



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE KULGAM
Name of the head of the Institution		Abdul Rehman Najar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01931-260177
Mobile no.		9419595057
Registered Email		kulgamprincipal@gmail.com
Alternate Email		draarifamu@gmail.com
Address		Chawalgam Road, Kulgam
City/Town		KULGAM
State/UT		Jammu And Kashmir
Pincode		192231
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Mohd Younes Bhat
Phone no/Alternate Phone no.	01931260177
Mobile no.	9419045500
Registered Email	bhatyounes0@gmail.com
Alternate Email	aarifsociology@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Custom/SR%20final.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Alert/ACADEMIC COLANDER 2018_ed62f007-5a9b-4875-825d-e17783fef322.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	2.00	2019	14-Jun-2019	14-Jun-2024

6. Date of Establishment of IQAC	02-Jun-2018
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

On-the-spot question asking event organized in the college campus	10-Jul-2018 1	125
On-the-spot essay competition organized in the college Girls Park	18-Jul-2018 1	50
Extension lecture by Prof. Fozia Qazi, HOD Mathematics, IUST on	24-Jul-2018 1	120
On-the-spot word spelling competition organized in the college Conference Hall.	24-Aug-2018 1	105
On-the-spot painting competition organized in the college Girls park	05-Sep-2018 1	45
Extension lecture by noted educationist Prof. A. G. Mohdhosh on eve of teachers day	06-Sep-2018 1	250
Extension lecture delivered by Dr. Nazrul Islam.	25-Sep-2018 1	135
Various activities conducted under SVEEP initiative	14-Mar-2018 1	100
Celebration of Punctuality Week w.e.f. 1st to 6th April. (various activities such as hoard in of banners, on-the-spot awareness campaign etc.)	01-Apr-2018 1	1500
A Workshop was conducted in collaboration with KRIEST on	19-Mar-2018 1	135
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government Degree College Kulgam	Books and Periodicals	State Government	2018 365	214000
Government Degree College Kulgam	RUSA VOCATIONAL COURSES	Central; Government	2018 365	336000
Government Degree College	Seminars and Conferences	State Government	2018 365	29000

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<p>1. Establishment of Browsing Centre: The College IQAC initiated and established browsing centre at the college library for student use. There were lot of requests received from the students for the establishment of such facility in the library as the students felt inconvenient for accessing such facility in the library section of the college. The facility was opened by the worthy principal in the presence of IQAC members on 20th August 2018. The initiative was highly praised by the student community.</p>	
<p>2. Introduction of New Subjects: The IQAC and college academic affairs committee received various submissions from local civil society and students for introduction of new subjects such as Geology, Statistics, Persian. The IQAC took the issue seriously and recommended/write through the principal office, to the government and the University of Kashmir for introduction of these subjects. The initiative became successful in couple of months and these subjects were introduced from the current academic session itself.</p>	
<p>3. Training Programme for College establishment Section: The IQAC through department of BCA organized training workshop for the staff camped in the establishment section of the college. It is pertinent to mention that the state govt. is likely to introduce PaySys based pay system, therefore, IT trained staff is must in the establishment section so that the routine work/drawn of pay do not suffer. Moreover, the daily work of the college is mostly done through IT tools. Hence, it becomes critical for college to enable its officials working in the establishment section with IT based technology. The training programme was started from the third week of December 2018.</p>	
<p>4. Upgradation of facility of Girls Common Room and additional Toilets: There was an urgent need and long pending demand for establishment of Girls Common Room and additional toilets in the college campus. The college IQAC through the college</p>	

development committee took a broad initiative and wrote to the government for establishing such facilities in the college. The initiative got positive response from the govt. and both the demands have been met and it is likely that the same may be available for student use by end of 2020.

5. Student Support Facilities: On the recommendation of the college IQAC, Ramps on all college buildings and footpaths towards all toilet facilities were constructed during the academic year 2018-19 for student convenience.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Completion of Certificate course	A certificate course UGC skill oriented add on course (IT) was successfully completed during the year 201819. 20 students completed the course and whose certificates were also distributed to them.
Procurement of lecture dais	The IQAC through development committee procured 40 lecture dais to lift the academic environment in the college campus.
Series of Extension Lectures	The IQAC through the college debates and seminar committee organized series of lectures on different issues during the months from August-September 2018. Some eminent people were invited to deliver the lectures. The prominent among these are noted educationist A G Madhosh, Prof. Wahid Sidiq etc.
Establishment of Gym Centre	Gym Centre was established in the month of August 2018 in the college campus. The health and fitness of students is need of an hour. Keeping in view that the college IQAC through development committee initiated the establishment of gym centre and was successfully achieved during the year 2018.
To organize Training Programme for staff in establishment section of the college	The IQAC through department of BCA organized training workshop for the staff camped in the establishment section of the college. The training programme was started from the third week of December 2018.
Encouragement to Skill based Vocational Certificate course.	First two batches of RUSA sponsored Domestic Data Entry Operator certificate course and Accounts executive, RUSA sponsored were started during the academic year 201819. The

course became relevant given the growing need of skilled people in the market. The initiative was highly praised by the local civil societies in the area.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Advisory Committee	24-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

25-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college unfolds management information system, setup for ease out the day to day functioning and communication of required information to the students and the college faculty. The college has set up departmental whatsapp groups through which teachers and students communicate with each other. The college has designed well calibrated website which cater day to day information with regard to the academics and other relevant issues transacting in the college. The college library is automated and uses different IT tools to ease out day to day functioning of the college library. The principal has setup whatsapp group through which he reaches the faculty for any update and seek information required for the administrative purposes. The principal also takes frequent meetings in which he appraises the faculty about different developments on account of both infrastructural and academics. During such meeting the principal

discusses the feedback received from the parents and students on different pertinent issues.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated with the University of Kashmir, therefore, all the syllabi and curriculum related issues are designed by the university itself. However, as given under the university statutes, some of our senior faculty members are members of different board of studies, thereby, actively participate in the curriculum setup and revision of syllabi as and when the concerned university departments invite them. When the university drafts or revise the syllabi, it is communicated to the college through either circulars or notification or the same is also been made available on the university website. The college also make the syllabi copies available on the college website for student information. Moreover, it is the college practice to make hard copy of the syllabus available in the staff room of all the departments for the smooth functioning of the academic calendar. Meanwhile, the college administration has setup time-table committee and academic affairs committee for the smooth and vibrant conduct of academic calendar in the college. It is the well set job for the time-table committee to design and draft the semester based time-table and distribute class work based on contact/tutorial classes and practical classes. The same makes the teaching learning process smooth and efficient in the college, as it does not bring any contradiction in the time period of various classes to be undertaken in a day or week. It is also a well-established practice in the college that the time table is being uploaded on the college digital notice board so that all the students monitor it on daily basis. Besides this the college academic affairs committee take monthly based review meetings on the syllabi completion and apprise the principal about the difficulties in the curriculum delivery. Moreover, it is also the practice in the college that the class representatives apprise the principal on the curriculum related issues.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Banking and Insurance	Nil	16/04/2018	90	To train and equip the students with the skills with which modern banking and insurance is run. For this purpose training by banks and insurance companies is facilitated	To develop and inculcate the traits of professionalism among the students. Professional attire, communication skills and discipline is inculcated

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Statistics, Persian, Arabic, Philosophy, Islamic Studies	06/02/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Statistics, Persian, Arabic, Philosophy, Islamic Studies	06/02/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	46	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Domestic Data Entry Operator	28/05/2018	80
Accounts Executive	28/05/2018	80
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Gender Sensitization	40
BA	Internship Programme (Mental Health)	50
BA	Historical Tour	40
BCom	Internship Programme (JKEDI 2 Days)	44
BSc	Science Tour	45
BSc	Science Tour	50
BSc	Botanical Tour	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The feedback generally received in the end of academic year from different stakeholders be it students, parents, alumni etc. is compiled by the grievance redressal committee of the college. The committee take the meeting with academic affairs committee and identify the various points on deficiencies in infrastructure, facilities such as college canteen, washrooms, class rooms, labs, curriculum framework and delivery raised by the students and parents. The committees then take a thread bare discussion on these issues and prepare a detailed report for submission to the principal. The principal with the college advisory committee sent these recommendation to the concerned committees, if pertains for immediate redressal or send the same to the administrative department for necessary action if required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	CBCS	Nill	5806	5806
BSc	CBCS	Nill	951	951
BCom	CBCS	Nill	248	248
BBA	Professional	40	136	136
BCA	Professional	30	93	93

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	6986	Nill	140	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
140	30	114	13	1	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has established well monitored Mentor-Mentee system in which students on regular basis approach the concerned faculty member for any help and clarification. The college has established counselling cell which is being reframed on regular basis particularly during onset of admission process. Since our college being a rural college, most of students seeking admissions are from low educated background, therefore, are least oriented about the career options hence their orientation about choosing of subjects at undergraduate level becomes critical. In this direction the counselling cell plays an important role for the student community. The college in the beginning of academic session convenes an induction meeting in which the new admittees are being sensitised about the different programmes and facilities such as NSS, Anti Ragging rules, rules and regulations of an institution, NCC, Women empowered cell, sexual harassment cell, grievance redressal cell etc. which are function in the college on permanent basis. The college has also established Career Counselling and Placement Cell which on regular basis not only organize counselling session, but also invite different corporates/ agencies for placement drives and orientation programmes in the college campus. Other than this, the college also conducts different training programmes in collaboration with different agencies such as RUSA, JKEDI etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6986	140	50

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
145	140	5	94	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	Nil	6th	18/12/2019	31/12/2019
BBA	Nil	6th	18/12/2019	31/12/2019
BCom	Nil	6th	18/12/2019	31/12/2019
BSc	Nil	6th	18/12/2019	31/12/2019
BA	Nil	6th	18/12/2019	31/12/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the guidelines issued by the Kashmir University for internal assessment and grading system. As per the guidelines the university has setup 30 marks for internal evaluation for lab oriented subjects. While as

the college at its own conducts class tests for all streams. The college also conducts/organizes different subject tours, field visit, industrial visits, project work etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college as an affiliated college of the University of Kashmir follows the academic calendar on examination as well as admission as per the university notifications. However, on other academic issues such as curricular or extra-curricular college prepare in advance its own academic calendar for the smooth functioning of the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Menu/course_outcomes_481e8327-938d-4d03-8d79-84119ef481c5.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCA	BCA	CBCS (Professional)	29	23	79
BBA	BBA	CBCS (Professional)	39	29	74
BCOM	BCom	CBCS (General)	28	20	71
BSC	BSc	CBCS (General)	203	144	71
BA	BA	CBCS (General)	988	692	70

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.test.com> or <https://www.test.com>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	10	Nil
International	Languages	1	Nil
International	Political Science	1	Nil
International	Commerce	1	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Political Science	1
Languages	1
Chemistry	13
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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No Data Entered/Not Applicable !!!

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	5	Nil	Nil
Presented papers	Nil	1	Nil	Nil

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Outreach Programme in two adopted Govt. Middle schools Malwan and Rangward	Tribal Affairs, J K State	6	100
District Youth Parliament	State Govt. J K.	5	100
Mock Youth Parliament	Govt. of India	9	100
Swachhta Pakhwada	NSS with Govt. of India/District Hospital Kulgam	7	100
Swachh Bharat Internship Programme	NSS with Govt. of India	6	100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Sensitization outreach	Department of sociology/ GHSS D K Mark (Tribal zone kulgam)	Outreach	4	47
Swachh Bharat Internship Programme	College NSS/GOI	Seminars/ Cleanliness drives/ painting competition	6	100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Flora Fauna	Orientation regarding wild life species	Wild life sanctuary Pahalgam	06/09/2018	06/09/2018	70
Mental Health	Mental Health workshop	Institution of mental Health and Neuro Sciences Srinagar	13/09/2018	13/09/2018	59
Project work	Technical orientation	MHEP, Pahalgam JK	11/08/2018	11/08/2018	77
Skill development	entrepreneurship start-up-yatra	JKEDI, Pampore	04/10/2018	04/10/2018	107

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	NIL	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
47.39	44.21

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13517	5700000	1930	97000	15447	5797000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	101	65	3	20	0	6	10	2	0
Added	0	0	0	0	0	0	0	0	0
Total	101	65	3	20	0	6	10	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E Learning Resources by the College	http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=151&active=lnk1

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
79.1	79.1	75	75

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Govt. Degree College Kulgam is a govt. aided college and is affiliated with the University of Kashmir. On the academic issue such as examinations, framing and designing of curriculum, academic policies such as implementation of CBCS pattern etc. are being run according to the directions and guidelines of the University of Kashmir. Meanwhile, the issues related to the utilization of physical, academic and support facilities such as laboratory, library, sports infrastructure, IT infrastructure, classrooms, and building infrastructure and overall physical augmentation of the college is being done as per the policies and procedures of the state government through higher education department of the UT. Internally, the college has well set up policy and procedure for overall monitor and proper utilization of the facilities such as laboratory, library, sports infrastructure, IT infrastructure, classrooms, building infrastructure etc. available in the campus. The college staff counsel through principal makes number committees such as college development committee, purchasing committee, library committee, IT committee, college website committee, stock verification committee, time table committee, research committee, printing and stationary committee etc. All these committees convene meetings periodically to take stock of the issues and recommend the principal for argumentation and correction of the existing resources. The college purchases books through library committee. The library committee distributes funds to various departments as per the requirement for purchase of books. The sports board of the college prepares annual calendar which includes various sports activities to be carried out during the academic calendar in the college. the IT committee of the college look after the IT infrastructure of the college.

<http://gdckulgam.edu.in/Main/ViewPage.aspx?Page=291>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Financial	375	486000

from institution	Assistance		
Financial Support from Other Sources			
a) National	Minority Scholarship by MOMA, GOI, OBC Scholarship, Post metric Scholarship	3099	3033600
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
0	Nil	Nil	0
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career counselling for competitive examination	66	62	46	18
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2018	16	B.COM	Commerce	Department of Commerce University of Kashmir Srinagar	M.COM
2018	6	BA	Social Sciences	Department of Sociology University of Kashmir Srinagar	M.A Sociology
2018	134	BA	Social Sciences	IGNOU Study Center 30007	M.A Sociology
2018	96	BA	Social Sciences	IGNOU Study Center 30007	M.A Political Science
2018	2	BA	Social Sciences	Department of Economics University of Kashmir Srinagar	M. A Economics
2018	4	BA	Social Sciences	Cluster University Kashmir	M.A Education
2018	3	BSC	Science	Department of Botany University of Kashmir Srinagar	MSC Botany
2018	1	BA	Social Sciences	Centreal University of Kashmir	M.A Political Science
2018	14	BA	Social Sciences	IGNOU Study Center 30007	M.A Rural development
2018	2	BSC	Science	Department of Chemistry University of Kashmir Srinagar	MSC Chemistry
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	15
SLET	12
Civil Services	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Cycle Race	intra-college	25
Annual college road race boys	intra-college	214
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a vibrant and functional Student Council consisting of all the class representatives (both male and female). The Student Council participates in various academic and administrative activities. The Student Council primarily acts as an important link between the college administration and students. The student representatives belonging to the council are placed in various committees of the college. The representation of the students in different committees helps in democratic functioning of the college. The student perspective with regard to functioning of the college is duly taken care in the functioning of different committees. The Student Council provides its suggestions with regard to academics, development and other activities in the college. The college administration periodically organizes meetings with representatives of Student Council with regard to various issues confronting the college. These include issues pertaining to academics, maintenance of discipline within the campus, organization of co-circular activities, organization of debates and seminars, conduct of tours and exposure visits, incidents of ragging and sexual harassment, etc. The college administration takes due cognizance of suggestions and observations of students in these council meetings. Due consideration is given to these suggestions before framing future policies for the future.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The division and distribution of administrative responsibilities among the faculty members has been well stratified. The core of this strategy is the constitution of different committees, and whose conveners and members are sharing the administrative responsibilities, which ensure decentralized method of functioning. The college staff counsel has framed 48 committees to whom different responsibilities have been assigned. The committees are college advisory committee, development committee, purchasing committee, IQAC committee, admission committee, debates committee, cultural committee, stock verification committee, ITC committee etc. Other than this the college has different boards and cells which look after some specific and pertinent issues such as Sports Board, women sexual harassment cell, NSS, NCC, red ribbon club, career counselling cell, media cell etc. these cells and boards ensure that there is holistic approach in augmenting participation of students and leadership and organizational activities in the campus and the society around.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College ITSS centre created by affiliating university under its e-governance initiative provides easy access to students for admission and examination processes. The college has admission committee with vibrant composition ease out the admission process in the college.
Industry Interaction / Collaboration	The college has established career/placement cell which in collaboration with different agencies carry out career counselling sessions and placement drives. Moreover, the college runs different skill and add-on courses which help the student progression.
Human Resource Management	The college staff is appointed by the public service commission and their orders of appointment are being issued by the higher education department govt. of JK. The college administration encourages its faculty to carryout research projects, for attending faculty development programmes, decentralization of administrative responsibilities through different committees for proper utilization of available human resources.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is in the process of automation with SOUL 2.0. The

	college has well equipped 04 computer labs and 01 browsing centre with internet facility, 02 smart classroom, feasibility to conduct e-classes in 03 classrooms, with 2MBPS internet speed.
Research and Development	The college is offering undergraduate programmes only, however, the college has established research committee which encourages faculty members to carry different research projects through UGC and other funding agencies. The college administration has eased out to send research proposals received from the faculty to administrative department for approval. Meanwhile, the college augmented its internal tools of research such as well equipped computer labs, science labs etc. which help and explore avenues for doing research projects within the college campus.
Examination and Evaluation	The college being the affiliated college of University of Kashmir, follows examination rules and regulations as the said university notifies. However, internally the college has well established examination committee through which all the departments conduct internal evaluation of students through class tests, presentations, project work, field work etc.
Teaching and Learning	The college debates and seminar committee, IQAC and career and placement cell routinely organizes different seminars and workshops for faculty and students. The Add on course committee organizes different skill courses in the college for students to make them employable after completion of UG courses. Our teachers are actively participating in interactive and Google class rooms which give a new dimension to the system of pedagogy. The ICT enabled teaching has made the classroom teaching more effective. The college has established organized student feedback system. The college also encourages remedial classes for slow learners.
Curriculum Development	Our college being the affiliated college of the University of Kashmir, follow the curriculum as prescribed by the university through its board of studies for different courses and subjects. The college academic calendar is semester based and choice based

credit system (CBCS) pattern. Since 2016 our newly recruited assistant professor are being doing induction courses sponsored by the govt. through either college or a university. Our teachers also participate in different orientation and fresher courses offered by the different HRDC-UGC centre located in different universities of the country. The college faculty is also actively involved in the enrichment and designing of curriculum framework. Our teacher participates in the different board of studies established by the university of Kashmir.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college IQAC cell seek feedback from different stakeholders such as students, administration regarding teaching and student satisfaction annually.
Administration	Apart from delivering the academic responsibilities, the faculty members in different committees and cells shoulder the administrative responsibilities ranging from academics, finance, debates and seminars, faculty Empowerment, sports to landscape, beautification and overall development of the institution.
Finance and Accounts	College accounts section, purchasing committee, internal audit committee collectively run and manage the accounts and financial procurement/ disbursement activities as per the rules and norms prescribed by the government.
Student Admission and Support	The college admission committee structure and implement admission process as per the rules prescribed by the affiliating university. The admission process is done through online mode whose portal is developed and maintained by the affiliating university.
Examination	The college conducts semester level examination as per the policy designed by the affiliating university, however, the college has developed its own mechanism based on assignments, project work, field work and internal assessments to conduct internal part of the examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Evaluation of English Language Skills and Using Technology in Learning and Classroom Teaching	1	24/09/2018	26/09/2018	3
Orientation Programme	2	06/03/2018	08/04/2018	28
Orientation Programme	1	12/11/2018	13/12/2018	28
Refresher Course	4	10/12/2018	31/12/2018	21
Workshop	1	06/10/2018	Nil	1
Workshop	1	27/05/2018	28/05/2018	2
Two Day National Workshop	1	04/09/2018	05/09/2018	2
Workshop cum Intensive Training Programme on	1	12/11/2018	14/11/2018	2

Grammar Writing				
Making Digital Dictionaries and Lexicons	1	15/11/2018	16/11/2018	2
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	94	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Provident Fund. New Pension Scheme. Group Medical Insurance. Medical and Maternity Leave. Medical reimbursement to employees. Sports and Gym Facility. Sponsoring teaching faculty for attending professional development programmes. Special Study Leave is endorsed and recommended by the Principal of the college.	General Provident Fund. New Pension Scheme. Group Medical Insurance. Special Study Leave. Non-teaching staff is encouraged to attend training programmes imparting and reinforcing their skill bank. Revision of Salary to (LFES). Financial Assistance to local fund employees.	The college offers canteen facility to students, first aid facility and transportation facility, scholarship schemes for destitute categories and maintenance of a community level fund by the employees of the college to meet the fees requirements of orphan and poor students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

J K Government is the only funding source providing grants for construction, maintenance as well as salaries. Therefore, the institution approaches the government for the accord of administrative approval and release of funds. After the approval is granted, the funds are received at different periodic intervals. The college also receives the meager revenue under different schemes. The financial and non-financial information of the institution is subject to an audit for verification. The purpose of the audit agencies is to assess the utilisation and non-utilisation of resources in order to check any loss/fraud, misappropriation and embezzlement of cash and stock. For attaining the objective, the college conducts the three tier audit by the agencies as Audit Wing of Accountant General, Jammu and Kashmir, Directorate General Audit and Inspection, Department of Finance, Jammu and Kashmir and Administrative Inspection by Department of Higher Education, Jammu and Kashmir. In addition to these, the college has internal audit system carried out by the Finance and Audit Committee comprising of members from Commerce, Economics and Business Administration and thus supplementing the audit mechanism.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

[View File](#)

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	Yes	Department of finance Govt. of JK	Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Though the college encourages the student parent feedback system in analysing the academic and administrative facilities available in the campus, however, the college doesn't have the permanent parent-student association.

6.5.3 – Development programmes for support staff (at least three)

The college academic affairs committee encourages faculty to go for regular training programmes such as refresher courses, orientation programmes, allied faculty development programmes and the committee ease out the permission process for the same. Meanwhile the college IQAC conducts many programmes for teaching and non-teaching faculty in the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Purchasing of more books for the college library. Installation of water geysers and rectifying the prevailing damages in girl's common room. Developing concrete paths toward toilet facilities available in the college campus Intake capacity has been implemented the admission process implement by the state higher education commission for maintaining the quality. Lecture series has been conducted by the college IQAC. Introducing add-on and skill based courses. Student exchange programmes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	On-the-spot question asking event organized in the college campus	10/07/2018	10/07/2018	10/07/2018	125
2018	On-the-	18/07/2018	18/07/2018	18/07/2019	50

	spot essay competition organized in the college Girls Park				
2018	Extension lecture by Prof. Fozia Qazi, HOD Mathematics, IUST on	24/07/2018	24/07/2018	24/07/2018	120
2018	On-the-spot word spelling competition organized in the college Conference Hall.	24/08/2018	24/08/2018	24/08/2018	105
2018	On-the-spot painting competition organized in the college Girls park	05/09/2018	05/09/2018	05/09/2018	45
2018	xtension lecture by noted educationist Prof. A. G. Mohdhosh on eve of teachers day	06/09/2018	06/09/2018	06/09/2018	250
2018	Extension lecture delivered by Dr. Nazrul Islam.	25/09/2018	25/09/2018	25/09/2018	135
2018	Celebration of Punctuality Week w.e.f. 1st to 6th April. (various activities such as hoard in of banners, on-the-spot awareness campaign etc.)	01/04/2018	01/04/2018	07/04/2018	1500

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization outreach	01/10/2018	01/10/2018	37	14

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college has an established practice to celebrate environmental week in the month of June every year. Different programmes such as quiz, painting competition, cleanliness drives (Swachh Bharat and Swachta Pakhwara) etc. are being organized in the college campus. every year in the month of March a plantation drive is being carried out in the college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	12
Ramp/Rails	Yes	12
Any other similar facility	Yes	12

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	03/03/2019	1	A Workshop was conducted in collaboration with KRIEST on "Save water, use of Toilet, Hygiene and sanitation".	Environment hygiene	135

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Mock Youth Parliament	08/08/2018	In order to participate in the upcoming "National Level Youth Parliament" the NSS units of the college organized a mock youth parliament event on 08/08/2018. Almost twenty students spoke on different topics like Swachhta, Casteism, Skill India , Start Up India , BetiBachaoBetiPadhao. Digital India, TerrorismNational integrity, Menance of Corruption, Environmental Protection etc. SimranGulzar, RakhshandsaIrum ,Nahida Farooq , Humaira Rashid and Zahid Hussain were declared as 1st ,2nd ,3rd ,4th and 5th position holders.
Debate on Gandhis teaching	29/09/2018	Programme of Gandhis teaching was organized in the college conference hall in which the invited speaker deliberated on the relevance of Gandhis teaching in the 21st century

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
District Youth Parliament	28/12/2018	28/12/2018	100
Teachers Day	05/09/2018	05/09/2018	250
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. The college NSS unit 1 under directives of GOI organized Swachh Bharat Internship Programme. 2. NSS wing of the college association with Govt. of India and District Health Society Kulgam organized Swachhta Pakhwada. 3. Extension of existing solar power supply to all the blocks of the college. 4. Celebration of environmental week in the month of June. 5. Organizing plantation drives in the month of March in collaboration Social Forestry Department Kulgam under GO GREEN KULGAM initiative.</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Our college being a ruler college has majority of its students come from low

and underprivileged background. Therefore, our main best effort remains to transform and empower them with modern and latest pedagogical tools and methods. One of the best practices of our college is "growing within, nurturing the potential of students, enabling them, empowering them to carve their unique paths. It helps to facilitate self-growth, self-worth and actualisation of potential of the students through myriad ways of empowerment and competence building. 2. It is our best practice to hold talks by experts in certain given fields and promoting wellbeing through the activities such as breathing exercises or rigorous physical activity endorses a student centric, self-directing pedagogy. Through constructive feedback, open communication, inculcating a culture of critical thinking and holding an array of in-depth discussions, the college has managed to uplift its most underprivileged members to be more self-reliant, career oriented and great leaders. Moreover, another notable best practice has been the effort to reaching out strengthening ties with the Community. It helps to cultivate a sense of social responsibility in the students and inspire community work that would also help in bridging the theory-praxis divide.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Link/Best_Practices_1_78321f4d-b115-49fc-bd8a-9ee806cf8b34.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The priority area of our institution has been to strengthen teacher student relationship which helps us to augment the holistic institutional development. The institution encourages not only its faculty to pursue faculty development goals and strategies, but also students are being exposed to the new trends and opportunities in numerous fields of academia, arts, literature, science, skill orientation etc. Our teachers regularly go for faculty development programmes such as refresher/ orientations courses, workshops, seminars and debates. The institution encourages its faculty members for short term/long term research projects and publishing the work in quality journals. Our institutions encourages faculty members, for induction of ICT and various LMS for teaching, for in-calculating training programmes the faculty members attends works at different institutions established by the ministry of IT Government of India. Moreover, in recent times our teaching faculty has adopted e-mode of classes using latest It tools and techniques for carrying out the pedagogy. Other than imparting the formal education to our students, our effort also remains to take care of their psychological and health behaviour. Our institution regularly organizes psychological and health related programmes.

Provide the weblink of the institution

http://gdckulgam.edu.in/Files/f07ef270-7e91-4716-8825-2966f17cc0f7/Link/INSTITUTIONAL_DISTINCTIVENESS_0ead0be3-4c80-4b45-b5c1-12c494b1bf6f.pdf

8.Future Plans of Actions for Next Academic Year

The IQAC of the college has strategized its priority areas for the next academic session 2019-2020. In the area of academics IQAC has planned to organize a series of lectures under which people of eminence in different fields shall be invited for delivering talks, particularly on the issues of gender, ethics, environment, health etc. IQAC is also intended to organize a state level or national level seminar on "Social Media". In addition to this IQAC has planned to organize different events such as workshop on disaster management, intra-college debate on Gandhi's teaching, celebrating road safety week, celebrating punctuality and

environmental week in collaboration with concerned stake holders. The IQAC has also initiated a plan to ink memorandum of understanding with JKEDI, SKUAST for introducing skill oriented courses in the college. The college intends to let open the girl's common room for students use. The college library committee has initiated the process of augmenting its resources in the college library particularly purchasing of new books. Science purchasing committee has committed its self to procure more lab equipment's during the year 2019. As per the government directions college may start its all procurements from GEM portal from the academic session 2019 which will enhance the quality in procurement of different items for the college.