

## Govt. Degree College Kulgam

### Terms and Conditions of contract for operating College Canteen (Year 2025)

1. The contract shall be valid for a period of one year only, from 1<sup>st</sup> January 2025 to 31<sup>st</sup> December 2025.
2. The contractor has to pay minimum Monthly rent of Rs. 13200/ (Thirteen thousand and two hundred only), the rent is to be paid quarterly in advance for each quarter.
3. The rates approved for catables shall hold good for whole calendar year 2025. The approved rates of the food items as accepted by the college shall not be increased by the contractor.
4. The contractor must possess a minimum of 1 Year of experience in running any canteen or food service in any Govt./Semi-Govt. institution (preferably Educational Institution) and must produce NOC/Conduct/Character certificate from the concerned head of the institute.
5. Persons with Diploma in Hotel management will be preferred.
6. No other item shall be sold by the contractor outside the approved list, without permission of the college.
7. The selected tenderer and the authorised helper only shall run the canteen and contractor shall not sublet the contract to any vendor further. Similarly, no part of the menu / items agreed upon shall be sublet to any other party. Subletting in any form shall not be allowed.
8. The rate-list of all the items shall be displayed in the canteen, which will be strictly followed along with the percentage/discounts if any.
9. The Tenderer should not be a Govt. employee or employee of any other institution/organisation, nor taking any type of govt. aid from the govt. of UT of J&K
10. The selected tenderer is himself/herself responsible for all the credit dealings in the college canteen.
11. The selected tenderer will be subjected to random checks by the Convener College Canteen Committee and the Principal for cleanliness, purity of edible items and sale of prohibited items.
12. The contractor shall take all precautions to maintain quality of food. In no case, he/she shall sell stale / old stuff / preparations.
13. The Contractor will be responsible for getting the License and Clearance under the Food Adulteration Act, necessary for conducting the business of canteen and must possess a valid FSSAI registration and necessary licenses of the concerned Municipal Authorities for running the canteen.
14. The contractor has to maintain proper cleanliness in and around the canteen.
15. The contractor has to ensure that the garbage is not scattered here and there and shall have to arrange proper dustbins. The garbage of these dustbins shall be properly disposed-off by the contractor outside the college.
16. The contractor shall have to make his own arrangements to remove / dispose-of garbage and shall not use college premises for dumping of the garbage.
17. There will be total ban on the purchase/ selling of smoking and beverage items that fall restricted under the supreme court ruling. No person shall resort to smoking or consumption of alcohol/banned or abused drugs, in the canteen premises. The contractor shall not keep or sell any tobacco products or any hard drinks, other health hazard articles.
18. The college canteen shall remain functional during office hours only, except in case where the college administration requires the services of canteen beyond office hours.
19. The contractor shall not close the canteen without prior permission from the college.
20. The contractor shall arrange the items i.e., crockery, utensils, cooking gas cylinders, cooking stove etc. and maintain the said items in proper hygienic conditions.
21. The contractor will not hold parties meant for outsiders, who are not connected in any way with the College.
22. The contractor shall not use the canteen/ college premises for residential purpose, for self or his staff and neither the contractor nor any of his employees shall be allowed to stay in the college premises during night / holidays etc.
23. The contractor shall provide the list of the workers along with their identification & residential proof, who he employs for help in the canteen.
24. The contractor will not employ the child labour.
25. A list of staff engaged by the contractor in canteen shall be forwarded to the police station concerned.
26. The manpower engaged by the Contractor to run the Canteen shall be courteous and well behaved.
27. Any change in the staff shall be reported to the office of Principal immediately and relevant proof of identification shall have to be submitted again.
28. The contractor shall solely be responsible for the conduct / behaviour of the staff employed by him in the college canteen and shall solely be responsible for any mis-happening or undesirable incidence on account of the conduct / behaviour of the staff engaged by the contractor.
29. The contractor and his staff shall abide by the instructions issued by the college.
30. It is specifically stated by college that the Contractor must not involve in any illegal activity. if at any later date, it is noticed that the Contractor or any of his employees is involved in illegal activities; the contract will be immediately terminated without any notice to Contractor.
31. Any loss to the property of the College caused by the contractor or any of his employee shall be borne by the contractor.
32. The successful tenderer has to furnish an affidavit duly signed by 1st Class Magistrate to the effect that he will abide by rules and regulations of the college and maintain discipline in the college. The copy of the affidavit can be had from the office.
33. In case of breach of any term and condition herein contained, the College authorities shall be at liberty to terminate/cancel the contract without assigning any reason and the contractor shall have to vacate the premises allotted to him within the time specified by the college authorities.
34. After the termination / expiry of the contract, all the belongings of the college shall be handed over to the college, including those items for which the college has undergone a separate agreement.
35. The sealed Tenders will be opened in the office of principal GDC Kulgam in presence of all the Tenderers and College Canteen Committee, the date and time for the same shall be notified by the Principal GDC Kulgam and communicated to the Tenderers.

Principal  
GDC Kulgam

No.	List of Eatables Name of Item	Rate (in Rupees)
1	Aalo Paratha	
2	Biscuits (Discount %age on MRP)	
3	Boiled Egg	
4	Bread (Kashmiri)	
5	Bread Pakoda	
6	Bread Slice	
7	Bread Slice (Two Pieces) + Butter	
8	Burger	
9	Cake ¼	
10	Chicken Biryani (Full)	
11	Chicken Biryani (Half)	
12	Chicken kanti (Full)	
13	Chicken kanti (Half)	
14	Chicken Pathy	
15	Chola puri	
16	Coffee	
17	Cold Drink	
18	DoubleOmlete with bread+Ketchup	
19	Fresh Juice (200ml )	
20	Ice Cream	
21	Kabab (Mutton)	
22	Kahwa per cup	
23	Lassi (250 ML)	
24	Muthi	
25	Mutton Biryani (Full)	
26	Mutton Biryani (Half)	
27	Mutton Kanti (Full)	
28	Mutton Kanti (Half)	
29	Mutton Pathy	
30	Nun Chai per cup	
31	Omlette -Double	
32	Omlette-single	
33	Pakoda per Plate (100gm)	
34	Pizza	
35	Rice plate with Mutton (1 Piece)	
36	Rice plate with Subzi	
37	Rista/ Goshtaba/RoganJosh/Yakhni	
38	Samoosa	
39	Sandwich	
40	Tea (Lipton) per cup	
41	Veg. Pathy	
42	Veg. Roll	

Note:

1. There shall no compromise on Quality and Quantity of each Item/Eatable.
2. All Staff members as well as Students of this college shall for the items/eatables strictly as per the rates given above.
3. If the canteen runner demands over and above the prescribed rates, same shall be communicated immediately to Convener Canteen Committee.

**Convener**  
**College Canteen Committee**



# Government Degree College, Kulgam



Email: [Kulqamprincipal@gmail.com](mailto:Kulqamprincipal@gmail.com)

Phone: 01931-260177

## TENDER FORMAT FOR RUNNING THE COLLEGE CANTEEN FOR THE YEAR 2025

Name of the Tenderer:

Parentage: \_\_\_\_\_

Residence: \_\_\_\_\_

Cell No.: \_\_\_\_\_

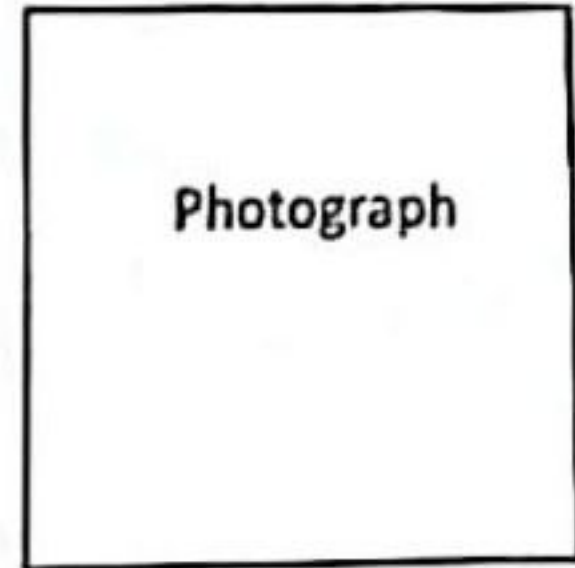
Authorized Helper:

Name: \_\_\_\_\_

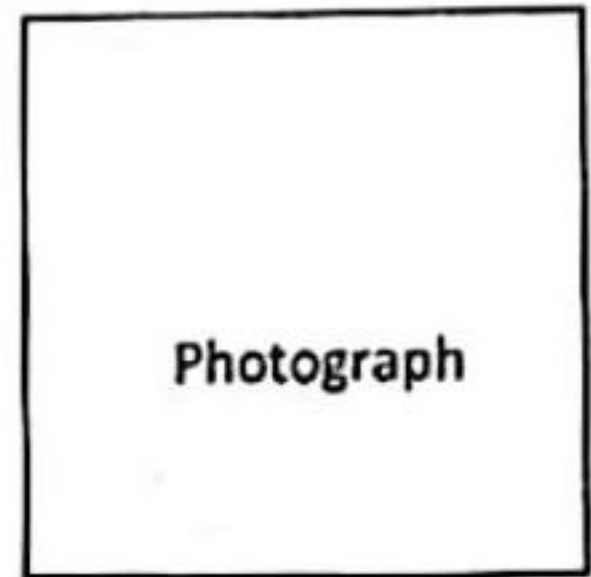
Parentage: \_\_\_\_\_

Residence: \_\_\_\_\_

Cell. No: \_\_\_\_\_



Photograph



Photograph

I offer to pay the rent @Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) per month to run the college canteen. In addition, I will fulfil all the terms and conditions laid down by the college authorities in letter and spirit.

Signature of Tenderer

Name: \_\_\_\_\_

Parentage: \_\_\_\_\_

Residence: \_\_\_\_\_

Cell No.: \_\_\_\_\_

## AFFIDAVIT

I \_\_\_\_\_ R/O \_\_\_\_\_ Tehsil \_\_\_\_\_ Distirct \_\_\_\_\_ do hereby solemnly affirm and declare on oath as under:

1. That I will provide the Items in the canteen as per the rates submitted in the tender. In case of failure, College has the right to terminate the contract without any further notice and forfeit the CDR/ advance rent if any paid.
2. That the deponent shall pay in advance for 3months in 4 equal installments failing which the agreement for running the college canteen shall be terminated without any prior notice.
3. That the deponent will not sublet the college canteen to anybody.
4. That a lady waiter shall be arranged to serve the Girl students at the canteen.
5. That Quality and quantity of food items as per the terms and conditions of tender shall be subject to regular inspection by District Level food Inspectors. Undesired/Expired/Un- Hygienic food items if detected in the canteen shall be destroyed on spot and is punishable as per rules.
6. That I will keep the canteen and its surroundings neat and clean.
7. That the deponent will not use Polythene in any form and will not sell smoking( tobacco/Alcholic) items inside the premises.
8. That the deponent will not allow any outsider other than Canteen Staff in the canteen premises.
9. That the deponent will follow all rules and regulations of the college.
10. That the deponent will sell only Approved products of approved brands.
11. That the deponent will display the rate list of the approved items in the canteen at open place.
12. That the deponent will use only commercial gas cylinders in the canteen.
13. That the deponent will use electricity only for lighting purpose.
14. That the deponent will make all food and beverage items mentioned in the Govt. approved notification available all the time in the canteen.
15. That I'm neither working in any Government institution nor taking any kind o Government aid from the Government of UT, J & K.
16. That if I found to violate above mentioned rules I shall be liable to forfeit my CDR.
17. That the deponent will serve the items as per the Govt. approved rates
18. That I will not sell any Item outside the approved list, without permission of the college.
19. That I will be myself responsible for all the credit dealings in the college canteen.
20. That I will make my own arrangements to remove / dispose-of garbage and shall not use college premises for dumping of the garbage
21. That in case of breach of any term and condition herein contained, the College authorities shall be at liberty to terminate/cancel the contract without assigning any reason and the contractor shall have to vacate the premises allotted to him within the time specified by the college authorities.

Signature of Deponent