

## MEETING MINUTES

**Agenda:** To discuss the preparations for upcoming NAAC (Cycle 2).

Meeting of Internal Quality Assurance Cell (IQAC) was convened by the worthy Principal of the college in his office chamber on 23-04-2024 at 10:30 am to discuss the progress made on the preparation of SSR and other related issues pertaining to upcoming NAAC (Cycle 2). Following members were present in the meeting and minutes were recorded by Dr. Gowhar Hamid Dar, Coordinator, IQAC who also briefed the attendees about the work done by the IQAC upon his take over as Coordinator IQAC till date.

1. Prof. A. R Nagar
2. Prof. Bashir Ahmad Dar
3. Dr. Shaista Masrat
4. Prof. Mohd Altaf Sofi
5. Dr. Mohd Younes Bhat
6. Prof. Bilal Ahmad Shah
7. Prof. Samim Ahmad Hakim
8. Dr. Sana Bala
9. Dr. Ayaz Mahmood Dar
10. Dr. Sabzar Ahmad Reshi
11. Prof. Mudassar Ahmad Bhat
12. Dr. Aijaz Ahmad Wachkoo
13. Prof. Zahoor Ahmad Thoker
14. Dr. Gowhar Hamid Dar
15. Dr. Hilal Ahmad Shah
16. Prof. Shahnawaz Ahmad Khanday
17. Dr. Aabid Hussain Naik
18. Prof. Mohd Amin Mir
19. Dr. Nisar Ahmad Malik
20. Mr Manzoor Ahmad Rather, SO
21. Mr. Maajid Kuttay, Accountant
22. Shahnawaz Ah. Khanday

The agenda of the meeting was discussed in threadbare considering the documents and data available regarding the old and new scheme of accreditation. The agenda was discussed in detail and the members present have shown a great interest on the same and put forward their valuable suggestions. The members further deliberated upon the new NAAC major reforms in accreditation for Higher Education Institutes. The following action plan was agreed.

1. The college will try to conduct the NAAC as per old guidelines and for which the IIQA & SSR will be submitted before the new accreditation system is put in place.
2. The IIQA will be submitted in the first week of May 2024 and final SSR shall be submitted to NAAC after the acceptance of IIQA.
3. The power point presentations shall be prepared by members of each criterion and Coordinator IQAC shall present it before the faculty members of the College.
4. The necessary repairs shall be carried at an earliest as per suggestions put forth by the committee constituted for the purpose on 16-03-2024.
5. The HoD's will take necessary steps in this direction and get prepared for NAAC accreditation process.

The meeting ended with a note of thanks by Prof. Bilal Ahmad Shah.

*[Handwritten signature in green ink]*  
24/04/24