



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Govt. Degree College Kulgam
• Name of the Head of the institution	Dr. Manzoor Ahmad Lone
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01931260177
• Mobile No:	9419595057
• Registered e-mail	kulgamprincipal@gmail.com
• Alternate e-mail	bhatyounes0@gmail.com
• Address	kulgam
• City/Town	kulgam
• State/UT	Jammu & Kashmir
• Pin Code	192231
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Kashmir
• Name of the IQAC Coordinator	Dr. Mohd Younes Bhat
• Phone No.	01931260177
• Alternate phone No.	9419045500
• Mobile	9419045500
• IQAC e-mail address	iqac@gdckulgam.edu.in
• Alternate e-mail address	iqacgdckulgam@gmail.com
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/12947_2a905deb-2c64-4d5e-af6c-9ec6391d37be.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/12947_2a905deb-2c64-4d5e-af6c-9ec6391d37be.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/ACADEMIC CALANDER 2021 8acc952f-a98b-4b25-827b-3d1857c94097.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/ACADEMIC CALANDER 2021 8acc952f-a98b-4b25-827b-3d1857c94097.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	2.00	2019	14/06/2019	14/06/2024

**6.Date of Establishment of IQAC**

02/06/2018

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GDC KULGAM	NSS	UT Govt	2021 (365 Days)	60750
GDC KULGAM	Red Ribbon Club	Ut Govt	2021 (365 Days)	4000
GDC KULGAM	Go Green Scheme	Central Govt	2021 (365 Days)	5000

GDC KULGAM	Repair/Renovation of Old Blocks	UT Govt	2021 (365 Days)	10.6 Lac
GDC KULGAM	Establishment of Skill Center Hub	UT Govt	2021 (365 Days)	25.0 Lac
GDC KULGAM	Industrial Skill	UT Govt	2021 (365 Days)	5.0 Lac
GDC KULGAM	Automation of Library	UT Govt	2021 (365 Days)	23.82 Lac
GDC KULGAM	Construction of Library Block	UT Govt	2021 (365 Days)	75.0 Lac
GDC KULGAM	Development of Browsing Center	UT Govt	2021 (365 Days)	10.0 Lac
GDC KULGAM	Material & Supplies	UT Govt	2021 (365 Days)	12.250 Lac
GDC KULGAM	Books & Periodicals	UT Govt	2021 (365 Days)	13.0 Lac
GDC KULGAM	Machinery & equipments	UT Govt	2021 (365 Days)	12.50 Lac
GDC KULGAM	Seminars	UT Govt	2021 (365 Days)	1.20 Lac
GDC KULGAM	Maintenance	UT Govt	2021 (365 Days)	0.40 Lac
GDC KULGAM	Medical Reimbursement	UT Govt	2021 (365 Days)	2.0 Lac
GDC KULGAM	Office Equipments	UT Govt	2021 (365 Days)	3.60 Lac
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>			<a href="#">View File</a>	

<b>9.No. of IQAC meetings held during the year</b>	03	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Academic &amp; Green Audit/Signing of MOUs: The college IQAC has successfully conducted the Academic Audit and Green Audit in the college. The IQAC under the chairmanship of principal conducted the academic audit in all the departments and cells of the college. the college administration appointed a separate committee which conducted the green audit in the college. Both the audits have been done as per the rules unveiled in the UT. Both the audits have been successfully submitted with the college administration and subsequently action taken report has also been prepared. In addition to this the college successfully inked the MOUs with DLSA Kulgam, Municipal Committee Kulgam etc</p>		
<p>Introduction of New Courses: The College IQAC through Academic Affairs Committee recommended the introduction of subjects viz. Anthropology, Tele Films, Tour and Travel to the UT Govt. The subjects were latter on approved by the administrative department and the same stands submitted for affiliation with the affiliating university. The said subjects shall be offered for admission from the academic session 2022-23/</p>		
<p>Augmentation of Safety Measures: The College IQAC through the ICT and Development Committees successfully brought whole campus under CCTV surveillance. The IQAC successfully facilitated the availability of online grievance redressal portal for students.</p>		
<p>Augmentation in Infrastructure: The IQAC through the Development Committee successfully approved the construction of separate Library Block in the college and Auditorium from the administrative</p>		

department.

Automation of college Library: The IQAC through Automation committee initiated the process of making the library fully automated by the beginning of the academic session 2022-23. In addition to this updated texts have been procured for the college library.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Conduct of Academic and Green Audit in the college:	1. The College successfully conducted the Academic and Green Audit in the college. The two separate committees were appointed by the college administration to conduct the said audits. The appointed committees submitted the reports for action taken to the college administration.
2. Augmentation in Infrastructure:	2. The college successfully managed the approval of separate Library Block in the college from the Administrative Department.. In addition to this approval for Construction of Auditorium has also been achieved.
3. Full Automation of Library:	3. The College successfully made the Library fully Automated with all the latest machinery and gadgets.
4. Introduction of additional subjects:	4. The College Successfully approved the subjects viz. Anthropology, Tour & Travel and Tele-Films from Administrative Department, and the subjects shall be introduced from the Academic year 2022-23.
5. Augmentation of Safety measures in the Campus:	5. The College IQAC through the ICT and Development Committees successfully brought whole

	campus under CCTV surveillance. The IQAC successfully facilitated the availability of online grievance redressal portal for students.				
6. Development of Botanical Garden:	6. The College Successfully developed the Botanical Garden in which all kinds of plants have been made available for research and practical purposes.				
7. Augmentation of the college Museum:	7. The college successfully procured and augmented the space for the college Museum established at the Science Block.				
8. Signing of MOUs:	8. The college successfully inked MOU's with DLSA Kulgam, MC Kulgam, SKUAST Srinagar for enriching the overall teaching learning process in the institution.				
9. Establishment of Multidisciplinary Research Centre:	9. The college successfully established Multi-Disciplinary Research centre at the Science Block.				
10. Adoption of Village Achithal under NSS:	10. The College successfully adopted the village Ashthal under NSS to carry out community development service.				
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>College Advisory Committee</td> <td>02/08/2022</td> </tr> </tbody> </table>		Name	Date of meeting(s)	College Advisory Committee	02/08/2022
Name	Date of meeting(s)				
College Advisory Committee	02/08/2022				
<b>14. Whether institutional data submitted to AISHE</b>					

Year	Date of Submission
No	Nil

### 15. Multidisciplinary / interdisciplinary

The college has established Research Committee and Innovation Cell to carry out the initiatives regarding the given subject. It is pertinent to mention that college is establishing Multidisciplinary Research Centre in the college wherein a collaborative research shall be carried out. The Centre shall be open for both faculty as well as students of the college and under community services for research scholars pursuing research at various institutes across the country. The college is highly supportive for its faculty to bring more research projects through recognized bodies such as UGC etc. it is pertinent to mention that the college is a Hub Institution for offering skill course Agricultural Technology in the J&k UT. The College is implementing the the whole curriculum based on Multidisciplinary / interdisciplinary approach as envisaged by the NEP-2020 from the academic session 2022-23.

### 16. Academic bank of credits (ABC):

The college is implementing the Academic bank of credits (ABC) policy as envisaged under the NEP-2020 framework from the academic year 2022-23. the affiliating university has already taken the necessary steps in this regard. the college has disseminated the information regarding the procedure for registration in ABC to all the students of batch 2022-23.

### 17. Skill development:

The college has already introduced skill courses such as Agricultural Technology, Medicinal Botany, Aromatic Plants, Commercial Mushroom Cultivation, IT Tools in Business, Personal Selling and Salesmanship, Apicultural, PHP Programming, Early Child Care and Education, Sociology of Development, Renewable energy and Energy Harvesting etc. Moreover, the college is developing mechanism for tying with different industries, academies etc for substantiating the employability opportunities in the campus.

Meanwhile, the college has been designated as Hub Institute in the Agricultural Technology by the HED, UT Govt. J&K.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College in implementing in principal the Appropriate integration

of Indian Knowledge system (teaching in Indian Language, culture, using online course) as envisaged under the NEP-2020 and as per the guidelines to be framed by the administrative department and an affiliating university.

### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

On Outcome based education (OBE):

Focus on Outcome based education (OBE), the college implements all the initiatives taken by an affiliating university in the J&K UT.

### 20.Distance education/online education:

The college offered its whole teaching learning process through online mode during the year 2021 and the college has put in place all the necessary infrastructure to meet out the online teaching process smoothly. The college has installed digital panels in majority of its class rooms and has also installed e-content studio in the college.

in addition to this the college is offering UG/PG courses through distance/IGNOU mode in the centres established in the college such as MANOU, IGNOU Study Centre 30007 etc.

## Extended Profile

### 1.Programme

1.1	26
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	5041
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	00
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3	<b>1356</b>	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	<b>100</b>	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	<b>52</b>	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	<b>38</b>	
Total number of Classrooms and Seminar halls		
4.2	<b>217.90812</b>	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	<b>105</b>	
Total number of computers on campus for academic purposes		

**Part B****CURRICULAR ASPECTS**

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College Kulgam (affiliated to University of Kashmir), all the syllabi and curriculum related issues are designed by the university itself. However, as given under the university statutes, some of our senior faculties are members of different board of studies, thereby, actively participate in the curriculum setup and revision of syllabi as and when the concerned university department/s invite them. When the university drafts or revise the syllabi, it is communicated to the college through either circulars or notification or the same is also been made available on the university website. The college also makes the syllabi copies available on the college website for student information. Moreover, it is the college practice to make hard copy of the syllabus available in the staff room of all the subjects for the smooth functioning of the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://gdckulgam.edu.in/Main/List.aspx?Type=Alert&amp;SubType=Announcement">http://gdckulgam.edu.in/Main/List.aspx?Type=Alert&amp;SubType=Announcement</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college as an affiliated college of the University of Kashmir follows the academic calendar on examination as well as admission as per the university notifications. However, on other academic issues such as curricular or extracurricular, college prepare in advance its own academic calendar for the smooth functioning of the institution.

The college follows the guidelines issued by the Kashmir University for internal assessment and grading system. As per the guidelines the university has setup 30 marks for internal evaluation for all 6 credit courses. While as the college at its own conducts class tests for all streams. The college also conducts/organizes different subject tours, field visit, industrial visits, project work etc.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/ACADEMIC_CALANDE R_2021_8acc952f-a98b-4b25-827b-3d1857c94097.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/ACADEMIC_CALANDE R_2021_8acc952f-a98b-4b25-827b-3d1857c94097.pdf</a>

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

42

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

42

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college through the department of environmental science and sociology inculcates the values of ethics, environment, disaster management and gender sensitization among its students. There is well established regular curriculum which is in vague for imparting and transmitting the ethical human values. Besides this the college is adhering to the academic calendar in which number of programmes (extra-curricular & co-curricular) is being organized in the college. The few of them are hereby noted.

**1. The College Organized seminar one-day Seminar on Gender**

Equality was on 01-4-2021 in the College Conference Hall. Principal of the College, Dr Nazir Ahmad Simnani was the Chief Guest while as Dr. Nazir Ahmad Zargar, Assistant Professor in the Department of Religious Studies, Central University of Kashmir had been invited as the Key note speaker.

2. Department of Environmental Studies in collaboration with NSS unit organized several activities on the eve of World Environmental Day in the month of June 2021. Besides this the college also organizes plantation and cleanliness drives in the college and around the Kulgam town.

Link of Activities done on the given subject:

<http://gdckulgam.edu.in/Main/EventView.aspx?Event=334bedd7-e61e-462b-865f-04a73f25d46b>

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

140

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=STUDENTFEEDBACK">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=STUDENTFEEDBACK</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of sanctioned seats during the year**

1500

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

466

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It is the well-established policy in the college that the committees viz. debates and seminar, IQAC and career and placement cell routinely organizes different seminars and workshops for faculty and students. In addition to this, the Add on course committee organizes different skill courses in the college for students to make them employable after completion of UG courses. The aim of such policy specifically targets slow learners as well as advanced learners so that both the categories are reached out to meet their respective requirements for taking their career forward. Moreover, our teachers are actively participating in interactive and Google class rooms which give a new dimension to the system of pedagogy. The ICT enabled teaching has made the classroom teaching more effective. The college has established organized student feedback system. The College also encourages remedial classes for slow learners. During the pandemic the college has subscribed to various e-resources such as NLIST for student use. This is a routine affair that all the departments of the College to arrange tutorial/remedial classes for

slow learners. it is pertinent to mention that departments engage remedial classes in the empty slots of general time table as per the convenience of students.

File Description	Documents
Link for additional Information	<a href="http://gdckulgam.edu.in/Main/EventList.aspx">http://gdckulgam.edu.in/Main/EventList.aspx</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5041	100

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college prioritize student centric methodologies for enhancing the learning abilities of students by involving the student community in laboratory work, field tours, project work and tutorials etc. During pandemic College has switched to virtual mode by sensitizing the students about use of various technological gadgets and e-platforms. Furthermore, the College has organized a series of debates, webinars, special lectures on different themes and issues by providing a platform to student community to speak in digital world. The College has focused on self-paced learning of students by conducting online exams/viva-voice etc. During the academic session 2021-22 the College specifically organized National webinar on "Online Education: Digital Accessibility, Effectiveness & Catch-All" to make our students best capable to handle the e-learning platforms and made e-resources available on the college website.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gdckulgam.edu.in/Main/EventList.aspx">http://gdckulgam.edu.in/Main/EventList.aspx</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college offers ICT based programmes/courses such as BCA, BBA, and Add-on/Certificate courses. The college has substantiated its ICT labs and equipment's by successfully converting majority of its classroom into ICT enabled classroom by installing smart panels, where from a teacher can engage its classes in a virtual mode. The college has put in place a vibrant IT infrastructure. The College Possess more than 100 computers, Three browsing centres with 100MBPS internet speed. The College has IT enabled conference hall. During the pandemic the College utilized all these IT enabled resources to ensure effective teaching learning process in virtual mode. The college was prompt to start online classes and conducted all its exams be it internal assessment or semester end exams in virtual mode. The College administration ensured that all its faculty members are engaging their classes by using different e- platforms such as WiseApp, Teachmint, Google Classroom etc. The College administration distributed laptops/desktops to its majority of departments so that the ICT base teaching learning process is not hampered at any cost.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

100

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

100

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

62

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

185

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. The college follows the guidelines issued by the affiliating university for internal assessment and grading system. As per the guidelines the university has setup 30 marks for internal assessment/evaluation for lab oriented subjects. Furthermore, during the academic session 2021, 02 credits of tutorials having 30 marks were initiated in non-lab courses also. While as the college at its own conducts class tests, presentations etc. for all streams. The college also conducts/organizes different subject tours, field visit, industrial visits, project work etc. For transparent and robust internal assessment, the mechanisms which are followed are-Internal Examination Committee, Question Paper Setting, Conduct of Examination, Result display & Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.kashmiruniversity.net/Examination.aspx">https://www.kashmiruniversity.net/Examination.aspx</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an established mechanism to ensure transparency in the internal assessment. The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of IA and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while

conducting internals and semester-end examinations. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The internal assessment test schedules are prepared as per the University and communicated to the students well in advance. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance. Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record. For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.kashmiruniversity.net/download/Examination%20Statutes.pdf">https://www.kashmiruniversity.net/download/Examination%20Statutes.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has ensured that Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students in advance. The college has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. The Vision and Mission statements are displayed on the college website as well as in college campus. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. The teaching-learning and assessment processes are reviewed by the IQAC through academic and Administrative Audit. It includes an external peer team member.

Records of academic results and other achievements are maintained by the departments or the units. They are submitted to the IQAC at the end of academic year. The feedback obtained from students on the teaching- learning process help to understand the expected learning outcomes. Secondly, the students overall performance in co-curricular and extra-curricular activities as well as his behaviour on and off the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://egov.uok.edu.in/eservices/syllabus/p_relogin/course.aspx?coursetype=UGNEP">https://egov.uok.edu.in/eservices/syllabus/p_relogin/course.aspx?coursetype=UGNEP</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute is affiliated to University of Kashmir which has provided the syllabus for all the courses and programmes offered by the college. The university itself provide the objectives of each course. To attain the course outcomes for the course/subject, the faculty Members use various Direct or Indirect tools provided by both affiliating university and the higher education department, J & K Govt. The GDC Kulgam is affiliated to University of Kashmir, Srinagar. We offered Under Graduate courses under the Faculty of Arts, Commerce, BCA and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. Over the given theme, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, student's progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of student's placement is also increasing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://egov.uok.edu.in/eservices/syllabus/relogin/course.aspx?coursetype=UGNEP">https://egov.uok.edu.in/eservices/syllabus/relogin/course.aspx?coursetype=UGNEP</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

853

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Newsletter_compressed.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Newsletter_compressed.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/merged%20feedback%20final.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

18.50

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.serbonline.in/SERB/HomePage#">https://www.serbonline.in/SERB/HomePage#</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

25

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community, & to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. During the Pandemic-2021, the college NSS organized a special awareness programme on Covid-19 in the vicinity of the college campus. Besides this several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation, water conservation, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Mental Health awareness, awareness on domestic violence etc.

The NCC unit of the college comes under 1st J&K Bn. It aims at developing qualities of leadership, patriotism, maintaining



discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Swachhta Abhiyan ,National equality awareness. Other than NSS and NCC units, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Programme on female foeticide, Health check -up camps, Blood donation camps, etc.

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/EventList.aspx">http://gdckulgam.edu.in/Main/EventList.aspx</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

552

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical facilities for teaching-learning activities. The College premises is located at prime location in the north side of the Kulgam Town on Main Kulgam Aherbal (Famous Waterfall) Road. Its lush green and eco-friendly campus which creates good learning environment. From the campus one can see the mesmerizing natural beauty and snow laden mountains and peaks on West side of the college campus. The infrastructure facilities are adequate according to the requirement of students. The college has following facilities for teaching-learning process.

Facilities for Teaching Learning Activities: 11.5 acres green campus, Garden with variety of trees and plants in surrounding, 32 classrooms with optimum facilities, out of which 17 are equipped with digital panels, Rich Computer Labs for Practical, and the college possess 102 computers and at many places computers have LAN connectivity, printers, Principal Chamber with computer & internet connection, telephone facility, IQAC Cell having computers, LAN facility, Separate Common Room & wash rooms for girls, Quarter for Peon-cum-watchman, Separate wash rooms for students and staff members, Botanical Garden, Clean drinking water facility, Suggestion Box/Complaint Boxes, Inverter/UPS facility for office, Library having reference books, encyclopaedia and newspapers with reading rooms for students and staff, 50 KV Solar plant, First Aid Facility, Smart Class Rooms, Office automation software for administration and library, Wi-Fi facility in office and library, Highly equipped science laboratories.

**Facilities for Extra-Curricular activities:** 1. Separate office for NSS and required equipment. 2. Separate physical education office with sports grounds. 3. NCC wing with Trained ANO. 4. Fully digital equipped Conference Hall

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/Default.aspx">http://gdckulgam.edu.in/Main/Default.aspx</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has well established Physical Education Department headed by a trained Physical Training Instructor. The institution has developed the tradition for motivating, supporting & enhancing sports performance in the college among its students. There is Separate Budget for Sport Activities. Institute gives kits, certificates, medals, trophies & mementoes to the winners to enhance sports participation among students. Institute has the facility of additional sports Incentive marks to the inter-collegiate/Inter-university participants. Sports uniform, essential sports kits/equipment are provided to the students participating in various sports at Inter-branch/Inter-collegiate/ Inter-university level. The college has a tradition of providing allowances, Tournament Entry Fees, match allowances for sports events are given to students participating at Inter-collegiate Level. Essential Transport facility is provided to the students for participating in Inter-collegiate/Inter-Branch Events. Furthermore, Institute recognizes players for their Achievement. Special felicitation program for all sports winners is conducted in the college. In addition to it,

Institute has the practice of attendance consideration & additional incentive marks for Sports/NSS/Cultural the Inter-collegiate / Inter- university participants. The institute endorses the achievements of students and facility is recognized in the institute newsletter and magazine. Moreover the College has working Cultural and Literary Club.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=191&amp;active=lnk3">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=191&amp;active=lnk3</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Adobe_Scan_31_Dec_2021_2_2f5da5ed-423d-43b8-8ffc-a0b02500d82f.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Adobe_Scan_31_Dec_2021_2_2f5da5ed-423d-43b8-8ffc-a0b02500d82f.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

50.35

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has setup library at the first floor of the Administrative Block in an area of 3600 Sq ft. with nearly 21791 books, periodicals, references, national and journals. It is partially automated using Integrated Library Management System (ILMS) computerized with SOUL (version 2.0) Open Source Integrated Software (Process of automation is ongoing and is expected to be fully functional in June 2022). It has access to program of INFLIBNET. Under this service online access to full text and databases from 17 reputed publishers through E-ShodhSindhu viz ASPP (AICTE funded), ACS, AIP, AR, EPW, ISID (Database), IP, JGate Plus (JCCC), Nature, Oxford, Project Muse, RSC, Springer, Taylor and Francis, Web of Science and Wiley. All e-resources are accessible locally within the campus as well as remotely. Library location is centrally located and well laid out and maintains the right atmosphere for learning. Adequate space is provided for browsing and relaxed reading. It subscribes good no. of journals of national and international repute, along with magazines and newspapers for general reading. The library also houses rich reference Collection viz., Encyclopaedia Britannica, Encyclopaedia Americana, Specific Subject Encyclopaedia's, Year Books, Atlases and other reference material. The library also provides access to Internet as well as CD/DVD based electronic resources. It has fair ICT infrastructure with adequate bandwidth for fast and seamless access to Internet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=lms&amp;active=lnk6">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=lms&amp;active=lnk6</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**3.878**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**217**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has sufficient Computer labs and browsing centers which are well-equipped with branded PC's adequately supported by high speed internet connectivity. All the computers are interconnected through LAN facility. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries. The institute has total 102 computers with a configuration of Hp/Dell/Lenova core i5 & i7. 4 GB RAM =35 ACER 1 core two duos 1 GB RAM, are available. LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network (1.75Km Ring). This core switching is further extended to Distributed Switching for departments. Where 600 Mbps (Gigabit Switches) are installed across the college campus.

Wi-Fi facility: BCA/ICT committee extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Department corridors and at the Green lawn area. Staff and Students can access this facility on their Laptops by registering themselves. The institute has currently state-of-art Modem Wi-Fi access points to provide the Wi-Fi internet access through Wi-Fi zones. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus.

Intercom Facility: The campus is well connected with a well planned Telecom Network with intercom facilities is provided. Six additional BSNL land line connections are available.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002</a>

#### 4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

92.63

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

Library Committee has been constituted and adheres the following steps:

- Procurement of new books & renew of journals and recommendation for additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

ICT infrastructure: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head, ICT Coordinator along with departmental coordinator. Classrooms, Conference Hall: Classrooms and Conference hall are provided with enough seating capacity and LCD projectors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/62_ff8720b8-8ae7-4811-9a55-78ed26818ec1.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/62_ff8720b8-8ae7-4811-9a55-78ed26818ec1.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2226

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

330

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="http://gdckulgam.edu.in/Main/Default.aspx?active=lnk1">http://gdckulgam.edu.in/Main/Default.aspx?active=lnk1</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**337**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**337**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

178

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as members of the committees. They actively participate in committee meetings particularly in IQAC and Time Table and Sports Committee. Other than this the institution ensure the active and proactive participation of students in various co-curricular and extra-curricular activities viz, sport, debates, seminars, quiz etc.

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

9

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has already established Alumni Association committee, whose registration is under process. Meanwhile, the committee do

conduct all the necessary activities as is warranted under the Alumni Association Activities. The committee has contributed significantly through financial and non-financial means during the year. The prominent activity of the alumni association committee during the year has been that the committee identified the students who are not able to meet out their admission and examination fee and compensated the same through voluntary contribution from the college alumni and staff. Moreover, the committee has opened the Alumni Registration link on the college website for online registration. The committee remains proactive for ensuring the smooth and vibrant academics and extracurricular activities to be done in the college campus.

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/Sub.aspx?C=8">http://gdckulgam.edu.in/Main/Sub.aspx?C=8</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college governance body is so reflective and the prime focus is on the vision and mission of the institute. For realizing the institutional development as reflected in the college vision and mission, the following strategic commitments have been marked to be followed:

- Modern and precise educational experiences that develop the future generation. An atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society
- Education and research partnerships with Universities, colleges and industries
- Highly successful alumni who contribute to the profession in



the global society.

- Undergraduate programs that integrate global awareness, communication skills and team building across the curriculum .
- Practical and responsible resource management.
- Training that prepares students for interdisciplinary research and advanced problem solving • Leadership and service to meet society needs.

Furthermore, The division and distribution of administrative responsibilities among the faculty members has been well stratified. Furthermore, The division and distribution of administrative responsibilities among the faculty members has been well stratified. The core of this strategy is the constitution of different committees, and whose conveners and members are sharing the administrative responsibilities, which ensure decentralized method of functioning. The college staff counsel has framed 42 committees to whom different responsibilities have been assigned.

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has established well-structured mechanism to promote participative management in the both academic as well as administrative field. The college advisory/development committees reach the ideas pertaining to academic goals, organizational progression and better campus life collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. The CDC & Academic Affairs Committee discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented. The Participatory management of the institute is based on the following:

Principal Office ---Advisory Committee---Establishment Section

**Various Committees and Cells**Link:<http://gdckulgam.edu.in/Main/EventList.aspx><http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=iqac&active=lnk5>

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee</a>
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past 18 years the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. Only then is the institution "Built to Last". In this regard the institution has both perspective and strategic plan documents which are made available in the institution. The current effort is going on the road map to take the institution at new level of trajectory. The Strategic Plan of the college is to introduce job oriented courses as has also been initiated by the higher education department of the J&K UT Govt. The college is also working on Introduction of various skill developments and value oriented courses so that our students become employee givers rather than seekers. For its implementation the college has signed no. of MOUs and has substantiated various community development outreaches. The college has also successfully introduced skill course in Agriculture technology.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/62_ff8720b8-8ae7-4811-9a55-78ed26818ec1.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/62_ff8720b8-8ae7-4811-9a55-78ed26818ec1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. GDC Kulgam has been established in 2004. It has an administrative department at the top and the different committees established at the college level to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution has been uploaded and the relevant links are also given.

File Description	Documents
Paste link for additional information	<a href="http://www.jkhighereducation.nic.in/govtactsrules.html">http://www.jkhighereducation.nic.in/govtactsrules.html</a>
Link to Organogram of the Institution webpage	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Link/Organogram_Chart_4ddcc81b-ac87-4771-982e-29e45ffd9eec.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Link/Organogram_Chart_4ddcc81b-ac87-4771-982e-29e45ffd9eec.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-

teaching staff.

In our Institution Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are following:

Medical Leave & Maternity leave for eligible staff members. Faculty members are eligible for Earned Leave. Advances for the school fee & festivals. Gym is also accessible for the staff. In campus, canteen has been established which are accessible by staff during the working and extended hours. Internet and free Wi-Fi facilities are also available in campus for staff. Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff. 50 days - Summer and Winter Vacations for faculty members Skill development courses are organized for non-teaching staff to enhance their skills in work environment. Automation of attendance and leave using biometric system. The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement. Gratuity for the employees of the institution. Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	<a href="https://www.jklabour.com/welcome/about%20,%20https://jkdat.nic.in/pdf/J&amp;K-Civil-Services-Leave-Rules,1979.pdf">https://www.jklabour.com/welcome/about%20,%20https://jkdat.nic.in/pdf/J&amp;K-Civil-Services-Leave-Rules,1979.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the J&K UT rules and the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation No. F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service through APR. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

#### Teaching Staff

1. The performance of each faculty member is assessed according to the Annual Annual performance Report. b) Promotions are based on the API score. C.) The placement cases are forwarded after proper scrutiny by the Coordinator IQAC and the Principal.

#### 2. Non-Teaching Staff:

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co- operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff).

File Description	Documents
Paste link for additional information	<a href="http://www.jkhighereducation.nic.in/govtactsrules.html">http://www.jkhighereducation.nic.in/govtactsrules.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The GDC Kulgam conducts internal and external financial audits regularly. The college has Accounts section since inception to ensure maintenance of annual accounts and audits. Copy of Budget proposals, invoice and vouchers, and supporting documents of every purchase /event is maintained in the college establishment section. The following agencies conduct regular financial audit in the Institute:

**External Audit:** External Audit is conducted by the following: (a) AG Office, Govt. of India, placed at Srinagar (b) Internal Audit is conducted by an Internal Auditor. 2. AG, Srinagar conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) all receipts from fee, donations, grants, contributions, interest earned and returns on investments; (b) all payments to staff, vendors, contractors, students and other service providers. 3.

All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute headed by the Principal. AG's audit for the previous years has been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of major receipts and payments and concurrent/post audit of all other receipts and payments.

File Description	Documents
Paste link for additional information	<a href="https://cag.gov.in/uploads/media/Instruction-for-State-Govt-Accounting-Authorities-20200603103936.pdf">https://cag.gov.in/uploads/media/Instruction-for-State-Govt-Accounting-Authorities-20200603103936.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds, the student Tuition fee is the major source of income for the institute.

#### Utilization of Funds

The college audit committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, Through JEM.

#### Resource Mobilization Policy and Procedure:

Before the financial year begins, Principal, Development/Purchasing Committee and Accounts section of the college prepares the budget.

The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.

#### Optimal utilization of resources:

The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.

Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds.



Effective utilization of infrastructure is ensured in the institute.

The optimal utilization is ensured through encouraging innovative teaching-learning practices.

File Description	Documents
Paste link for additional information	<a href="http://www.jkhighereducation.nic.in/">http://www.jkhighereducation.nic.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC contributed significantly for institutionalizing the quality assurance strategies and chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. The IQAC has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box installed in the campus.
4. The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months.
5. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities: (a) Annual Quality Assurance Report (AQAR) (b) Self-Study Reports of various accreditation bodies (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS) (d) Stakeholder's feedback (e) Process Performance & Conformity (f) Action Taken Reports
6. IQAC led the efforts to acquire MOUs from different stakeholder's to augument teaching learning process in the

college. The IQAC led efforts to the successful installation Digital panels in class rooms to smoothen the teaching learning process.

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/EventList.aspx">http://gdckulgam.edu.in/Main/EventList.aspx</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last few years include the following:

- Introduction of Daily Home Assignments
- Automation of Admission Processes

•Provision for online fee payment

- Automation of Examination Processes
- Introduction of Skill courses
- Green initiatives in Campus – tree plantation, botanical garden, solar power plants, etc.
- MOUs with prestigious Institutes, Universities, Govt. agencies
- International student exchange programmes
- Installation of Digital panels
- Conduct of professional development workshops

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/ACADEMIC_CALANDE_R_2021_8acc952f-a98b-4b25-827b-3d1857c94097.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/ACADEMIC_CALANDE_R_2021_8acc952f-a98b-4b25-827b-3d1857c94097.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=277">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=277</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Govt. Degree College Kulgam exhibits gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions. Specific initiatives with respect to key areas are as follows:

**Safety and security**

**CC TV Surveillance system:**

**Local Fund Staff:**

The college has strong Local fund Employees deployed all around the campus to create secure enrolment

•Medical Facilities: The college has established Health Care Centre in the campus camped in separate facility.

•Counseling:

The college has a system of mentoring in each block for inculcating social, Moral and ethical values .

•Common Rest Room:

The college has Girls Common Room camped in a separate building in which hour's water is available with proper ventilation in the washroom. In the same building a separate Browsing Centre for girls has been established.

**Separate Toilet Blocks:**

The college has established two separate toilet blocks for female students and female staff to ensure the smooth convenience for the targeted group.

**Canteen:**

The college has established a separate space for female students and staff in the main canteen of the college.

**Girls park:**

The college has setup separate girls for female students for recreation and sorting out some academic and personal matters.

**Badminton Court:**

The college has established a separate two Badminton courts specifically for female students and staff.

File Description	Documents
Annual gender sensitization action plan	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Adobe_Scan_25_No_v_2021_8acc8f81-12e8-42da-bf72-4193a35c671a.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Adobe_Scan_25_No_v_2021_8acc8f81-12e8-42da-bf72-4193a35c671a.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=351">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=351</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:**

**Solid Waste Management:** The College has a place on its campus where the solid wastes materials are disposed.

**Liquid Waste Management-** The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the UT government.

**Biomedical Waste Management-** There is as such no large biomedical wastes being induced by the College. However, in the college health centre the biomedical waste particularly of hygiene related or disposed there through Sanitary Napkin Destroyer installed in the

health centre itself.

**E-waste Management-** There is no e-waste management system in the college.

**Waste recycling system-** There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

**The e-medical Waste Management-** There is no e-medical waste management system in the college.

**Hazardous chemicals and radioactive waste management-** There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=000000000006">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=000000000006</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

**1. Restricted entry of automobiles**

**2. Use of Bicycles/ Battery powered vehicles****3. Pedestrian Friendly pathways****4. Ban on use of Plastic****5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college endeavors to build a nation of youth who are noble in their attitude and morally responsible. The college organizes and conduct several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day etc.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The GDC Kulgam undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. The college also offers a Compulsory paper on the Constitution of India for 2nd semester students and General Elective Course for 6th Semester students to create awareness and sensitizing the students and employees to constitution obligation. Our institution takes all possible initiatives in organizing various events and programmes for molding the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country.

The college has NSS Unit and NCC Cadet who help in perpetuating values among the students. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. The students have also taken up Plantation drives to provide a clean and green environment for all. Swachh Bharat Abhiyan has also been an important initiative taken up by the college where we have organized an awareness rally of students and took a tour in entire town to create awareness among all. The college has also conducted a Voter awareness programme for all the students and was sensitized about their constitutional powers of voting.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts**      **A. All of the above**

**periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has an established practice to celebrate/commemorate all the National/International days & the same has been highlighted in the college annual academic calendar. Some of the important days that the college organizes are International Environment Day, Yoga Day, Womens Day, Mental Health Day etc.

Some important links with regard to the given subject:

<http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Academic%20calander.pdf>

<http://gdckulgam.edu.in/Main/EventList.aspx>

<http://gdckulgam.edu.in/Main/Sub.aspx?C=026>

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the Practice/s:**

1. Legal Assistance in Domestic Violence in the adopted Village Malwan/Achithal Kulgam
2. Developing Environmental Ethics within Campus, Adopted Village Malwan/Achithal Kulgam & Areas around the College especially Main Town.

Year of inception: 2020

Yes the practices still continuing

It is been underlined by the experts and activists that there is growing trend of domestic violence's especially against the women. The same thing has inflicted the Kashmir Society as well. During the expert talk on the issue by the Chairman DLSA Kulgam, Mr. Khurshid Raina (Hon'ble Chairman DLSA Kulgam) in the Rest House kulgam, it has came out that the trend is also highly visible in the kulgam town also. It was in this connection that the college decided offer legal services in collaboration with the DLSA Kulgam, Especially in the adopted village Achethal Kulgam. Moreover, the college is highly sensitive regarding the environmental ethics and its protection. On the issue college do conduct drives, awareness programmes and building consciousness in the identified areas and adopted villages.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority area of our institution has been to strengthen teacher student relationship which helps us to augment the holistic institutional development. The institution encourages not only its faculty to pursue faculty development goals and strategies, but also students are being exposed to the new trends and opportunities in numerous fields of academia, arts, literature, science, skill orientation etc.

Other than imparting the formal education to our students, our effort also remains to take care of their psychological and health behaviour. Our institution regularly organizes psychological and health related programmes.

One of the main distinctive practices far from the routine activities of the institution during the year 2021 had been various activities taken for the mitigation Covid-19 pandemic in the district Kulgam, as was during the 2020. The Institution offered its all support to the district administration in mitigating and augmenting awareness campaign in the district. The college was designated as Covid Wellness Centre during the year 2020 and continued during the 2021. The College NSS Unit runs Wear Mask Campaign in the adjoined areas of the College. The two College Faculty members namely DR. Shabir ahmad padder & DR. Mohammad Younes Bhat were designated as Covid Nodal Officers, who helped the district Administration in mitigating the Covid-19 crisis.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College Kulgam (affiliated to University of Kashmir), all the syllabi and curriculum related issues are designed by the university itself. However, as given under the university statues, some of our senior faculties are members of different board of studies, thereby, actively participate in the curriculum setup and revision of syllabi as and when the concerned university department/s invite them. When the university drafts or revise the syllabi, it is communicated to the college through either circulars or notification or the same is also been made available on the university website. The college also makes the syllabi copies available on the college website for student information. Moreover, it is the college practice to make hard copy of the syllabus available in the staff room of all the subjects for the smooth functioning of the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://gdckulgam.edu.in/Main/List.aspx?Type=Alert&amp;SubType=Announcement">http://gdckulgam.edu.in/Main/List.aspx?Type=Alert&amp;SubType=Announcement</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college as an affiliated college of the University of Kashmir follows the academic calendar on examination as well as admission as per the university notifications. However, on other academic issues such as curricular or extracurricular, college prepare in advance its own academic calendar for the smooth functioning of the institution.

The college follows the guidelines issued by the Kashmir University for internal assessment and grading system. As per the guidelines the university has setup 30 marks for internal evaluation for all 6 credit courses. While as the college at its

own conducts class tests for all streams. The college also conducts/organizes different subject tours, field visit, industrial visits, project work etc.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/ACADEMIC_CALENDAR_2021_8acc952f-a98b-4b25-827b-3d1857c94097.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/ACADEMIC_CALENDAR_2021_8acc952f-a98b-4b25-827b-3d1857c94097.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**5**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

42

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

42

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college through the department of environmental science and sociology inculcates the values of ethics, environment, disaster

management and gender sensitization among its students. There is well established regular curriculum which is in vague for imparting and transmitting the ethical human values. Besides this the college is adhering to the academic calendar in which number of programmes (extra-curricular & co-curricular) is being organized in the college. The few of them are hereby noted.

1. The College Organized seminar one-day Seminar on Gender Equality was on 01-4-2021 in the College Conference Hall. Principal of the College, Dr Nazir Ahmad Simnani was the Chief Guest while as Dr. Nazir Ahmad Zargar, Assistant Professor in the Department of Religious Studies, Central University of Kashmir had been invited as the Key note speaker.
2. Department of Environmental Studies in collaboration with NSS unit organized several activities on the eve of World Environmental Day in the month of June 2021. Besides this the college also organizes plantation and cleanliness drives in the college and around the Kulgam town.

Link of Activities done on the given subject:

<http://gdckulgam.edu.in/Main/EventView.aspx?Event=334bedd7-e61e-462b-865f-04a73f25d46b>

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26



File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

140

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=STUDENTFEEDBACK">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=STUDENTFEEDBACK</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**1500**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**466**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It is the well-established policy in the college that the committees viz. debates and seminar, IQAC and career and placement cell routinely organizes different seminars and workshops for faculty and students. In addition to this, the Add on course committee organizes different skill courses in the college for students to make them employable after completion of UG courses. The aim of such policy specifically targets slow learners as well as advanced learners so that both the categories are reached out to meet their respective requirements for taking their career forward. Moreover, our teachers are actively participating in interactive and Google class rooms which give a new dimension to the system of pedagogy. The ICT enabled teaching has made the classroom teaching more effective. The college has established organized student feedback system. The College also encourages remedial classes for slow learners. During the pandemic the college has subscribed to various e-resources such as NLIST for student use. This is a routine affair that all the departments of the College to arrange tutorial/remedial classes for slow learners. it is pertinent to mention that departments engage remedial classes in the empty slots of general time table as per the convenience of students.

File Description	Documents
Link for additional Information	<a href="http://gdckulgam.edu.in/Main/EventList.asp">http://gdckulgam.edu.in/Main/EventList.asp</a> x
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5041	100

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college prioritize student centric methodologies for enhancing the learning abilities of students by involving the student community in laboratory work, field tours, project work and tutorials etc. During pandemic College has switched to virtual mode by sensitizing the students about use of various technological gadgets and e-platforms. Furthermore, the College has organized a series of debates, webinars, special lectures on different themes and issues by providing a platform to student community to speak in digital world. The College has focused on self-paced learning of students by conducting online exams/viva-voice etc. During the academic session 2021-22 the College specifically organized National webinar on "Online Education: Digital Accessibility, Effectiveness & Catch-All" to make our students best capable to handle the e-learning platforms and made e-resources available on the college website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gdckulgam.edu.in/Main/EventList.asp">http://gdckulgam.edu.in/Main/EventList.asp</a> <a href="#">x</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college offers ICT based programmes/courses such as BCA, BBA, and Add-on/Certificate courses. The college has substantiated its ICT labs and equipment's by successfully converting majority of its classroom into ICT enabled classroom by installing smart panels, where from a teacher can engage its classes in a virtual mode. The college has put in place a vibrant IT infrastructure. The College Possess more than 100 computers, Three browsing centres with 100MBPS internet speed. The College has IT enabled conference hall. During the pandemic the College utilized all these IT enabled resources to ensure effective teaching learning process in virtual mode. The college was prompt to start online

classes and conducted all its exams be it internal assessment or semester end exams in virtual mode. The College administration ensured that all its faculty members are engaging their classes by using different e- platforms such as WiseApp, Teachmint, Google Classroom etc. The College administration distributed laptops/desktops to its majority of departments so that the ICT base teaching learning process is not hampered at any cost.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

100

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

100

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**62**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

**185**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. The college follows the guidelines issued by the affiliating university for internal assessment and grading system. As per the guidelines the university has setup 30 marks for internal assessment/evaluation for lab oriented subjects. Furthermore, during the academic session 2021, 02 credits of tutorials having 30 marks were initiated in non-lab courses also. While as the college at its own conducts class tests, presentations etc. for all streams. The college also conducts/organizes different subject tours, field visit, industrial visits, project work etc. For transparent and robust internal assessment, the mechanisms which are followed are- Internal Examination Committee, Question Paper Setting, Conduct of Examination, Result display & Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.kashmiruniversity.net/Examination.aspx">https://www.kashmiruniversity.net/Examination.aspx</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an established mechanism to ensure transparency in the internal assessment. The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of IA and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The internal assessment test schedules are prepared as per the University and communicated to the students well in advance. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within

three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance. Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record. For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.kashmiruniversity.net/download/Examination%20Statutes.pdf">https://www.kashmiruniversity.net/download/Examination%20Statutes.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has ensured that Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students in advance. The college has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. The Vision and Mission statements are displayed on the college website as well as in college campus. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. The teaching-learning and assessment processes are reviewed by the IQAC through academic and Administrative Audit. It includes an external peer team member. Records of academic results and other achievements are maintained by the departments or the units. They are submitted to the IQAC at the end of academic year. The feedback obtained from students on the teaching-learning process help to understand the expected learning outcomes. Secondly, the students overall performance in co-curricular and extra-curricular activities as well as his behaviour on and off the campus.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://egov.uok.edu.in/eservices/syllabus/prelogin/course.aspx?coursetype=UGNEP">https://egov.uok.edu.in/eservices/syllabus/prelogin/course.aspx?coursetype=UGNEP</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute is affiliated to University of Kashmir which has provided the syllabus for all the courses and programmes offered by the college. The university itself provide the objectives of each course. To attain the course outcomes for the course/subject, the faculty Members use various Direct or Indirect tools provided by both affiliating university and the higher education department, J & K Govt. The GDC Kulgam is affiliated to University of Kashmir, Srinagar. We offered Under Graduate courses under the Faculty of Arts, Commerce, BCA and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. Over the given theme, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, student's progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of student's placement is also increasing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://egov.uok.edu.in/eservices/syllabus/prelogin/course.aspx?coursetype=UGNEP">https://egov.uok.edu.in/eservices/syllabus/prelogin/course.aspx?coursetype=UGNEP</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

853

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Newsletter_compressed.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Newsletter_compressed.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/merged%20feedback%20final.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

18.50

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.serbonline.in/SERB/HomePage#">https://www.serbonline.in/SERB/HomePage#</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

25

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

22

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community, & to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. During the Pandemic-2021, the college NSS organized a special awareness programme on Covid-19 in the vicinity of the college campus. Besides this several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation, water conservation, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Mental Health awareness, awareness on domestic violence etc.

The NCC unit of the college comes under 1st J&K Bn. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness,

Swachhta Abhiyan ,National equality awareness. Other than NSS and NCC units, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Programme on female foeticide, Health check -up camps, Blood donation camps, etc.

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/EventList.asp">http://gdckulgam.edu.in/Main/EventList.asp</a> <a href="#">x</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

552

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical facilities for teaching-learning activities. The College premises is located at prime location in the north side of the Kulgam Town on Main Kulgam Aherbal (Famous Waterfall) Road. Its lush green and eco-friendly campus which creates good learning environment. From the campus one can see the mesmerizing natural beauty and snow laden mountains and peaks on West side of the college campus. The infrastructure facilities are adequate according to the requirement of students. The college has following facilities for teaching-learning process.

Facilities for Teaching Learning Activities: 11.5 acres green campus, Garden with variety of trees and plants in surrounding, 32 classrooms with optimum facilities, out of which 17 are equipped with digital panels, Rich Computer Labs for Practical, and the college possess 102 computers and at many places computers have LAN connectivity, printers, Principal Chamber with computer & internet connection, telephone facility, IQAC Cell having computers, LAN facility, Separate Common Room & wash rooms for girls, Quarter for Peon-cum-watchman, Separate wash rooms for students and staff members, Botanical Garden, Clean drinking water facility, Suggestion Box/Complaint Boxes, Inverter/UPS facility for office, Library having reference books, encyclopaedia and newspapers with reading rooms for students and

staff, 50 KV Solar plant, First Aid Facility, Smart Class Rooms, Office automation software for administration and library, Wi-Fi facility in office and library, Highly equipped science laboratories.

Facilities for Extra-Curricular activities: 1. Separate office for NSS and required equipment. 2. Separate physical education office with sports grounds. 3. NCC wing with Trained ANO. 4. Fully digital equipped Conference Hall

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/Default.aspx">http://gdckulgam.edu.in/Main/Default.aspx</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has well established Physical Education Department headed by a trained Physical Training Instructor. The institution has developed the tradition for motivating, supporting & enhancing sports performance in the college among its students. There is Separate Budget for Sport Activities. Institute gives kits, certificates, medals, trophies & mementoes to the winners to enhance sports participation among students. Institute has the facility of additional sports Incentive marks to the inter-collegiate/Inter- university participants. Sports uniform, essential sports kits/equipment are provided to the students participating in various sports at Inter-branch/Inter-collegiate/ Inter-university level. The college has a tradition of providing allowances, Tournament Entry Fees, match allowances for sports events are given to students participating at Inter-collegiate Level. Essential Transport facility is provided to the students for participating in Inter- collegiate/Inter-Branch Events. Furthermore, Institute recognizes players for their Achievement. Special felicitation program for all sports winners is conducted in the college. In addition to it,

Institute has the practice of attendance consideration & additional incentive marks for Sports/NSS/Cultural the Inter-collegiate / Inter- university participants. The institute endorses the achievements of students and facility is recognized in the institute newsletter and magazine. Moreover the College has working Cultural and Literary Club.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=191&amp;active=lnk3">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=191&amp;active=lnk3</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Adobe_Scan_31_Dec_2021_2_2f5da5ed-423d-43b8-8ffc-a0b02500d82f.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Adobe_Scan_31_Dec_2021_2_2f5da5ed-423d-43b8-8ffc-a0b02500d82f.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

50.35

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has setup library at the first floor of the Administrative Block in an area of 3600 Sq ft. with nearly 21791 books, periodicals, references, national and journals. It is partially automated using Integrated Library Management System (ILMS) computerized with SOUL (version 2.0) Open Source Integrated Software (Process of automation is ongoing and is expected to be fully functional in June 2022). It has access to program of INFLIBNET. Under this service online access to full text and databases from 17 reputed publishers through E-Shodhsindhu viz ASPP (AICTE funded), ACS, AIP, AR, EPW, ISID (Database), IP, JGate Plus (JCCC), Nature, Oxford, Project Muse, RSC, Springer, Taylor and Francis, Web of Science and Wiley. All e-resources are accessible locally within the campus as well as remotely. Library location is centrally located and well laid out and maintains the right atmosphere for learning. Adequate space is provided for browsing and relaxed reading. It subscribes good no. of journals of national and international repute, along with magazines and newspapers for general reading. The library also houses rich reference Collection viz., Encyclopaedia Britannica, Encyclopaedia Americana, Specific Subject Encyclopaedia's, Year Books, Atlases and other reference material. The library also provides access to Internet as well as CD/DVD based electronic resources. It has fair ICT infrastructure with adequate bandwidth for fast and seamless access to Internet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=lms&amp;active=lnk6">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=lms&amp;active=lnk6</a>
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>3.878</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>217</b>	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has sufficient Computer labs and browsing centers which are well-equipped with branded PC's adequately supported by high speed internet connectivity. All the computers are interconnected through LAN facility. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries. The institute has total 102 computers with a configuration of Hp/Dell/Lenova core i5 & i7. 4 GB RAM =35 ACER 1 core two duos 1 GB RAM, are available. LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network (1.75Km Ring). This core switching is further extended to Distributed Switching for departments. Where 600 Mbps (Gigabit Switches) are installed across the college campus.

Wi-Fi facility: BCA/ICT committee extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Department corridors and at the Green lawn area. Staff and Students can access this facility on their Laptops by registering themselves. The institute has currently state-of-art Modem Wi-Fi access points to provide the Wi-Fi internet access through Wi-Fi zones. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus.

Intercom Facility: The campus is well connected with a well planned Telecom Network with intercom facilities is provided. Six additional BSNL land line connections are available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=0000000002</a>

**4.3.2 - Number of Computers**

105

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

92.63

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

Library Committee has been constituted and adheres the following steps:

- Procurement of new books & renew of journals and recommendation for additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

ICT infrastructure: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head, ICT Coordinator along with departmental coordinator. Classrooms, Conference Hall: Classrooms and Conference hall are provided with enough seating capacity and LCD projectors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/62_ff8720b8-8ae7-4811-9a55-78ed26818ec1.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/62_ff8720b8-8ae7-4811-9a55-78ed26818ec1.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2226

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

330

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to institutional website	<a href="http://gdckulgam.edu.in/Main/Default.aspx#?active=lnk1">http://gdckulgam.edu.in/Main/Default.aspx#?active=lnk1</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>337</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>337</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>



**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**11**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**178**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as members of the committees. They actively participate in committee meetings particularly in IQAC and Time Table and Sports Committee. Other than this the institution ensure the active and proactive participation of students in various co-curricular and extra-curricular activities viz, sport, debates, seminars, quiz etc.

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

9

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has already established Alumni Association committee, whose registration is under process. Meanwhile, the committee do conduct all the necessary activities as is warranted under the Alumni Association Activities. The committee has contributed significantly through financial and non-financial means during the year. The prominent activity of the alumni association committee during the year has been that the committee identified the students who are not able to meet out their admission and examination fee and compensated the same through voluntary contribution from the college alumni and staff. Moreover, the committee has opened the Alumni Registration link on the college website for online registration. The committee remains proactive for ensuring the smooth and vibrant academics and extracurricular activities to be done in the college campus.

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/Sub.aspx?C=8">http://gdckulgam.edu.in/Main/Sub.aspx?C=8</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college governance body is so reflective and the prime focus is on the vision and mission of the institute. For realizing the institutional development as reflected in the college vision and mission, the following strategic commitments have been marked to be followed:

- Modern and precise educational experiences that develop the future generation. An atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society

- Education and research partnerships with Universities, colleges and industries
- Highly successful alumni who contribute to the profession in the global society.
- Undergraduate programs that integrate global awareness, communication skills and team building across the curriculum .
- Practical and responsible resource management.
- Training that prepares students for interdisciplinary research and advanced problem solving · Leadership and service to meet society needs.

Furthermore, The division and distribution of administrative responsibilities among the faculty members has been well stratified. Furthermore, The division and distribution of administrative responsibilities among the faculty members has been well stratified. The core of this strategy is the constitution of different committees, and whose conveners and members are sharing the administrative responsibilities, which ensure decentralized method of functioning. The college staff counsel has framed 42 committees to whom different responsibilities have been assigned.

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has established well-structured mechanism to promote participative management in the both academic as well as administrative field. The college advisory/development committees reach the ideas pertaining to academic goals, organizational progression and better campus life collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. The CDC & Academic Affairs Committee

discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented. The Participatory management of the institute is based on the following:

Principal Office ---Advisory Committee----Establishment Section

Various Committees and Cells

Link:<http://gdckulgam.edu.in/Main/EventList.aspx>

<http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=iqac&active=lnk5>

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=committee</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past 18 years the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. Only then is the institution "Built to Last". In this regard the institution has both perspective and strategic plan documents which are made available in the institution. The current effort is going on the road map to take the institution at new level of trajectory. The Strategic Plan of the college is to introduce job oriented courses as has also been initiated by the higher education department of the J&K UT Govt. The college is also working on Introduction of various skill developments and value oriented courses so that our students become employee givers rather than seekers. For its implementation the college has signed no. of MOUs and has substantiated various community development outreaches. The college has also successfully introduced skill course in Agriculture technology.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/62_ff8720b8-8ae7-4811-9a55-78ed26818ec1.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/62_ff8720b8-8ae7-4811-9a55-78ed26818ec1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. GDC Kulgam has been established in 2004. It has an administrative department at the top and the different committees established at the college level to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution has been uploaded and the relevant links are also given.

File Description	Documents
Paste link for additional information	<a href="http://www.jkhighereducation.nic.in/govtactsrules.html">http://www.jkhighereducation.nic.in/govtactsrules.html</a>
Link to Organogram of the Institution webpage	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Link/Organogram_Chart_4ddcc81b-ac87-4771-982e-29e45ffd9eec.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Link/Organogram_Chart_4ddcc81b-ac87-4771-982e-29e45ffd9eec.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff.

In our Institution Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are following:

Medical Leave & Maternity leave for eligible staff members. Faculty members are eligible for Earned Leave. Advances for the school fee & festivals. Gym is also accessible for the staff. In campus, canteen has been established which are accessible by staff during the working and extended hours. Internet and free Wi-Fi facilities are also available in campus for staff. Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff. 50 days - Summer and Winter Vacations for faculty members Skill development courses are organized for non- teaching staff to enhance their skills in work environment. Automation of attendance and leave using biometric system. The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement. Gratuity for the employees of the institution. Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.



File Description	Documents
Paste link for additional information	<a href="https://www.jklabour.com/welcome/about%20,%20https://jkdat.nic.in/pdf/J&amp;K-Civil-Services-Leave-Rules,1979.pdf">https://www.jklabour.com/welcome/about%20,%20https://jkdat.nic.in/pdf/J&amp;K-Civil-Services-Leave-Rules,1979.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

05

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the J&K UT rules and the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation

No. F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service through APR. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

#### Teaching Staff

1. The performance of each faculty member is assessed according to the Annual Annual performance Report. b) Promotions are based on the API score. C.) The placement cases are forwarded after proper scrutiny by the Coordinator IQAC and the Principal.

#### 2. Non-Teaching Staff:

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff).

File Description	Documents
Paste link for additional information	<a href="http://www.jkhighereducation.nic.in/govtac/tsrules.html">http://www.jkhighereducation.nic.in/govtac/tsrules.html</a>
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The GDC Kulgam conducts internal and external financial audits regularly. The college has Accnts section since inception to ensure maintenance of annual accounts and audits. Copy of Budget proposals, invoice and vouchers, and supporting documents of

every purchase /event is maintained in the college establishment section. The following agencies conduct regular financial audit in the Institute:

**External Audit:** External Audit is conducted by the following: (a) AG Office, Govt. of India, placed at Srinagar (b) Internal Audit is conducted by an Internal Auditor. 2. AG, Srinagar conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) all receipts from fee, donations, grants, contributions, interest earned and returns on investments; (b) all payments to staff, vendors, contractors, students and other service providers. 3.

All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute headed by the Principal. AG's audit for the previous years has been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of major receipts and payments and concurrent/post audit of all other receipts and payments.

File Description	Documents
Paste link for additional information	<a href="https://cag.gov.in/uploads/media/Instruction-for-State-Govt-Accounting-Authorities-20200603103936.pdf">https://cag.gov.in/uploads/media/Instruction-for-State-Govt-Accounting-Authorities-20200603103936.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds, the student Tuition fee is the major source of income for the institute.

##### Utilization of Funds

The college audit committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, Through JEM.

##### Resource Mobilization Policy and Procedure:

Before the financial year begins, Principal, Development/Purchasing Committee and Accounts section of the college prepares the budget.

The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.

##### Optimal utilization of resources:

The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.

Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds.

Effective utilization of infrastructure is ensured in the institute.

The optimal utilization is ensured through encouraging innovative teaching-learning practices.

File Description	Documents
Paste link for additional information	<a href="http://www.jkhighereducation.nic.in/">http://www.jkhighereducation.nic.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC contributed significantly for institutionalizing the quality assurance strategies and chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. The IQAC has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box installed in the campus.
4. The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months.
5. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities: (a) Annual Quality Assurance Report

(AQAR) (b) Self-Study Reports of various accreditation bodies (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS) (d) Stakeholder's feedback (e) Process Performance & Conformity (f) Action Taken Reports

6. IQAC led the efforts to acquire MOUs from different stakeholder's to augument teaching learning process in the college. The IQAC led efforts to the successful installation Digital panels in class rooms to smoothen the teaching learning process.

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Main/EventList.asp">http://gdckulgam.edu.in/Main/EventList.asp</a> x
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last few years include the following:

- Introduction of Daily Home Assignments
- Automation of Admission Processes
- Provision for online fee payment
  - Automation of Examination Processes
  - Introduction of Skill courses
  - Green initiatives in Campus - tree plantation, botanical garden, solar power plants, etc.
  - MOUs with prestigious Institutes, Universities, Govt. agencies
  - International student exchange programmes
  - Installation of Digital panels
  - Conduct of professional development workshops

File Description	Documents
Paste link for additional information	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/ACADEMIC_CALANDER_2021_8acc952f-a98b-4b25-827b-3d1857c94097.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/ACADEMIC CALANDER 2021_8acc952f-a98b-4b25-827b-3d1857c94097.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=277">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=277</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Govt. Degree College Kulgam exhibits gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions. Specific initiatives with respect to key areas are as follows:



## Safety and security

### CC TV Surveillance system:

### Local Fund Staff:

The college has strong Local fund Employees deployed all around the campus to create secure enrolment

•Medical Facilities: The college has established Health Care Centre in the campus camped in separate facility.

### •Counseling:

The college has a system of mentoring in each block for inculcating social, Moral and ethical values .

### •Common Rest Room:

The college has Girls Common Room camped in a separate building in which hour's water is available with proper ventilation in the washroom. In the same building a separate Browsing Centre for girls has been established.

### Separate Toilet Blocks:

The college has established two separate toilet blocks for female students and female staff to ensure the smooth convenience for the targeted group.

### Canteen:

The college has established a separate space for female students and staff in the main canteen of the college.

### Girls park:

The college has setup separate girls for female students for recreation and sorting out some academic and personal matters.

### Badminton Court:

The college has established a separate two Badminton courts specifically for female students and staff.

File Description	Documents
Annual gender sensitization action plan	<a href="http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Adobe_Scan_25_Nov_2021_8acc8f81-12e8-42da-bf72-4193a35c671a.pdf">http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/Adobe_Scan_25_Nov_2021_8acc8f81-12e8-42da-bf72-4193a35c671a.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=351">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=351</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:**

**Solid Waste Management:** The College has a place on its campus where the solid wastes materials are disposed.

**Liquid Waste Management-** The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the UT government.

**Biomedical Waste Management-** There is as such no large biomedical wastes being induced by the College. However, in the college health centre the biomedical waste particularly of hygiene related or disposed there through Sanitary Napkin Destroyer

installed in the health centre itself.

E-waste Management- There is no e-waste management system in the college.

Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

The e-medical Waste Management- There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=000000000006">http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=000000000006</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**1. Restricted entry of automobiles**

B. Any 3 of the above

<p><b>2. Use of Bicycles/ Battery powered vehicles</b>  <b>3. Pedestrian Friendly pathways</b>  <b>4. Ban on use of Plastic</b>  <b>5. landscaping with trees and plants</b></p>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b>  <b>1.Green audit 2. Energy audit</b>  <b>3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>B. Any 3 of the above</b></p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b>  <b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>B. Any 3 of the above</b></p>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college endeavors to build a nation of youth who are noble in their attitude and morally responsible. The college organizes and conduct several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day etc.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The GDC Kulgam undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. The college also offers a Compulsory paper on the Constitution of India for 2nd semester students and General Elective Course for 6th Semester students to create awareness and sensitizing the students and employees to constitution obligation. Our institution takes all possible initiatives in organizing various events and programmes for molding the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country.

The college has NSS Unit and NCC Cadet who help in perpetuating values among the students. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. The students have also taken up Plantation drives to provide a clean and green environment for all. Swachh Bharat Abhiyan has also been an important initiative taken up by the college where we have organized an awareness rally of students and took a tour in entire town to create awareness among all. The college has also conducted a Voter awareness programme for all the students and was sensitized about their constitutional powers of voting.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code** | **A. All of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has an established practice to celebrate/commemorate all the National/International days & the same has been highlighted in the college annual academic calendar. Some of the important days that the college organizes are International Environment Day, Yoga Day, Womens Day, Mental Health Day etc.

Some important links with regard to the given subject:

<http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Academic%20calander.pdf>

<http://gdckulgam.edu.in/Main/EventList.aspx>

<http://gdckulgam.edu.in/Main/Sub.aspx?C=026>

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Title of the Practice/s:

1. Legal Assistance in Domestic Violence in the adopted Village Malwan/Achithal Kulgam
2. Developing Environmental Ethics within Campus, Adopted Village Malwan/Achithal Kulgam & Areas around the College especially Main Town.

Year of inception: 2020

Yes the practices still continuing

It is been underlined by the experts and activists that there is growing trend of domestic violence's especially against the women. The same thing has inflicted the Kashmir Society as well. During the expert talk on the issue by the Chairman DLSA Kulgam, Mr. Khurshid Raina (Hon'ble Chairman DLSA Kulgam) in the Rest House kulgam, it has come out that the trend is also highly visible in the kulgam town also. It was in this connection that the college decided offer legal services in collaboration with the DLSA Kulgam, Especially in the adopted village Achethal Kulgam. Moreover, the college is highly sensitive regarding the environmental ethics and its protection. On the issue college do conduct drives, awareness programmes and building consciousness in the identified areas and adopted villages.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>



### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority area of our institution has been to strengthen teacher student relationship which helps us to augment the holistic institutional development. The institution encourages not only its faculty to pursue faculty development goals and strategies, but also students are being exposed to the new trends and opportunities in numerous fields of academia, arts, literature, science, skill orientation etc.

Other than imparting the formal education to our students, our effort also remains to take care of their psychological and health behaviour. Our institution regularly organizes psychological and health related programmes.

One of the main distinctive practices far from the routine activities of the institution during the year 2021 had been various activities taken for the mitigation Covid-19 pandemic in the district Kulgam, as was during the 2020. The Institution offered its all support to the district administration in mitigating and augmenting awareness campaign in the district. The college was designated as Covid Wellness Centre during the year 2020 and continued during the 2021. The College NSS Unit runs Wear Mask Campaign in the adjoined areas of the College. The two College Faculty members namely DR. Shabir ahmad padder & DR. Mohammad Younes Bhat were designated as Covid Nodal Officers, who helped the district Administration in mitigating the Covid-19 crisis.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

#### FUTURE PLANS OF ACTION FOR NEXT ACADEMIC YEAR 2022-23

The IQAC of GDC Kulgam has enumerated the following given plans to be strived during the given academic year. -

1. To be able to enhance the Brand Equity of the College, which it has created for itself, in its Local Jurisdiction,

## District Kulgam.

This Perspective Plan outlines the various initiatives and focus areas to achieve the aforesaid Objectives. The same are enumerated hereunder.

### Institution

1. To initiate 2nd Cycle of Green & Academic audit in the college.

### Workshops/extension lectures

1. The IQAC shall organize a series of workshops and extension lectures.

### Infrastructure

- I. To augment the ICT infrastructure & Install additional CCTV cameras in the college campus. The ICT Committee is committed to ensure 100 % WIFI availability in the college campus.

### Administration

1. To make available all Information online on the College web- site relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, & Others.

### Learning Resources

1. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online.

### Linkages

1. To sign MoUs with different institutions/centers most likely with Municipal Committee Kulgam & DLSA Kulgam.

### Faculty

1. To facilitate a Research Environment in the College, which encourages Faculty and Students to undertake Research.

### Social Obligations

1. To adopt one more village through NSS for augmenting legal/domestic violence and other awareness campaigns.

[http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Adobe%20Scan%209%20Jun%202022%20\(1\).pdf](http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/Adobe%20Scan%209%20Jun%202022%20(1).pdf)