use. The main objective of this course is to introduce concepts related to the analysis, design and implementation of computation and storage clouds. With the completion of the course, the student will be in position: to understand the necessary theoretical background for computing and storage clouds environments. To know the methodologies and technologies for the development of applications that will be deployed and offered through cloud computing environments. To be able to realize cloud infrastructures by using IaaS software, while also developing cloud applications by utilising PaaS software.

KASHMIRI

- To inculcate positive human values through the study of Kashmiri literature.
- To create awareness our valuable and rich literary heritage.
- To give an insight into the unity of mankind on emotional level.
- To create deep commitment to society.
- To enable them to communicate effectively in Kashmiri in all situations

ECONOMICS

- Financial management.
- Financial accounting.
- Economics.
- Financial institutions and markets.
- Financial derivatives.

GEOGRAPHY

- To develop students aptitude for carrying out field work.
- To enable students to learn basics of geographical processes.
- To facilitate students to acquire skills of map making.
- To enable students to learn new technologies of GIS and Remote Sensing.
- To make students good and responsible Citizens.

URDU

- Urdu Language and Literature: Provides Descriptive knowledge about Urdu language and literature . Job oriented subject...Provides various kinds of jobs such as in Radio, TV,Newspaper ,Revenue,Teaching and almost in every field of life. Provides platform for poets and literatures. Used as second language other than mother tongue . Most of our Religious literature is written in Urdu language so it motivates general public to learn and teach.

CHEMISTRY

- Description of subject: The subject of chemistry deals with the study of matter, its composition and properties. Since we have to deal with different types of matter in every aspect of life, understanding matter at atomic, molecular and bulk level becomes imperative so that the properties of matter can be tapped and tailored to as per our necessities and demands. Thus, the purpose of teaching chemistry at undergraduate level is to achieve the following outcomes;
- Gaining knowledge about various concepts in chemistry.
- Gaining knowledge about concepts of chemistry related to day-to-day life.
- To develop scientific thinking with respect to the issues pertaining to the society so that the knowledge gained in chemistry can be utilized in one or other way to address the issues.
- To help students in comprehensive learning of allied subjects of Chemistry, like Biochemistry, Biotechnology,

Bio-resources, Pharmaceutical Sciences, Environmental Chemistry etc.

- To prepare students for careers in the field of chemistry like Academics, research, pharmaceutical industry, material industry, geochemistry etc.

GEOLOGY

- To understand the basics of Geology.
- Learn, design and perform experiment in Labs.
- Expose the students to the vast scope of Geo-sciences.
- Emphasis the importance of geology as the most important discipline for sustaining the existing industries.
- To make students good and responsible Citizens.

GENERAL ENGLISH

- General English is oriented towards inculcating language efficiency in students.
- Skill courses are adopted to enhance writing skills, capabilities in our students.
- Skill courses and lab oriented courses helps them to practically land into the world of language to correspond on the practical level.
- Such skill courses and the like have recently been introduced in the curriculum as job oriented courses.
- English Literature is specifically taught to acquaint some students with a body of literatures across the globe, to extensively understand cultures.

EDUCATION

- The students will be able to understand various philosophies and their implications in the field of Education.
- The course will enable the students to understand various educational issues in the context of Indian society.
- The students will be able to solve their problems through action research.
- The course will be helpful in developing a healthy attitude among students towards teaching- learning process.
- The course will enable the students to understand the individual differences and adopt scientific approach in catering these individual differences.
- The course will enable the students in understanding the importance of peace and peace education and will develop

among them pedagogical skills and strategies for promoting peace.

- At the end of the course, the students will be aware about the environmental issues, their causes and remedies. Students will be equipped with the skills which will help them in solving environmental problems.

PHYSICS

- Understanding of the scientific method and process of learning the subject.
- Develop the concept of modern physics.
- Analyze physical problems and develop correct solutions using natural laws.
- 4 applying the conceptual understanding of the physics to general real world situations
- Realization and development of an understanding of the impact of physics and science on society.
- Developing the proficiency in application of numerical techniques for modeling the ideas of physics.

BOTANY

- BSc Botany programme revolves around scientific aspects of plants including growth, reproduction, metabolism, diseases, physiology, genetics and chemical properties of plants
- Inculcating strong fundamentals on modern and classical aspects of Botany
- Creating of platform for higher studies in Botany
- Knowledge and understanding about plant Diversity
- Students will be able to explain how plants function at the level of gene, genome, cell, tissue, flower development
- Students will be able to explain the ecological interconnectedness of life on earth by tracing energy and nutrient flow through environmental.

MATHEMATICS

- The general programme of B.Sc/B.A including mathematics lays a strong foundation of basic knowledge and logic based concepts and their applications.
- The mathematical language is concise yet powerful in understanding the mechanism and logic involved in the process of attaining certain goals and extracting a logical or fundamental output for general purpose.

- The undergraduate mathematics course acquaints the students of the general concepts and rules and mastering the art of applying the results for specific outputs.
- The course is designed for students in a way to be able to apply the logical/ fundamental rules and drawing the conclusions.
- At the end of the course, students are able to know the sources of concept formation and its utility.

ENVIRONMENTAL SCIENCE

- The course has been introduced by Kashmir University in 2004 the main aim for the introduction of course was to develop critical thinking among the students regarding the environment, so that they can actively participate themselves in tackling the various environmental issues such as pollution control, Biodiversity conservation, climate change etc

ZOOLOGY

- The Department of zoology was introduced in the college in 2010 to teach the UG students about various branches of zoology like animal diversity, immunology, Aquatic biology, ecology etc. and make the field work to different zoological places. The number of students completed BSc during the period of assessment is the evidence of attainment of programme outcomes. The course outcomes are measured through syllabus, completion of syllabus and internal evaluation. At Departmental level the teachers are engaged to strive for completion of the course in time and in some cases also extra classes are conducted for the students.

DISASTER MANAGEMENT

- To conduct a field visit: To identify the disaster hit areas To know about the causes and effects of disasters To understand the temporal variability of disasters To provide skills in understanding and managing disasters.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Programme_and_Course_Outcome_6d7b09af-75cc-489f-893b-44f548f71255.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute is affiliated to University of Kashmir which has provided the syllabus for all the courses and programmes offered by the college. The university itself provide the objectives of each course. To attain the course outcomes for the course/subject, the faculty Members use various Direct or Indirect tools provided by the both affiliating university and the higher education department, J & K Govt.

The GDC Kulgam is affiliated to University of Kashmir, Srinagar. We offered Under Graduate courses under the Faculty of Arts, Commerce, BCA and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. Over the given theme, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, student's progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of student's placement is also increasing. We took feedback from all the stakeholders in this respect and try to take necessary steps accordingly. The institute followed the Academic Calendar of our affiliated university. All the subject teachers maintained Academic Diary in every academic year. All the subject teachers prepared Semester-Wise evaluation Reports. Internal examination committee analyzed evaluation reports of results. Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Programme_and_Course_Outcome_6d7b09af-75cc-489f-893b-44f548f71255.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1449

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.kashmiruniversity.net/download/Examination%20Statutes.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Student_Satisfaction_Survey_2020-21_e4b7f1e2-beb5-4adc-96db-0432fe921ecb.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

18.50	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
01	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/HomePage#
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
09	
File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
19	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
4	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community. During the Pandemic-2020, the college NSS organized a special awareness programme on Covid-19 in the vicinity of the college campus. Besides this several activities were carried out by NSS volunteers addressing social issues which include</p>	

cleanliness , tree plantation ,water conservation, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Mental Health awareness, awareness on domestic violence etc.

The NCC unit of the college comes under 1st J&K Bn. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Swachhta Abhiyan ,National equality awareness. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Programme on female foeticide, Health check -up camps, Blood donation camps, etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Main/EventList.asp x
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

369

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical facilities for teaching-learning activities. College premises is located at prime location in the north side of the Kulgam Town on Main Kulgam Aherbal (Famous Waterfall) Road. Its lush green and eco-friendly campus which creates good learning environment. From the campus one can see the mesmerising natural beauty and snow laden

mountains and peaks on West side of the college campus. The infrastructure facilities are adequate according to the requirement of students. The college has following facilities for teaching-learning process.

Facilities for Teaching Learning Activities: 1. 11.5 acres green campus. 2. Garden with variety of trees and plants in surrounding. 3. 32 classrooms with optimum facilities, out of which 17 are equipped with digital panels. 4. Rich Computer Labs for Practical, and the college possess 102 computers and at many places computers have LAN connectivity, printers. 5. Principal Chamber with computer & internet connection, telephone facility. 6. IQAC Cell having computers, LAN facility. 7. Separate Common Room & wash rooms for girls. 8. Quarter for Peon-cum-watchman. 9. Separate wash rooms for students and staff members. 10. Botanical Garden. 11. Clean drinking water facility. 12. Suggestion Box/Complaint Boxes 13. Inverter/UPS facility for office. 14. Library having reference books, encyclopaedia and newspapers with reading rooms for students and staff. 15. 50 KV Solar plant. 16. First Aid Facility. 17. Smart Class Rooms. 18. Office automation software for administration and library. 19. Wi-Fi facility in office and library. 20. Highly equipped science laboratories.

Facilities for Extra-Curricular activities: 1. Separate office for NSS and required equipment. 2. Separate physical education office with sports grounds. 3. NCC wing with Trained ANO. 4. Fully digital equipped Conference Hall

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has well established Physical Education Department headed by a trained Physical Training Instructor. The institution has developed the tradition for motivating, supporting & enhancing sports performance in the college among its students. There is Separate Budget for Sport Activities. Institute gives kits, certificates, medals, trophies & mementoes to the winners to enhance sports participation among students.

Institute has the facility of additional sports Incentive marks to the inter-collegiate/Inter-university participants. Sports uniform, essential sports kits/ equipment are provided to the students participating in various sports at Inter-branch/Inter-collegiate/ Inter-university level. The college has a tradition of providing allowances, Tournament Entry Fees, match allowances for sports events are given to students participating at Inter-collegiate Level. Essential Transport facility is provided to the students for participating in Inter-collegiate/Inter-Branch Events. Furthermore, Institute recognises players for their Achievement. Special felicitation program for all sports winners is conducted in the college. In addition to it, Institute has the practice of attendance consideration & additional incentive marks for Sports/NSS/Cultural the Inter-collegiate / Inter-university participants. The institute endorses the achievements of students and facility is recognized in the institute newsletter and magazine. Moreover the College has working Cultural and Literary Club.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdckulgam.edu.in/Main/Default.aspx#

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

21756280

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College has setup library at the first floor of the Administrative Block in an area of 3600 Sq ft. with nearly 20261 books, periodicals, references, national and journals. It is partially automated using Integrated Library Management System (ILMS) computerized with SOUL (version 2.0) Open Source Integrated Software. It has access to program of INFLIBNET. Under this service online access to full text and databases from 17 reputed publishers through E-Shodhsindhu viz ASPP (AICTE funded), ACS, AIP, AR, EPW, ISID (Database), IP, JGate Plus (JCCC), Nature, Oxford, Project Muse, RSC, Springer, Taylor and Francis, Web of Science and Wiley. All e-resources are accessible locally within the campus as well as remotely. Library location is centrally located and well laid out and maintains the right atmosphere for learning. Adequate space is provided for browsing and relaxed reading. It subscribes good no. of journals of national and international repute, along with magazines and newspapers for general reading. The library also houses rich reference Collection viz., Encyclopaedia Britannica, Encyclopaedia Americana, Specific Subject Encyclopaedia's, Year Books, Atlases and other reference material. The library also provides access to Internet as well as CD/DVD based electronic resources. It has fair ICT infrastructure with adequate bandwidth for fast and seamless access to Internet.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=142

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

153

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has sufficient Computer labs and browsing centres which are well-equipped with branded PC's adequately supported by high speed internet connectivity. All the computers are interconnected through LAN facility. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries. The institute has total 102 computers with a configuration of Hp/Dell/Lenova core i5 & i7. 4 GB RAM =35 ACER 1 core two duos 1 GB RAM, are available. LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network (1.75Km Ring). This core switching is further extended to Distributed Switching for departments. Where 600 Mbps (Gigabit Switches) are installed across the college campus.

Wi-Fi facility: BCA/ICT committee extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Department corridors and at the Green lawn area. Staff and Students can access this facility on their Laptops by registering themselves. The institute has currently state-of-art Modem Wi-Fi access points to provide the Wi-Fi internet access through Wi-Fi zones. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus.

Intercom Facility: The campus is well connected with a well planned Telecom Network with intercom facilities is provided. Six additional BSNL land line connections are available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=142

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

868150

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

Library Committee has been constituted and adheres the following steps:

- Procurement of new books & renew of journals and recommendation for additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

ICT infrastructure: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head, ICT Coordinator along with departmental coordinator.

Classrooms, Conference Hall: Classrooms and Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and Conference hall is maintained on regular basis. Working condition of audio system, digital panels

& LCD projectors etc. is done on regular basis. Laboratory: Laboratories are regularly maintained by the Laboratory attendant. Records of equipment's are maintained in Dead-stock Register (DSR) as per the process. Equipment's are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies. Maintenance of other support systems: Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is done by the engaged Local fund sweepers. Sanitizing of washrooms is done on regular basis. Greenery is maintained by the gardeners of the college working on local fund. Solar Panels and power backup facilities like Generators are maintained by Transport/fuel committee. Clean and hygienic drinking water is available in the Institute. Water purifiers are maintained and cleaned on regular basis. Overhead water tanks and water coolers are cleaned periodically. Quality of drinking water is checked by measures pH and Hardness.

Sports facilities: are maintained by the sports committee/Board and the menial staff.

The below mentioned points are inspected before start of every semester. 1. Classroom facilities such as lights and fans, LCD projector and sound system, availability of internet connections are inspected before start of every semester. 2. Working condition of computers, devices, and equipments is ensured. 3. Working condition of machines in the workshop is ensured. 4. Stock checking activity is done prior to start of new semester. 5. House-keeping committee of the institute inspects the facilities like toilets, classrooms, corridors. 6. College Canteen committee supervises the cleanliness and hygiene in the canteen and monitors the food quality. 7. Library committee collects specific needs of the students and staff. 8. Sports committee ensures the availability of sports equipments and monitors the usage of the ground, courts and indoor games facilities.

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

Library Committee has been constituted and adheres the following steps:

- Procurement of new books & renew of journals and recommendation for additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

ICT infrastructure: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head, ICT Coordinator along with departmental coordinator.

Classrooms, Conference Hall: Classrooms and Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and Conference hall is maintained on regular basis. Working condition of audio system, digital panels & LCD projectors etc. is done on regular basis. Laboratory: Laboratories are regularly maintained by the Laboratory attendant. Records of equipment's are maintained in Dead-stock Register (DSR) as per the process. Equipment's are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies. Maintenance of other support systems: Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is done by the engaged Local fund sweepers. Sanitizing of washrooms is done on regular basis. Greenery is maintained by the gardeners of the college working on local fund. Solar Panels and power backup facilities like Generators are maintained by Transport/fuel committee. Clean and hygienic drinking water is available in the Institute. Water purifiers are maintained and cleaned on regular basis. Overhead water tanks and water coolers are cleaned periodically. Quality of drinking water is checked by measures pH and Hardness.

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File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdckulgam.edu.in/Main/Default.aspx#?active=lnk3

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5376

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

170

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gdckulgam.edu.in/Main/Default.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
203	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
01	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as members of the committees. They actively participate in committee meetings particularly in IQAC and Time Table and Sports Committee. Other than this the institution ensure the active and proactive participation of students in various co-curricular and extra-curricular activities viz, sport, debates, seminars, quiz etc.

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Committee_a_f119615-818d-46d5-bddb-21c666ff93af.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has already established Alumni Association committee, whose registration is under process. Meanwhile, the committee do conduct all the necessary activities as is warranted under the Alumni Association Activities. The committee has contributed significantly through financial and non-financial means during the year. The prominent activity of the alumni association committee during the year has been that the committee identified the students who are not able to meet out their admission and examination fee and compensated the same through voluntary contribution from the college alumni and staff. Moreover, the committee has opened the Alumni Registration link on the college website for online registration. The committee remains proactive for ensuring the smooth and vibrant academics and extracurricular activities to be done in the college campus.

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Main/Alumni.aspx?F=S
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college governance body is so reflective and the prime focus is on the vision and mission of the institute. For realizing the institutional development as reflected in the college vision and mission, the following strategic commitments have been marked to be followed:

- Modern and precise educational experiences that develop the future generation.
- An atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society
- Education and research partnerships with Universities, colleges and industries
- Highly successful alumni who contribute to the profession in the global society.
- Undergraduate programs that integrate global awareness, communication skills and team building across the curriculum .
- Practical and responsible resource management.
- Training that prepares students for interdisciplinary research and advanced problem solving • Leadership and service to meet society needs.

Furthermore, The division and distribution of administrative responsibilities among the faculty members has been well stratified. The core of this strategy is the constitution of different committees, and whose conveners and members are sharing the administrative responsibilities, which ensure decentralized method of functioning. The college staff counsel has framed 42 committees to whom different responsibilities have been assigned.

The committees are college advisory committee, development committee, purchasing committee, IQAC committee, admission committee, debates committee, cultural committee, stock verification committee, ITC committee etc. Other than this the college has different boards and cells which look after some specific and pertinent issues such as Sports Board, women sexual harassment cell, NSS, NCC, red ribbon club, career counselling cell, media cell etc. these cells and boards ensure that there is holistic approach in augmenting participation of students and leadership and organizational activities in the campus and the society around.

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Committee_a_f119615-818d-46d5-bddb-21c666ff93af.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has established well-structured mechanism to promote participative management in the both academic as well as administrative field. The college advisory/development committees reach the ideas pertaining to academic goals, organizational progression and better campus life collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. The CDC & Academic Affairs Committee discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented. The college utilized such procedure during the International Conference on "Fluxes in Indian foreign Policy" organized by the Department of Political science in coordination with the college IQAC in the month of September 2020. The same strategy was also followed during the workshop on Role of I CT in Education, held during the month of Feb. 2020. The proposal for both events was approved by the college Advisory Committee, the highest decision-making body of the college administration. The

Participatory management of the institute is based on the following:

Principal Office ---Advisory Committee---Establishment Section

Various Committees and Cells

<http://gdckulgam.edu.in/Main/EventList.aspx>

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Committee_a_f119615-818d-46d5-bddb-21c666ff93af.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past 18 years the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. Only then is the institution "Built to Last". In this regard the institution has both perspective and strategic plan documents which are made available in the institution. The current effort is going on the road map to take the institution at new level of trajectory.

The Strategic Plan of the college is to introduce job oriented courses as has also been initiated by the higher education department of the J&K UT Govt. The college is also working on Introduction of various skill development and value oriented courses so that our students become employees rather than seekers.

For its implementation the college has signed no. of MOUs and has substantiated various community development outreaches. The college has also successfully introduced skill course in Agriculture technology.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/62_ff8720b8-8ae7-4811-9a55-78ed26818ec1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. GDC Kulgam has been established in 2004. It has a administrative department at the top and the different committees established at the college level to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution has been uploaded and the relevent links are also given.

File Description	Documents
Paste link for additional information	http://www.jkhighereducation.nic.in/govtactsrules.html
Link to Organogram of the Institution webpage	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Link/Organogram_Chart_4ddcc81b-ac87-4771-982e-29e45ffd9eec.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has effective welfare measures for teaching and non-teaching staff.

In our Institution Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are following:

- Medical Leave & Maternity leave for eligible staff members.
- Faculty members are eligible for Earned Leave.
- Advances for the school fee & festivals.
- Gym is also accessible for the staff.
- In campus, canteen has been established which are accessible by staff during the working and extended hours.
- Internet and free Wi-Fi facilities are also available in campus for staff.
- Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.
- 50 days - Summer and Winter Vacations for faculty members
- Skill development courses are organized for non-teaching staff to enhance their skills in work environment.
- Automation of attendance and leave using biometric system. The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.
- Gratuity for the employees of the institution. Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	https://www.jklabour.com/welcome/about , https://jkdat.nic.in/pdf/J&K-Civil-Services-Leave-Rules,1979.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the J&K UT rules and the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation

No. F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service through APR. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

Teaching Staff

1. The performance of each faculty member is assessed according to the Annual Annual performance Report. b) Promotions are based on the API score. c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment. d) The faculty members are informed well in advance of their due promotion. e) The placement cases are forwarded after proper scrutiny by the Coordinator IQAC and the Principal. f) Faculty members whose promotions are due are recommended based on their API score.
2. Non-Teaching Staff:

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff).

File Description	Documents
Paste link for additional information	http://www.jkhighereducation.nic.in/govtactsrules.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The GDC Kulgam conducts internal and external financial audits regularly. The college has Accounts section since inception to ensure maintenance of annual accounts and audits. Copy of Budget proposals, invoice and vouchers, and supporting documents of every purchase /event is maintained in the college establishment section. The accountant of the institution verifies every document, observations if any, is brought to the notice of HODs for immediate rectification. The details of all the expenditures / transactions of the entire financial year is consolidated and maintained at the accounts office and submitted for external audit at the end of the financial year. The following agencies conduct regular financial audit in the Institute:

External Audit: External Audit is conducted by the following: (a) AG Office, Govt. of India, placed at Srinagar (b) Internal Audit is conducted by an Internal Auditor. 2. AG, Srinagar conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) all receipts from fee, donations, grants, contributions, interest earned and returns on investments; (b) all payments to staff, vendors, contractors, students and other service providers. 3. All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute headed by the Principal. AG's audit for the previous years has been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of major receipts and payments and concurrent/post audit of all other receipts and payments.

File Description	Documents
Paste link for additional information	https://cag.gov.in/ae/jammu-and-kashmir/en/state-accounts-report?defuat_account_report_type=358
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

- Mobilization of Funds, the student Tuition fee is the major source of income for the institute.
- Various government and non-government agencies sponsor events like seminars and workshops.
- Alumni contribute to the institute particularly helping needy students especially in admission fee
- Sponsorships are sought from individuals and corporate for seminars and debates.

Utilization of Funds

- The college audit committee has been constituted to monitor

the optimum utilization of funds for various recurring and non-recurring expenses

- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, Through JEM.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal, Development/Purchasing Committee and Accounts section of the college prepares the budget.
- The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.
- The budget is scrutinized and approved by the Administrative Department..

Optimal utilization of resources

- The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.
- The faculty, who exhibit initiative and receive substantial grants for R&D works or for strengthening the infrastructure in the institute are being encouraged.
- Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability

of funds.

- Effective utilization of infrastructure is ensured in the institute.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent- teacher meetings.
- The college infrastructure is utilized as an examination centre for Government examinations/University Examinations.

File Description	Documents
Paste link for additional information	http://www.jkhighereducation.nic.in/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC contributed significantly for institutionalizing the quality assurance strategies and chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. The IQAC carries out activities that encompass all aspects of the Institute's functioning. The IQAC was constituted in the year 2018, and since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box installed in the campus.
4. The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months.
5. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities: (a) Annual Quality Assurance Report (AQAR) (b) Self-Study Reports of various accreditation bodies (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS) (d) Stakeholder's feedback (e) Process Performance & Conformity (f) Action Taken Reports
6. IQAC led the efforts to acquire MOUs from different stakeholder's viz. SKUST Srinagar for implementing skill course in agriculture technology. The IQAC led efforts to the successful installation Digital panels in class rooms to smoothen the teaching learning process.
7. The IQAC through ICT committee of the college ensured the upgradation of Wifi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience in the college campus.

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Main/EventList.asp x
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The teaching-learning processes are reviewed, and improvements implemented, based on

the IQAC recommendations. The major initiatives taken over the last few years include the following:

- Introduction of Daily Home Assignments
- Automation of Admission Processes
- Provision for online fee payment
- Automation of Examination Processes
- Introduction of Skill courses
- Green initiatives in Campus - tree plantation, botanical garden, solar power plants, etc.
- MoUs with prestigious Institutes, Universities, Govt. agencies
- International student exchange programmes
- Installation of Digital panels
- conduct of professional development workshops

File Description	Documents
Paste link for additional information	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/academic_calander_2020-21_8acc952f-a98b-4b25-827b-3d1857c94097.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/iqac_order_2019_1_e64cfd98-1c7d-49ef-96f6-b46b313alabe.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Govt. Degree College Kulgam exhibits gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions. Specific initiatives with respect to key areas are as follows:

• Safety and security

CC TV Surveillance system:

CC TV Surveillance with high resolution cameras through day and night facility of distributed recording in control room has been set up in the campus; entry of unwanted element is monitored through these cameras. This system ensures that all Female staff, students can move freely in the campus and feel assure that they are secure at all the time in the campus.

Local Fund Staff:

The college has strong Local fund Employees deployed all around the campus to create secure enrolment

• Medical Facilities:

The college has established Health Care Centre in the campus camped in separate facility. One female worker supervised by the Female Convener Faculty member to supervise all the health care support for female folk in the college. The health care has maintained sanitary pad and other required arrangements for female students.

•Counseling:

The college has a system of mentoring in each block for inculcating social, Moral and ethical values .Women cell also create gender awareness through different program. All senior officials are available both for boys and girls for solving their problem any time without any appointment.

•Common Rest Room:

The college has Girls Common Room camped in a separate building in which hour's water is available with proper ventilation in the washroom. In the same building a separate Browsing Centre for girls has been established.

- Separate Toilet Blocks:

The college has established two separate toilet blocks for female students and female staff to ensure the smooth convenience for the targeted group.

- Canteen:

The college has established a separate space for female students and staff in the main canteen of the college.

- Girls park:

The college has setup separate girls for female students for recreation and sorting out some academic and personal matters.

- Badminton Court:

The college has established a separate two Badminton courts specifically for female students and staff.

File Description	Documents
Annual gender sensitization action plan	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Adobe_Scan_25_Nov_2021_8acc8f81-12e8-42da-bf72-4193a35c671a.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gdckulgam.edu.in/Main/Gallery.aspx?Gallery=4df0f944-2c6b-4c0d-861d-cb090dd4bdc8

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:

Solid Waste Management: The College has a place on its campus where the solid wastes materials are disposed.

Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the UT government.

Biomedical Waste Management- There is as such no large biomedical wastes being induced by the College. However, in the college health centre the biomedical waste particularly of hygiene related or disposed there through Sanitary Napkin Destroyer

installed in the health centre itself.

E-waste Management- There is no e-waste management system in the college.

Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

The e-medical Waste Management- There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=000000000006
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles

B. Any 3 of the above

<p>2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants</p>	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college endeavours to build a nation of youth who are noble in their attitude and morally responsible. The college organizes and conduct several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day etc.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

However, it is needless to mention that in the year 2020 the college was not able to conduct all the activities due to the fact that the Covid-19 pandemic lead to closure of college for

all kind of its activities in Offline mode.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The GDC Kulgam undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. The college also offers a Compulsory paper on the Constitution of India for 2nd semester students and General Elective Course for 6th Semester students to create awareness and sensitizing the students and employees to constitution obligation. Our institution takes all possible initiatives in organizing various events and programmes for moulding the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. As responsible citizens of the country the students are motivated to take part in various activities of the college. The college encourages the students to take part in blood donation camps, study tours for them that make them understand the importance of protecting the cultural heritage of the country.

The college has NSS Unit and NCC Cadet who help in perpetuating values among the students. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. The students have also taken up Plantation drives to provide a clean and green environment for all. Swachh Bharat Abhiyan has also been an important initiative taken up by the college where we have organized an awareness rally for the students and took a tour in entire town to create awareness among all. The college has also conducted a Voter awareness programme for all the students and were sensitized about their constitutional powers of voting.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has an established practice to celebrate/cammemorate all the National/International days & the same has been highlighted in the college annual academic calander. Some of the important days that the college organises are International Environment Day, Yoga Day, Womens Day, Mental Health Day etc. However, its need less to mention here that due to the Covid-19 Pandemic the college was not able to organise all the events, as the college was closed for all sort of activities in the Offline mode.

<http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Academic%20calander.pdf>

<http://gdckulgam.edu.in/Main/EventList.aspx>

<http://gdckulgam.edu.in/Main/Sub.aspx?C=026>

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice/s:

A. Legal Assistance in Domestic Violence in the adopted Village Malwan/Achithal Kulgam

B. Developing Environmental Ethics within Campus, Adopted Village Malwan/Achithal Kulgam & Areas around the College especially Main Town.

Year of inception :2020

Yes the practices still continuing

It is been underlined by the experts and activists that there is growing trend of domestics violence's especially against the women. The same thing has inflicted the Kashmir Society as well. During the expert talk on the issue by the Chairman DLSA Kulgam, Mr. Khurshid Raina (Hon'ble Chairman DLSA Kulgam) in the Rest House kulgam, it has came out that the trend is also highly visible in the kulgam town also. It was in this connection that the college decided offer legal services in collaboration with the DLSA Kulgam, Especially in the adopted village Achethal Kulgam.

Moreover, the college is highly sensitive regarding the environmental ethics and its protection. On the issue college do conduct drives, awareness programmes and building consciousness in the identified areas and adopted villages.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority area of our institution has been to strengthen teacher student relationship which helps us to augment the holistic institutional development. The institution encourages not only its faculty to pursue faculty development goals and strategies, but also students are being exposed to the new trends and opportunities in numerous fields of academia, arts, literature, science, skill orientation etc. Our teachers regularly go for faculty development programmes such as refresher/ orientations courses, workshops, seminars and debates. The institution encourages its faculty members for short term/long term research projects and publishing the work in quality journals. Our institutions encourages faculty members, for induction of ICT and various LMS for teaching, for in-calculating training programmes the faculty members attends works at different institutions established by the ministry of IT Government of India. Moreover, in recent times our teaching faculty has adopted e-mode of classes using latest IT tools and techniques for carrying out the pedagogy.

Other than imparting the formal education to our students, our effort also remains to take care of their psychological and health behaviour. Our institution regularly organizes psychological and health related programmes. We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. The total distinctive service of the institution is of the community service that are institution provide through the National Service Scheme (NSS)

Unit of the College provide. Along with other sports cultural and technical activities, the NSS unit plans activities like tree plantation and field visits to expose the students to the pressing issues in our society. As a special thrust, societal development is also instilled on a large scale into the students through the active NSS unit which undertakes various services to inculcate social values. Throughout the year, the NSS unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more.

One of the main distinctive practices far from the routine activities of the institution during the year 2020 had been various activities taken for the mitigation Covid-19 pandemic in the district Kulgam. The Institution offered its all support to the district administration in mitigating and augmenting awareness campaign in the district. The college was designated as Covid Wellness Centre during the year 2020. The College NSS Unit runs Wear Mask Campaign in the adjoined areas of the College. The two College Faculty members namely DR. Shabir ahmad padder & DR. Mohammad Younes Bhat were designated as Covid Nodal Officers, who helped the district Administration in mitigating the Covid-19 crisis.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

FUTURE PLANS OF ACTION FOR NEXT ACADEMIC YEAR 2021-2022

The IQAC of GDC Kulgam has enumerated the following given plans to be strived during the given academic year. -

1. To be able to enhance the Brand Equity of the College, which it has created for itself, in its Local Jurisdiction, District Kulgam.
2. To create an enabling environment for holistic development of Students, Faculty and Support Staff;
3. To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Students;
4. To fulfill its Social Obligations, in the manner of

providing formal & informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders;

5. To create awareness and initiate measures for Protecting and Promoting Environment;
6. To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty.

This Perspective Plan outlines the various initiatives and focus areas to achieve the aforesaid Objectives. The same are enumerated hereunder.

Institution

1. To initiate both green & academic audit in the college.
2. To continuously Innovate, Introduce new courses and remain relevant to the changing needs of the stakeholders;
3. To provide thrust to achieve excellence in niche courses, such as BCA,BBA etc;
4. To monitor Quality Assurance and Quality Enhancement activities of the Institution;

Workshops/extension lectures

1. The IQAC shall organize a series of workshops and extension lectures.

Infrastructure

1. To augment the ICT infrastructure & Install additional CCTV cameras in the college campus.
2. To develop the Agricultural technology lab & Augmentation of Botanical Garden.
3. To procure/install digital panels in all classrooms of the institute.
4. Augmentation in upgradation & automation of library.
5. Developing e-content development studio.
6. To provide resources required for Use of Technology to provide online course contents, video lectures, etc. to overcome space constraints.

Proposal to be sent to the administrative department for construction of separate library block, revised DPR of languishing project viz. Auditorium.

Administration

1. To make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, & Others.
2. Use of Whatsapp & Wiseapp for communication with Students, to be extended to students of all courses.
3. To support various Staff Benefit and Welfare measures.
4. To ease out the administrative process for seeking permission to attend workshop/conferences/RC/OP etc. by the faculty of the college.

Learning Resources

1. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online;
2. Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the web-site by Teachers;
3. Creation of space on college website for Research Papers published by Staff Members and of Papers presented during the Conferences.

Linkages

1. To sign MoUs with different institutions/centers most likely with SKUAST Srinagar & DLSA Kulgam.
2. To enter into MOU's with Corporates and Industry Associations to promote Academia - Industry Linkages, to enable placements, internship, training, etc. for the students;
3. To enter into collaboration with DLSA Kulgam for offering legal services in the District Kulgam especially in the adopted village.
4. To foster and strengthen relationship of Alumni with the Institution.

Faculty

1. To facilitate a Research Environment in the College, which encourages Faculty and Students to undertake Research.
2. To encourage faculty to undertake Consultancy Assignments.
3. To encourage faculty to Organise Faculty Improvement Programmes, National and International Conferences.
4. To devise techniques to enable various improvements in the existing Teaching Learning & Evaluation process.

5. To encourage Faculty to Participate in Syllabus Framing (at Board of Studies), Setting Question Papers (at University Examinations), Visit Other Institutions as Resource Persons, etc.

Social Obligations

1. To continue to provide formal education to needy and deserving students, by providing - fee concessions, fee waiver, scholarships etc.
2. To organize programmes (informal education) on topics of general interest for the benefit of students and society / community.
3. To adopt one more village through NSS for augmenting legal/domestic violence and other awareness campaigns.

Other Initiatives

1. To Introduce Job-oriented and Skill based courses;
2. To give thrust to and create awareness about Cleanliness;
3. To give additional thrust to Campus Placements Initiatives;
4. To identify talent among students for various sports & cultural activities.