



OFFICE OF THE PRINCIPAL  
GOVT. DEGREE COLLEGE, KULGAM



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No. GDCK/Estt./23/ 339

Date:- 27-03-2023

The Branch Manager  
State Bank of India  
Kulgam, 192231

Sub: Imparting of apprenticeship training program to students enrolled in UGC Add-On Course "Banking & Insurance".

Sir,

With reference to the subject cited above, it is to state that the college is running a UGC sponsored add-on certificate course in Banking & Insurance wherein the enrolled students are required to undergo 60 hours of on-the-job training in any reputed bank. In this regard, you are requested to kindly impart on-the-job training to the students from any feasible date in order to partially complete the requirements for the award of the diploma in Banking & Insurance. Your cooperation is highly solicited.

Enclosure: List of Students

Sincerely,  
Principal  
Govt. Degree College  
Kulgam (J&K.)

Copy to the:  
01. Office records.